



# Southern Highlands Hockey Inc.

ABN 91 913 949 753

P.O. Box 519

BOWRAL NSW 2576

[secretary@shhockey.com.au](mailto:secretary@shhockey.com.au)

[www.shhockey.com.au](http://www.shhockey.com.au)

## SHHI Executive Committee Meeting Minutes 8<sup>th</sup> March 2023

**Venue** Moss Vale RSL Club  
Meeting Opened at 6.14 pm

### Present

Glenn Fleming	President
Catherine Froome	Treasurer
David Mackay	Secretary
Carolyn Donovan	Committee
Jo Bowie	Committee
Alicia Mah	Committee

In Attendance for first item of General Business, Umpire Update, was our Umpire Coordinator Brendon McDonald

### Absent

Paul Dawes sent apology as unable to attend due to illness.

Phil Lavers attended as Burrawang Men representative as Blake Hill our Vice President wasn't available. Phil arrived as the meeting was closing at 7.50pm

The minimum number of Executive Committee members (5) were present to form a quorum under Section 17.4 of the Constitution.

Minutes were prepared by the Secretary.

### Minutes of Last Meeting 31<sup>st</sup> January 2023

Minutes were included with the agenda and there was only one outstanding item which was the cancellation of the post office box and installation of a letterbox at the Hockey Centre. David advised that he was trying to locate the second key for the PO Box as they will charge a fee. Glenn will check his President's set.

Minutes be accepted    Moved Glenn Fleming    Seconded Jo Bowie    All in favour

## **Treasurers Report – attached**

Cat advised that there was still \$2084 outstanding from the Indoor Rep teams. It was agreed that Glenn will provide David with the Mangers and players names and an email will be forwarded advising that any player still owing fees from rep and who hasn't entered a repayment arrangement with the Association will be declared un-financial and will not be eligible to play in the Winter Competition or eligible to trial for rep.

Any player on an agreed repayment arrangement will not be eligible to attend any rep team trials until full repayment of the outstanding amount is made.

Report and motion for rep team payments

Moved by David Mackay Seconded Alicia Mah All in favour.

## **Correspondence**

There was 1 item of correspondence by email from Burrawang Revels which is carried into General Business.

## **General Business**

### **Umpire Update**

Brendon provided an update on the briefing session conducted last Monday and indicated that out of 25 attendees there was only around 7 senior umpires. Those in attendance were asked their thoughts on the reluctance of umpires returning and feedback indicated that a large part of the problem is player behaviour. Additionally, he indicated that a number of umpires felt burnt out from last season with many umpiring every week.

It appears that 1<sup>st</sup> Grade Men and Women, 2<sup>nd</sup> Grade Women and Under 13/15's are all covered for umpires. Brendon said he was encouraged by the number of junior umpires returning but also mentioned a concern was with parent/spectator behaviour at matches and the Executive will take this on notice to review over the start of the competition.

The Saturday afternoon competition is where there is a critical shortage to the extent that there is not enough names to start that competition. Accordingly, it was decided that Clubs in those competitions will be nominated to umpire unless there is an influx in umpire nominations next week. David is to send an email to Clubs.

A large part of the current problem with the pool is there has been no new umpires recruited over recent years except in the Juniors, so the numbers have been in gradual decline. It was agreed that reintroducing mandatory nomination of one or two umpires from teams each year will likely need consideration.

Brendon also outlined plans for Junior and Senior umpire training and has engaged support from local umpires to assist. It will also be encouraged that umpires sit for the HNSW Community Badge and complete the online training and Senior umpires have volunteered to assist with mentoring.

It was also discussed about getting an additional three headsets for umpire training and 1<sup>st</sup> Grade umpires and Brendon will look into the cost and bring this back to the Executive for decision.

Brendon was thanked on the update and left the meeting at 6.48pm.

### **Under 18's Competition**

Glenn gave an update on the Under 18's competition and indicated that to date he has around 60 juniors nominated.

It is proposed that the competition will be run on the Hockey 5's format being promoted by HNSW with 8 teams running from 6.30 pm on Monday nights for 10 weeks.

The Turf Committee have provided a concessional rate for fees at the training rate which is \$1100 for the 10 week competition. Glenn asked the Executive on making the competition free for this season to get it established. The Committee agreed the new competition will be a valuable promotional activity for the Association and the Junior competition and agreed not to apply team fees this year.

#### **Waiving of Under 18's Team Fees**

Moved by Cat Froome    Seconded by David Mackay    All in Favour

Glenn indicated that full details of the competition will issue to Clubs by the end of the week.

### **Review of Draws**

David gave a run-down of the draws indicating that all had now been completed except for the Saturday Senior competition which is pending resolution of grading discussions in 3<sup>rd</sup> Grade Men.

The 1<sup>st</sup> Grade competition has been manually changed to give Clubs with a side in both Men's and Women's as few games together as possible. The Under 13/15's competitions have also been changed to avoid where possible clashes of teams in the same Club.

### **Rep Team Selectors Under 18's**

Glenn indicated that a call for selectors for the Under 18's trials this Sunday had not gone out to Clubs. David will email Clubs to advise Denise of their selectors tonight and will issue the guidelines and selection sheet tomorrow for distribution to their members.

