



Southern Highlands Hockey Inc.

ABN 91 913 949 753

P.O. Box 519

BOWRAL NSW 2576

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SHHI Executive Committee Meeting Minutes 4th April 2022

Venue Mittagong RSL Club
Meeting Opened at 6.45 pm

Present

Glenn Fleming	President
Melinda Armstrong	Vice-President
Catherine Froome	Treasurer
David Mackay	Secretary
Joanne Bowie	Committee
Dan Parker	Committee
Amy Hill	Committee
Blake Hill	Committee
Meegan Jones	Coordinator

The minimum number of Executive Committee members (5) were present to form a quorum under Section 17.4 of the Constitution.

Minutes were prepared by the Secretary.

Minutes of Last Meeting 14th March 2022

Minutes of the last meeting were reviewed. The only outstanding items was the final costs for the toilet upgrade which is included in the Turf Committee report.

Minutes to be accepted Moved-Dan Parker Seconded-Melinda Armstrong

All in Favour-Passed

Treasurers Report

Cat presented the Treasurers report. A copy is included as an attachment with these minutes. Current balance of the Association General Account is \$54,766.69 Cr. The balance of the S90 Office of Sport Mat Replacement account is \$56,375.87 Cr.

A Profit and Loss report and Balance Sheet for the year to date are included with the attachment.

A final breakdown of the mat replacement project for the Bedson/Isedale field is also outlined in the Turf Committee report.

Treasurers report to be accepted- Moved-David Mackay Seconded-Glenn Fleming

All in favour-Passed

Southern Highlands Hockey Centre Committee (Turf Committee) Report

Current balance of the Turf Committee bank account is \$220,856.62 Cr. Balance of the interest free loan to Council for construction of the Mackay/Sharpe field is \$378,646.20 Dr following payment of the April six-monthly instalment of \$22,273.30. There is still an amount of \$98,482 to be returned to the SHHCC account from the Association when the last claim on the grant for the mat replacement is paid.

The resurfacing work to the Bedson/Isedale field has wound-up except for repair of the grass areas around the driveway which is currently roped off. Digging up the area and grass sowing is booked with a contractor but until we get a period of dry weather this can't be completed.

Total cost of the mat replacement was \$323,914 (ex-gst) and the total amount of the grant funding from Office of Sport was \$335,000 (ex-gst) so the project came in under budget without contribution from the Committee's funds. A claim for the remaining amount of \$11,086 to assist with the repairs to the grass area and reseal the driveway also damaged during construction is currently being prepared.

The other project being completed over the summer was the refurbishment of the toilets which is now complete. The total cost of this work was \$26,641.52 of which the Association paid \$7,688.47 and the Turf Committee paid \$18,953.05.

Both Committees thank Glen Fleming and his team from Highlands Building for the excellent result with this work.

Representative Team Coordinator Report

Dan gave a brief update on the team selections and a request to undertake fundraising for the Under 15's Boys was approved.

In respect of fundraising, it was agreed that there wasn't a need for teams to seek approval for these activities but any correspondence i.e. letters to donors/sponsors that required completion on the Association's letterhead would be forwarded to the Secretary for completion.

It was suggested that Tammy Parker our Rep Coordinator attend the next meeting and give a 20 minute overview of the representative teams activities to date as the first item of business.

Correspondence

Two items of correspondence were received-

- Account statement for the interest free loan from Council to be forwarded to the Turf Committee.
- BDCU statement for the mat replacement bank account.

General Business

Grading Meeting

The Grading Meeting was set for the 2nd May which will be after completion of Round 4 of the Men's competition. Venue and time will be advised.

Umpire Program

While there has been a pleasing response to the Junior umpire development program the registration of Senior umpires for this years competition has been less than half that of last year. This has placed immense pressure on the competition especially the 1st Grade matches.

After lengthy discussion it was decided to roll out some changes to the program relating to 1st Grade and to request Clubs follow up with last years umpires. A copy of this correspondence to Clubs is attached.

COVID Match Deferment Requests

Following only two rounds of competition there have a handful of matches where teams have been unable to field enough players and requests have been made to defer these.

The Committee have agreed on a deferral process for COVID affected matches which is to be sent to Clubs and is attached.

Season Draw

The season draw will issue after the Grading Meeting. There continues to be minor changes made to accommodate the umpiring

Access to Fields in Event of Injury

As a result of recent injuries and the installation of the security gate by Council on the Currockbilly Street side of the Hockey Centre the Turf Committee have started a process to compile an injury management policy and provide clear guidelines and signage at the facility to ensure that players can be quickly evacuated especially from the Mackay/Sharpe field which is some distance from the gate.

