



# Southern Highlands Hockey Inc.

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## SHHI Executive Committee Meeting Minutes 24<sup>TH</sup> October 2023

**Venue** Moss Vale Services Club

Meeting Opened at 6.35pm

### Present

Glenn Fleming	President
Blake Hill	Vice-President
Catherine Froome	Treasurer
David Mackay	Secretary
Joanne Bowie	Committee
Carolyn Donovan	Committee

### Apologies

Alicia Mah	Committee
Paul Dawes	Committee

The minimum number of Executive Committee members (5) were present to form a quorum under Section 17.4 of the Constitution.

Minutes were prepared by the Secretary.

### Minutes of Last Meeting 16<sup>th</sup> August 2023

Minutes of the last meeting were reviewed. There were no items judged and outstanding from the last meeting.

Minutes to be accepted      Moved-Glenn Fleming      Seconded-Cat Froome

All in Favour-Passed

### Treasurers Report

Cat presented the Treasurers report. A copy is included as an attachment with these minutes.

Current balance of the Association General Account is \$82,518.68 Cr. The balance of the S90 Office of Sport Mat Replacement account is \$105.87 Cr. Cat advised that the Association records have been forwarded to Kelly & Partners for preparation of the annual accounts.

A Profit and Loss report and Balance Sheet for the year to date are included with the attachment.

Treasurers report accepted- Moved-David Mackay      Seconded- Carolyn Donovan

All in favour-Passed

## **Correspondence**

The only correspondence was from Moss Vale Hockey Club requesting approval for a change in their playing uniform from white shorts and skirts to black. Request was approved unanimously and change will be confirmed to the Club.

## **General Business**

**Annual General Meeting-** David confirmed advice was forwarded to Clubs of the AGM and advised to date that no nominations had been received for any of the Office Bearer positions which will all be vacated. A reminder will be broadcast emailed to members.

**Review of Representative Team Selection Guidelines-** at the end of the representative calendar all coaches were asked to provide feedback on any changes they considered should be made to the selection guidelines. Following those responses, it has been decided that the following changes will be made-

- Team numbers will be capped at 14 players. Any number of shadow players can be selected in the event of withdrawal of players. This cap of 14 is acknowledging that HNSW allow up to 16 to be nominated but all coaches agreed that the lesser number is more manageable and ensures that all players receive match time. The coach will be given discretion to take additional players over the 14 up to the HNSW cap if they choose.
- If there are significant number of players attending and enough to form 2 teams, for selection the Executive Committee can allow for a development team to be nominated but after clearly advising all parents/guardians of this intention and providing an outline of costs through the Representative Team Coordinator. However priority will be given to selecting the best side of 14 players for attendance in what would be called an A-Side for attendance at State Championships.
- Coaches will be included in the selection panel but will be additional to the Club representatives. If they have their own children trialling, they will not be part of any vote on final team lists by the selectors.

The guidelines will be updated to reflect these changes.

**Renewal of Coordinators Contract-** Justine's contract expires as at the AGM. All acknowledged the good job she had done especially considering she wasn't installed in the position until just before the season started. As all but 2 current members are departing the Executive Committee it was agreed as important for the incoming Executive Committee to have continuity with the Coordinator. Accordingly it was passed unanimously to renew Justine's contract for a term of 12 months from the date of expiry of her current agreement.

**Representative Team Coordinator-** this contract also expires as at the date of the AGM. This was a new position established in 2023. The Committee thanked Denise Horvath for her work this year and the position will be advertised.

**Umpire Coordinator-** at the current time there is none filling this position and it will be carried over for the new Executive Committee to decide if they advertise the position or take a different line with management of the umpire program and whether a paid program will continue in 2024.

The next meeting will be scheduled by the incoming Executive Committee but there is a booking for the Alexandra Room at Mittagong RSL for the 28<sup>th</sup> November as the last of our 2023 allocations by the Club.

**There being no further business the meeting closed at 7.38pm**

Glenn Fleming  
President SHHA

A handwritten signature in black ink, appearing to be 'G. Fleming', with a stylized flourish at the end.



## Treasurers report meeting 24/10/2023

### 1. Accounts

#### **Opening balance S5 account**

15/08/2023. \$113,338.14

Payments out \$33,008.46 (Co-ordinator fees, Rep co ordinator fees, Umpire payments, rep registrations, Xero subscription, waste removal, centre access, sanitary supplier, grand final & junior gala day expenses & centre cleaning)

Payments In \$2,189 (affiliation fee and club fines, reimbursement for waste removal expense from dumper, umpire levy & rep team fees)

Closing balance.