### **Correspondence Burrawang Revels**

An email was received this afternoon from Revels requesting that an exemption be given to allow for them to include 17 players in their 2<sup>nd</sup> Grade team list. Carolyn quoted from Clause 36.1 of the Constitution that the Executive Committee has the power to approve this but as David explained the Competition Rules have a specific clause in the preamble that we can't. Clause 36.1 provides for the Executive Committee to be able to make changes that benefit all the Association and this request is only for one Club.

Cat indicated that they can resolve the situation themselves by removing their Junior players from their Senior team lists as they can play up. This then opens up their teams for another 2-3 players which Carolyn agreed was an acceptable solution for them.

It was agreed that David would email the Club with that proposal, indicate that the Team List numbers wouldn't change, and that Emily Rodgers included on the 3<sup>rd</sup> Grade list for rep team eligibility be taken off as she only needs to be registered with SHHI to be eligible.

#### **Burrawang Men Rep Arrival**

With arrival of Phil Lavers as Burrawang Mens representative at 7.50pm Glenn asked if he had any business to raise or whether he wanted to discuss the email forwarded to his Club on the 3<sup>rd</sup> Grade team grading review. Phil responded that he did not.

**Next meeting would be on the 29<sup>th</sup> March and David will advise a venue.**

**There being no further business the meeting closed at 8.03 pm**

Glenn Fleming  
President SHHA



## Treasurers report meeting 8/03/2023

### 1. Accounts

**NOTE:** Due to the changeover between BDCU to Bendigo, accounts are listed to 3/3/2023 which was the change over date. Issues with Xero is still being worked out.

#### **Opening balance S5 account**

19/01/2023 \$63,878.27

Payments out \$2170.20 (Rep co ordinator fees, sanitary waste & Lawn maintenance)

Payments In \$6838.20 (Umpire fee from regos)

Closing balance. 3/3/2023. \$68,546.27

#### **S90 Sports grant**

Opening balance. 19/02/2023 \$375.87

Payments in \$Nil

Payment out \$Nil

Closing balance. 03/03/2023 \$375.87

2. The BDCU has now changed over to Bendigo Bank. Revolutionise has been updated with new account details, (for both invoicing and deposit account) along with the automatic payment reference for Xero.

Authorities on the accounts should have received a customer number to enable access to the online banking.

There is a period where the statement from BDCU is not in Xero (1-3rd) this is currently being looked into.

3. All payment from the rep account have been received back to the general account for the indoor rep teams expenses., however there is still an outstanding amount of \$2084 from the indoor rep players. It is suggested that unless the indoor rep players who still owe money are in an agreed repayment arrangement it is recommended they be declare unfinancial and unable to commence winter competition until all outstanding fees paid. (Glenn to supply names/amounts of those owing)

# Profit and Loss

## Southern Highlands Hockey Association For the period 1 October 2022 to 3 March 2023 Cash Basis

1 OCT 2022-3 MAR  
2023

### Trading Income

Indoor Rep Contributions	4,095.17
Rep Team Contributions	818.18
Umpire Fees	6,199.09
<b>Total Trading Income</b>	<b>11,112.44</b>

<b>Gross Profit</b>	<b>11,112.44</b>
---------------------	------------------

### Other Income

Office of Sport Grant received Mat Replacement Field 1	7,917.85
<b>Total Other Income</b>	<b>7,917.85</b>

### Operating Expenses

Accounting	2,660.00
Cleaning	2,194.26
Co-Ordinators Fees	4,833.32
Grand Final Costs	621.00
Income Tax Expense	2,060.00
Indoor Rep Team Expenses	4,095.17
Office Expenses	209.99
Subscriptions & Memberships	268.20
Umpiring Costs for Assoc.	2,870.00
Waste Removal	1,157.58
Lawn Maintenance	4,060.00
<b>Total Operating Expenses</b>	<b>25,029.52</b>

<b>Net Profit</b>	<b>(5,999.23)</b>
-------------------	-------------------

# Balance Sheet

Southern Highlands Hockey Association

As at 3 March 2023

Cash Basis

3 MAR 2023

## Assets

### Bank

Southern Highlands Hockey Grant Acct	375.87
Southern Highlands Hockey Inc	68,546.27
<b>Total Bank</b>	<b>68,922.14</b>

### Current Assets

BDCU	20.00
<b>Total Current Assets</b>	<b>20.00</b>

### Fixed Assets

Canteen Equipment	11,684.37
Canteen/Toilet Renovation	6,407.06
CCTV Equipment Hockey Centre	2,268.18
Field 1 Goals & New Junior Goals Field 2	5,043.00
Field Lights Project	272,718.00
Garbage Bin Stands	2,084.00
Less Accumulated Depreciation - Property, Plant & Equipment	(12,993.95)
Mat Replacement for Field 1 (2021)	328,056.15
Playground Softfall Upgrade	19,884.03
Spectator Shelters	26,924.52
<b>Total Fixed Assets</b>	<b>662,075.36</b>

<b>Total Assets</b>	<b>731,017.50</b>
---------------------	-------------------

## Liabilities

### Current Liabilities

GST	8,444.83
Rounding	0.04
<b>Total Current Liabilities</b>	<b>8,444.87</b>

<b>Total Liabilities</b>	<b>8,444.87</b>
--------------------------	-----------------

<b>Net Assets</b>	<b>722,572.63</b>
-------------------	-------------------

## Equity

Current Year Earnings	(5,999.23)
Retained Earnings	728,571.86
<b>Total Equity</b>	<b>722,572.63</b>