



Southern Highlands Hockey Inc.

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SHHI Executive Committee Meeting Minutes 31st January 2023

Venue Bowral Bowling Club
Meeting Opened at 6.05pm

Present

Glenn Fleming	President
Blake Hill	Vice-President
Catherine Froome	Treasurer
David Mackay	Secretary
Joanne Bowie	Committee
Alicia Mah	Committee
Carolyn Donovan	Committee
Jason Dawes	Committee

The minimum number of Executive Committee members (5) were present to form a quorum under Section 17.4 of the Constitution.

Minutes were prepared by the Secretary.

Glenn Fleming- President welcomed the new Executive Committee and thanked all for their commitment to running the Association in 2023.

Minutes of Last Meeting 29th August 2022

Minutes of the last meeting were reviewed. There was only one outstanding item which was the request from Robertson Hockey Club to have the exemption approved for Burrawang Revels Under 13's side reworded. As the 2022 season had now concluded and exemptions don't carry over from year to year it was agreed that no further action would be taken on this point.

Minutes to be accepted Moved-Glenn Fleming Seconded-Cat Froome

All in Favour-Passed

Treasurers Report

Cat presented the Treasurers report. A copy is included as an attachment with these minutes. Current balance of the Association General Account is \$67,114.72 Cr which Cat indicated was comparable as the balance the Committee closed the 2021 season with. The balance of the S90 Office of Sport Mat Replacement account is \$375.87 Cr.

A Profit and Loss report and Balance Sheet for the year to date are included with the attachment.

The draft budget for 2023 was presented and is attached. With a moderate reduction in fee income i.e. \$4000 as against last year to allow for a reduction in teams, should that occur, the projected profit is \$256 for 2023. The expenses have been adjusted against 2022 actuals and margin applied for increases with inflation. The largest adjustment has been for lawnmowing to allow, if needed, for another wet season.

Team fees will be held at the same level as 2022 and David indicated that the Turf Committee had confirmed there would be no change to Turf Fees. The fee structure is included with the minutes and will be advised to members with the Finance Letter provided by Cat in the Welcome Pack.

The Executive Committee voted on acceptance of her financial report and the 2023 budget.

Treasurers report accepted- Moved-David Mackay Seconded- Jason Dawes

All in favour-Passed

Correspondence

There were 2 bank statements and a statement for Councils loan for the 2nd Field to the Turf Committee and emails from HNSW in relation to the Indoor Representative Teams nominations.

General Business

2023 Competition

Copies of proposed schedules for Juniors and Seniors were included with the agenda. The schedules provide for an early start of the Women's competition to allow for their Masters at end July. As well as having the Easter break it is proposed that Seniors have a further week off which is the start of school holidays and is traditionally the last opportunity for families to holiday prior to winter.

The Junior competition allows for no matches through school holidays and both the Junior and Senior competitions concluding with Grand Finals (aside from the Gala Day) in the second week of September. The Senior Grand Final being held on the 16th is 2 weeks before school holidays.

The competition schedules along with the calendar of match dates for each grade/age group will be included in the Welcome Pack.

The schedule provides for sixteen (16) Junior and twenty (20) Senior rounds in line with the Winter Competition Rules. It was agreed to maintain competition days as per the 2022 schedule. Glenn did mention that there had been discussion around moving some 1st Grade Men's matches to Saturday so that other Grades especially some of the Juniors get some exposure to that level of competition. It was generally felt this would not fit with the other grades as it would extend the match times to later in the day but would look at the possibility after team nominations were received.

David indicated that Moss Vale Hockey Club had indicated that they would be re-entering the 1st Grade Men's competition but it was on the basis that all matches were scheduled on Friday nights as they have players coming from other Associations. Moving matches to Saturday would then clash.

The Executive Committee moved to accept the competition schedule presented and include that in the Welcome Pack.

Moved- Glenn Fleming

Seconded- Jo Bowie

All in Favour- Passed

Dates for Clubs under Clause 21 of the Winter Competition Rules

The dates for Clubs submitting were outlined-

- Team Nominations submitted by 10th February
- Team Lists submitted by 20th February
- First Grading Panel Meeting 28th February
- Grading Lists published 6th March
- Week of Competition Start 13th March

A schedule for revised times for Senior Grand Finals was presented and it was suggested by Glenn these be extended by 15 minutes which would ensure that matches don't overlap. The schedule provides for the 1st Garde Men playing at 3.15pm.

The training schedule was also tabled and would not be changing from 2022. Robertson Seniors have been allocated their previous time of 7-8.00pm on Wednesday nights and the Club will confirm.

Format of 1st Grade Competition

Discussion was held on continuing the nines (9) format of the Men's/Women's and feedback from Clubs was for changing back to an eleven (11) player format. The Executive considered that were now benefits to returning to an eleven (11) player format and voted to moving to that number in 2023.

Moved- David Mackay

Seconded- Glenn Fleming

All in Favour- Passed

Coordinator Positions

Glenn gave an overview on the re-write of the Coordinators contract and explained the introduction of the new position of Umpire Coordinator. Advertising has commenced for the Representative Team and Umpire Coordinator positions.

