

# Inline Hockey Queensland

## Registration: policy and procedures

### Club registration

The Skate Queensland Association Inc. Constitution, April 2012 available at <https://www.revolutionise.com.au/skateqlld/about/documents/> states that a club is a group of at least eight (8) competitive members and that each club must:

- be incorporated in accordance with the Associations Incorporation Act 1981
- have a written constitution which must be approved by the Skate Queensland Executive Committee.

Each club in Queensland must be registered with Skate Australia as an “organisational member” as outlined in the Skate Australia [By-law 3 - Membership categories](#).

In summary, when a club first joins it must provide Skate Australia (via Skate Queensland) with:

- certificate of incorporation
- copy of its constitution
- copy of the minutes of the Annual General Meeting and/or Inaugural meeting
- first financial statement.

If a club amends its constitution this must also be provided to Skate Australia with the club's renewal application.

The process for registration is coordinated by Skate Queensland at the commencement of each year. This involves the club completing a registration form signed by the committee president and secretary, detailing committee members and paying the set club registration fee.

Benefits of club registration are detailed at <https://skateaustralia.org.au/get-involved/become-a-member-clubs/>.

Note - The Skate Queensland Association Inc. Constitution, April 2012 states that only those Queensland clubs with at least fifteen (15) members of any type (who shall also be members of the Association) shall be entitled to have a representative vote at any meeting of the Skate Queensland Executive Committee or the Inline Hockey Queensland State Executive Committee (ILHQ SEC).

### Individual member registration

Registration categories are set by Skate Australia and all members must register in the relevant category. For information about the available/applicable categories see:

- Skate Australia [By-law 3 - Membership categories](#)
- Further details outlined in the “Classes on Membership” section of the Skate Queensland Association Inc. Constitution, April 2012, and
- the summary at <https://www.revolutionise.com.au/skateqld/registration/>.

Note the following examples of minimum registration requirements:

Circumstances	Minimum requirement
Referee	Competitive
Coach not on skates	Development
Coach on skates	Competitive
Club based team manager	Associate
Club / ILHQ league based scorer	Associate

Members in Queensland are to register via a club Revolutionise registration portal (or where no club portal exists, via the Skate Queensland Revolutionise registration portal). Links to these can be found at <https://www.revolutionise.com.au/skateqld/registration/>.

Members must register with a club (rather than as unattached) if they reside within 40km of a club.

When registering, members MUST include an email address, to enable direct communication / invoicing etc.

Members are NOT to register directly with Skate Australia, i.e. as advised on the Skate Australia Revolutionise portal <https://www.revolutionise.com.au/skate/home/>.

## Changing clubs

Any member choosing to join a different club at the beginning of the year, or move clubs during the year must first request a release in writing from their existing club stating that the member is debt free. The originating club is to provide this clearance in writing to the prospective club and to Skate Queensland at [skatequeensland@gmail.com](mailto:skatequeensland@gmail.com).

The Skate Australia [By-law 3 - Membership categories](#) provides more details about the clearance process.

## Renewing membership

Where either a club or members have outstanding fees owing to ILHQ at the end of the year, acceptance of membership registration for the following year is reliant on payment of outstanding fees.

A club has the discretion to adopt and implement its own policies and procedures regarding registration, including circumstances when membership applications may be declined, for example when a member has outstanding club fees from the previous year.

## New members

To enable new players to “come and try” inline hockey, participants in these types of programs may attend 3 times prior to registering. However, it should be made clear to these participants they are not covered by member benefits, such as insurance.

All players in competitive events must be registered before participating, regardless of whether they are a new member.

## Registration by persons who reside outside of Queensland

While the Skate Queensland Association Inc. Constitution, April 2012 states that Skate Queensland may receive applications for membership from persons resident or situated in the area of its control (i.e. Queensland), Skate Queensland will also accept memberships from persons residing in northern New South Wales where those persons seek to join and participate in club events with a Queensland-based club.

Note - Despite these members belonging to and participating in Queensland club activities, this does not preclude the requirement for a clearance to be required from their state of residency i.e. New South Wales, in accordance with any National Championship sanction, before those players may participate on behalf of Queensland in any National Championship.

## Membership fees

Membership fees comprise three parts:

- Skate Australia component (set by Skate Australia and advised to state branches prior to commencement of the year)
- Skate Queensland component (set by Skate Queensland Executive Committee and advised to clubs prior to commencement of the year)
- Club component.

To encourage junior players transitioning into senior teams to remain with their originating club, and to avoid players competing in the SEQ senior leagues ‘shopping’ across clubs, senior competitive member club component of fees are to be agreed across and set at the same rate

across all clubs in the SEQ region, prior to the Revolutionise registration portal opening at the commencement of each calendar year.

## Individual membership benefits, including insurance

While becoming a member of Skate Australia is mandatory to participate in certain activities, membership also offers benefits as described at

<https://skateaustralia.org.au/get-involved/become-a-member-individuals/>

A key purpose of registration is to provide insurance coverage.

Details of coverage are available at <https://sport.ajg.com.au/skate-australia>.

Club, State, and Branch Officials must ensure that anyone returning to the sport from an injury that required medical treatment **and** insurance claim must get a fitness to return to participation by the treating doctor i.e. registered medical practitioner, submitted to the state body at [ilhskatequeensland@gmail.com](mailto:ilhskatequeensland@gmail.com) before they step onto skates.

## Further information

Refer to the Skate Queensland Association Inc. Constitution, April 2012 for further details on membership process including admission and rejection of members.