The Committee has contacted NSW Ambulance who, in-conjunction with Council, will assist in putting in place evacuation of injured player procedures for our members. As a first step the Turf Committee has undertaken to purchase a wheelchair which will be stored in the change room and will be available to move players quickly from either field for transport from the main gate.

If a player needs ambulance attention they are to direct these services to the main gate of Meranie Street. Full details of the review will issue when complete.

Other General Business

1. Over recent weeks there have been several matters that have been referred for decision by email and Amy raised the issue that not all feedback was being received from Committee members prior to decisions being made. Some of this was due to the complicated email trails and that some of the Executive Committee had experienced issues with the Association

email accounts. It was decided that any issue that required a vote by email would be referred to the Secretary who will firstly seek views from the committee and collate those views for vote. The Committee also agreed that only matters affecting the competition should be voted on by email and all other items be referred to the next meeting for face to face discussion.

2. An exemption for player stats for Tony Nixon of MHC for his attendance as an official at NSW Masters events was approved under Clause 17 d) of the Winter Competition Rules
3. The Office Bearers and Coordinator have had issues with email because of the small data allowance for the Associations free account with Ace Internet. Ace have proposed a subsidised upgrade to rectify the issues and provide substantially more data for \$280 per year. The Committee approved going ahead with this upgrade
4. David has been following up with Council whether they provide or subsidise water bottle filling stations as there was a government funded program many years ago. WSC confirmed that there are no programs at present but would advise should that change. Glenn mentioned that he had been informed of some corporate programs and would pursue this.
5. Very disappointing news that after only 2 weeks of the Hockey Centre being opened one of the newly renovated toilets had been vandalised. It occurred last Saturday with mud smeared and black texter tags written on the walls. Members are going to be emailed for information.
6. Complaints have been received about parking in the No Standing zones around the centre and speeding on Meranie Street. A reminder is to be sent out to members
7. Clubs voted at a General Meeting in 2011 for minutes of all meetings to be posted on the Association website within 7 days. The Association Constitution under Clause 18.3 (c) provides for the minutes to be posted "promptly from the date of the meeting". It was resolved that the minutes will be posted to the website 7 days after issue to the Committee and if there hasn't been feedback on the document it will be deemed that those members who don't respond have agreed with their content.
8. An email has been received inviting the Association to join a new group called the Highlands Sporting Stakeholders Group. It is being formed to bring together all sports and to try to get a stronger voice for funding and improvements in facilities. It was felt that it really wasn't relevant for us as we lease our facility, already have a close relationship with Council and our needs with a facility in which we have around \$3.5m of infrastructure is totally different than the sports that they are looking to represent. It was decided to thank them for their approach and wish them well with their endeavours,

The next meeting will be 26th April 6.30 pm at Mittagong RSL Club.

There being no further business the meeting closed at 9.33 pm



Glenn Fleming
President SHHA

Treasurers report meeting 04/04/2022

1. Accounts

Opening balance S5 account

13/03/2022 \$42,464.02

Payments out \$4,615.25 (Deposit U13 boys & girls rep accommodation, Coordinator fees, HNSW affiliation fees -schools, Xero & Office supplies)

Payments received \$16,917.92 (Umpire payments, repayment from S90 for removal of turf)

Closing balance

03/04/2022 \$54,766.69

Opening balance S90 Sports grant

13/03/2022 \$0.76

Payments out \$127,874.89 (progress payment for turf upgrade & repayment to S5 for turf removal fee)

Payments in \$184.250 (Office of Sport grant payment)

Closing balance

03/04/2022. \$56,375.87

Invoices for the affiliation fees have been sent to the Clubs.

Profit and Loss

Southern Highlands Hockey Association

For the period 1 October 2021 to 4 April 2022

Cash Basis

Account	1 Oct 2021-4 Apr 2022
Trading Income	
NSW Registration/Affiliation Fees	533.64
Umpire Fees	17,633.59
Uniform sales	1,738.00
Total Trading Income	19,905.23
Gross Profit	19,905.23
Operating Expenses	
Accounting	2,560.00
Co-Ordinators Fees	6,590.88
General Expenses	147.65
Hockey NSW Affiliation Fees	5,782.50
Office Expenses	130.51
Rep Team Expenses	2,785.91
Subscriptions & Memberships	643.63
Umpiring Costs for Assoc.	130.00
Uniforms	1,728.00
Waste Removal	290.16
Feminine hygiene waste removal	480.00
Lawn Maintenance	2,615.00
Total Operating Expenses	23,884.24
Net Profit (Loss)	(3,979.01)
Other Income	
Office of Sport Grant received Mat Replacement Field 1	380,342.00
Total Other Income	380,342.00