23/10/2023. \$82,518.68

#### **S90 Sports grant**

Opening balance. 15/08/2023 \$375.87

Payments in \$32,202 from Turf committee

Payments out \$32,472 retention payment to Polytan

Closing balance. 23/10/2023. \$105.87

2. Payments for umpire duties have been made for those that have provided a completed form with banking details. Emails sent 16/10/2023 to those who have not provided forms. If not provided by COB 30/10/2023 they will forfeit payments. (11)

3. A number of umpires have donated funds back to the association.

4. There are still payments outstanding into the rep players account from 4 x U18 mens rep players (\$147). Have chased rep coordinator a number of times and advised they cannot play in indoor carnivals if outstanding.

# Balance Sheet

Southern Highlands Hockey Association

As at 24 October 2023

Cash Basis

24 OCT 2023

## Assets

### Bank

General business (S5)	82,518.68
Turf account (S90)	105.87
<b>Total Bank</b>	<b>82,624.55</b>

### Current Assets

BDCU	20.00
<b>Total Current Assets</b>	<b>20.00</b>

### Fixed Assets

Canteen Equipment	11,684.37
Canteen/Toilet Renovation	6,407.06
CCTV Equipment Hockey Centre	2,268.18
Field 1 Goals & New Junior Goals Field 2	5,043.00
Field Lights Project	272,718.00
Garbage Bin Stands	2,084.00
Less Accumulated Depreciation - Property, Plant & Equipment	(12,993.95)
Mat Replacement for Field 1 (2021)	365,494.00
Playground Softfall Upgrade	19,884.03
Spectator Shelters	26,924.52
<b>Total Fixed Assets</b>	<b>699,513.21</b>

<b>Total Assets</b>	<b>782,157.76</b>
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## Liabilities

### Current Liabilities

GST	6,846.84
Rounding	0.04
<b>Total Current Liabilities</b>	<b>6,846.88</b>

<b>Total Liabilities</b>	<b>6,846.88</b>
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<b>Net Assets</b>	<b>775,310.88</b>
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## Equity

Current Year Earnings	(8,570.36)
Retained Earnings	783,881.24
<b>Total Equity</b>	<b>775,310.88</b>

# Profit and Loss

## Southern Highlands Hockey Association For the period 1 October 2022 to 23 October 2023 Cash Basis

1 OCT 2022-23 OCT  
2023

### Trading Income

Club Team Fees	47,518.24
Indoor Rep Contributions	4,095.17
NSW Registration/Affiliation Fees	6,045.00
Rep Team Contributions	40,907.55
Sponsorship	318.18
Summer Comp Contributions	3,636.36
Umpire Fees	24,382.74
Rep player coordinator contribution	3,877.29
Uniform sales	7,244.49
<b>Total Trading Income</b>	<b>138,025.02</b>

**Gross Profit** 138,025.02

### Other Income

Office of Sport Grant received Mat Replacement Field 1	48,829.48
<b>Total Other Income</b>	<b>48,829.48</b>

### Operating Expenses

Accounting	2,820.00
Cleaning	7,297.60
Co-Ordinators Fees	16,433.32
Grand Final Costs	2,865.54
Hockey NSW Affiliation Fees	6,045.00
Income Tax Expense	2,106.00
Indoor Rep Team Expenses	5,790.62
Office Expenses	227.44
Rep Team Expenses	40,525.73
Security	4,050.00
Subscriptions & Memberships	1,749.48
Trophy Costs	2,012.77
Umpiring Costs for Assoc.	25,822.24
Uniforms	9,722.08
Waste Removal	3,816.57
Feminine hygiene waste removal	522.00
Lawn Maintenance	8,309.09
<b>Total Operating Expenses</b>	<b>140,115.48</b>

**Net Profit** 46,739.02

**From:** Deirdre Mackay <mackay4@acenet.com.au>  
**Sent:** Tuesday, 24 October 2023 2:55 PM  
**To:** President SHHA; Secretary SHHA  
**Cc:** Catherine Froome; president@mvhc.com.au; secretary; Deirdre Mackay  
**Subject:** Moss Vale Uniform

Hi Glen and Committee,

Moss Vale Hockey Club would like to request approval for a change in colour of our shorts/skirts from white to black. Our socks would remain unchanged, and our shirts would still be predominantly red and white, with a black collar. The club is finding it more difficult to source white shorts and skirts, particularly in the junior sizes, the last couple of years we have had to purchase them from overseas which increases the cost for our members to play. Thank you for your consideration

Regards  
Deirdre Mackay  
Vice president Moss Vale Hockey Club

Sent from my iPad