Balance Sheet

Southern Highlands Hockey Association

As at 3 April 2022

Cash Basis

3 APR 2022

Assets

Bank

Southern Highlands Hockey Grant Acct	56,375.87
Southern Highlands Hockey Inc	54,766.69
Total Bank	111,142.56

Current Assets

BDCU	20.00
Total Current Assets	20.00

Fixed Assets

Canteen Equipment	11,684.37
Canteen/Toilet Renovation	6,407.06
CCTV Equipment Hockey Centre	2,268.18
Field 1 Goals & New Junior Goals Field 2	5,043.00
Field Lights Project	272,718.00
Garbage Bin Stands	2,084.00
Less Accumulated Depreciation - Property, Plant & Equipment	(12,993.95)
Mat Replacement for Field 1 (2021)	320,138.30
Playground Softfall Upgrade	19,884.03
Spectator Shelters	26,924.52
Total Fixed Assets	654,157.51

Total Assets	765,320.07
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Liabilities

Current Liabilities

GST	(5,819.58)
Rounding	0.04
Total Current Liabilities	(5,819.54)

Total Liabilities	(5,819.54)
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Net Assets	771,139.61
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Equity

Current Year Earnings	376,362.99
Retained Earnings	394,776.62
Total Equity	771,139.61



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6th April 2022

Dear Presidents & Secretaries,

COVID Concessions for the 2022 Competition

A few matches haven't gone ahead over recent weeks as players were absent due to either contracting COVID or being part of a family group who have been forced to isolate as close contacts. In these instances, the teams couldn't even field a minimum of seven players.

The Executive Committee has discussed this issue at length at our recent meeting on how we manage these same situations through the season. The aim of the Committee is to conduct the 2022 competition as normally as we can within the rules to provide members value for their fees bearing in mind the disruptions of the last two years.

Accordingly, we have put together some guidelines for Clubs to achieve completion of a full competition despite the prospect of players contracting COVID-

1. In both the Senior and Junior competitions, a Club can bring up an unlimited number of players from a lower grade or age group to fill in for a team in the same Club under Clause 7 i) of the Winter Competition Rules. We would expect that Clubs will manage absences themselves and move players up to teams to field a viable side for matches under this rule remembering that a match can take place with as few as seven players.

The Executive Committee will not consider any requests to vary or provide concessions on Clause 7 i) of the Winter Competition Rules as it can't be done fairly for all Clubs especially those who don't have multiple teams in the same grade.

2. The only grade where moving players up to fill in for COVID absences is not possible is 3rd Grade Men and Women.

So in the case of a Club not being able to field a team due to COVID absences in the 3rd Grade competition the affected team will be able to request a deferment of that match with the team they were playing, and it is the expectation that the other team will approve that request and the match will be rescheduled within two weeks under Clause 16 c) of the Winter Competition Rules. These requests will be dealt with

between Clubs and the Association Coordinator is to be advised immediately of the deferment so umpires and other officials can be advised.

The Association Coordinator will arrange rescheduling of the deferred match and both teams will be required to provide umpires for this match.

If a team refuses to agree to a request for a COVID deferment, or they refuse to participate in a rescheduled match a forfeit result will be awarded against them.

We obviously expect that Clubs will not abuse these requests for deferred games and the Committee will audit teams where it is considered that the COVID deferment request was not genuine.

3. To date there have been a handful of both Junior and Senior games that did not proceed due to player absences and this ruling will apply retrospectively to those matches and the Association Coordinator will be in touch to reschedule.
4. In respect of players requiring an allowance for matches missed through COVID for qualification to play in semis, the Executive Committee has agreed to accept NSW Health certificates as evidence for medical exemptions and we will be advising of submission requirements later in the season.

We hope these arrangements will provide some flexibility to teams to result in a fully completed competition this year.

Regards
SHHI Executive Committee



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6th April 2022

Dear Presidents & Secretaries,

Senior Umpires and Paid Umpire Program

While the Junior umpire program is well underway and there has been a very pleasing enrolment of members, the registration of Senior umpires is disappointing. To date there are only 21 Senior umpires registered in the paid program as compared to over 40 last year.

This shortage of Senior umpires is critical and will result in the disruption of the competition if it continues. Without a solid pool of match officials we will be forced to return to duty teams for each match and Clubs will be responsible for finding the umpires themselves.

Accordingly, we are requesting Clubs speak to those members who umpired last year but haven't returned in 2022 and get their feedback for their reasons so the Committee can address any issues if possible. With this letter is a list of those umpires in your Club and we request you give us their feedback within the next 7 days by email to secretary@shhockey.com.au. We don't require people to be named in the return comments if they want to be anonymous, but it is vital we receive their views.

We also need Club Executive Committees to actively pursue your members to boost the umpire numbers.

1st Grade Men and Women

Most of the 1st Grade umpires from last year have been contacted and overwhelmingly the reason those who haven't returned give is the poor behaviour of players in that competition, especially the men. This should be our premier division in both the standard of play and player behaviour. Equally it should be the grade the Association can expect far more than 2-3 players to volunteer to umpire Senior matches especially when most their umpires come from the lower grades.

So the whole situation presents a predicament for the Executive Committee as it is a very small number of people who have the ability to umpire in this grade. We can't change the actual or perceived behaviour of the players especially as the competition has now started so we require the following-

1. Each Club fielding sides in the 1st Grade competition will nominate 2 umpires specifically to umpire matches in that competition. These umpires will be paid in accordance with the current umpire program. The names of these umpires will need to be submitted in the next 7 days. They don't necessarily have to come from the 1st Grade team but these matches umpired must be additional to the Senior umpire pool and not being taken away from their commitment to already officiate in the lower grades.
2. If Clubs cannot or refuse to provide enough umpires the Executive Committee will apply a further \$60 per team per match levy on all teams in the 1st Grade competition and will pursue outside umpires for all matches if they are available.
3. If neither of the above options can be initiated the Executive Committee will merely appoint duty teams for the entire 1st Grade competition and teams will need to fend for themselves.

Regards
SHHI Executive Committee

2021 Season Umpire		2022 Season Umpire	
Name	Club	Name	Club
Nat Wilson	Mittagong Sports	Nat Wilson	Mittagong Sports
Adam Miller	Mittagong	Adam Miller	Mittagong
Byron Kaufline	No Club	Byron Kaufline	No Club
Meegan Jones	Bowral	Meegan Jones	Bowral
Kuan Brown	Robertson	Flynn Corby	Mittagong
Molly Knowles	Mittagong		
Flynn Corby	Mittagong		
Robin Scully	Robertson		
Paul Sloan	Bowral	Connor Miller	Mittagong
Connor Miller	Mittagong	David Jones	Bowral
David Jones	Bowral	Alexander Jefferys	Mittagong
Alexander Jefferys	Mittagong	Deidre Mackay	Moss Vale
Deidre Mackay	Moss Vale	Alison Mackay	Moss Vale
Alison Mackay	Moss Vale	Jackie Tickner	Moss Vale
Ellanora O'Connor	Burrawang		
Candice Burke	Moss Vale		
Wilfred Aungle	Mittagong		
Jacqui Roberts	Bowral		
Leanne Cleary	Burrawang		
Jackie Tickner	Moss Vale		
Andrew Knowles	Mittagong		
Dan Parker	Robertson	Caitlyn Parker	Robertson
Caitlyn Parker	Robertson	Kelly Corby	Bowral
Kelly Corby	Bowral	Zak Payne	Bowral
Zak Payne	Bowral	Paul Sabatier	Burrawang
Paul Sabatier	Burrawang	Allys Murray	Moss Vale
Allys Murray	Moss Vale	Tim Coyle	Moss Vale
Tim Coyle	Moss Vale	Melinda Armstrong	Bowral
Melinda Armstrong	Bowral	Jason Dawes	Bowral
Corey Hill	?		
Lindsay Leneve	Bowral		
Trent Dodwell	Bowral		
Darren Airey	Robertson		
Ryan Morton	Bowral		
Blake Hill	Burrawang		
Russell Tully	Robertson		
Phil Lavers	Burrawang		
Hannah Pinketon	Mittagong Sports		
Jason Dawes	Bowral		
Lachlan Nickl	Mittagong		
Ian Evans	Moss vale		
Paul Dawes	Bowral		
Glen Isedale	Mittagong	Paul Dawes	Bowral
Graham Isedale	Mittagong		
Cassy Rath	Robertson		
Sandra Sharpe	Moss Vale		