Change to Winter Competition Rules

Moss Vale Hockey Club have submitted a request to review Clause 4 b) of the Winter Competition Rules to reduce the maximum number of players allowed to include in a Team List and subsequently available to play in Finals from the current number of eighteen (18) down to sixteen (16). David explained that changes to the competition rules need to be voted by Clubs and it was agreed to

circulate the proposal for voting. That will issue this week prior to Team Lists being required.

Date of the next meeting was confirmed as 21st February and Carolyn to contact Burrawang Pub to see if we can book to hold it there.

There being no further business the meeting closed at 7.36pm

Glenn Fleming
President SHHA

A handwritten signature in cursive script that reads "G Fleming".

Treasurers report meeting 31/1/2022

1. Accounts

Opening balance S5 account

17/10/2022 \$76,237.76

Payments out \$14, 837.54 (Co ordinator fees, Indoor rep team expenses, umpire payment, Domain renewal, Xero, JRR , BAS payment, Bookkeeping & Lawn maintenance)

Payments In \$5,714.50 (BAS refund, Indoor rep team payments, Moorebank rep umpire refund, umpire payment bounced back)

Closing balance

30/01/2022 \$67,114.72

S90 Sports grant

Opening & closing balance \$375.87

2. Draft budget for 2023

See attached draft budget. Even though we had reduced teams last year, we are in a healthy position. Recommend no increase to fees in 2023. To remain same as last year:

Seniors	\$1100
Seniors 9 competition	\$900
Under 15's	\$650
Under 13's	\$650
Under 11's	\$500
Under 9's	\$500
Minkeys	\$200

3. Umpire levy proposed to remain same as last year.

Seniors	\$44 (includes GST)
Juniors	\$22 (includes GST)

4. Turf committee to clarify costs for the 2022 will remain the same as last year, which were:

Seniors	\$70 per team per game
Under 13's & 15's	\$70 per team per game
Under 9's & 11's	\$25 per team per game
Minkeys	free

Training.	No fee for juniors
Seniors	\$55 per half field per hour
Outside hire for schools	\$80 per game or hour

5. Draft welcome letter done, will need to clarify figures as agreed above.

Profit and Loss

Southern Highlands Hockey Association For the year ended 30 September 2023 Cash Basis

2023

Trading Income

Indoor Rep Contributions	3,051.38
Rep Team Contributions	818.18
Umpire Fees	750.00
Total Trading Income	4,619.56

Gross Profit	4,619.56
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Operating Expenses

Accounting	160.00
Cleaning	2,194.26
Co-Ordinators Fees	3,624.99
Grand Final Costs	621.00
Income Tax Expense	2,060.00
Indoor Rep Team Expenses	4,095.17
Office Expenses	209.99
Subscriptions & Memberships	214.56
Umpiring Costs for Assoc.	2,870.00
Waste Removal	968.23
Lawn Maintenance	2,710.00
Total Operating Expenses	19,728.20

Net Profit	(15,108.64)
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Balance Sheet

Southern Highlands Hockey Association

As at 30 January 2023

Cash Basis

30 JAN 2023

Assets

Bank

Southern Highlands Hockey Grant Acct	375.87
Southern Highlands Hockey Inc	67,114.72
Total Bank	67,490.59

Current Assets

BDCU	20.00
Total Current Assets	20.00

Fixed Assets

Canteen Equipment	11,684.37
Canteen/Toilet Renovation	6,407.06
CCTV Equipment Hockey Centre	2,268.18
Field 1 Goals & New Junior Goals Field 2	5,043.00
Field Lights Project	272,718.00
Garbage Bin Stands	2,084.00
Less Accumulated Depreciation - Property, Plant & Equipment	(12,993.95)
Mat Replacement for Field 1 (2021)	320,138.30
Playground Softfall Upgrade	19,884.03
Spectator Shelters	26,924.52
Total Fixed Assets	654,157.51

Total Assets	721,668.10
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Liabilities

Current Liabilities

GST	8,204.84
Rounding	0.04
Total Current Liabilities	8,204.88

Total Liabilities	8,204.88
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Net Assets	713,463.22
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Equity

Current Year Earnings	(15,108.64)
Retained Earnings	728,571.86
Total Equity	713,463.22

2023 Competition Format - Season Schedule

Division	Game Day	Season Start	Season Finish	Duration	Semi Final	Final	Grand Final /Gala Day
Under 7 Joeys	Saturday Morning	18th March 2023	26th August 202	16 Weeks			2nd September 2023
Under 9 Mini Burras	Saturday Morning	18th March 2023	26th August 2023	16 Weeks			2nd September 2023
Under 11 Kookaburras	Saturday Morning	18th March 2023	26th August 2023	16 Weeks			2nd September 2023
Under 13's	Monday Night	13th March 2023	21st August 2023	16 Weeks	28th August 2023	4th September 2023	12th September 2023
Under 15'	Tuesday Night	14th March 2023	22nd August 2022	16 Weeks	29th August 2023	5th September 2023	12th September 2023
3rd Grade Women	Saturday	18th March 2023	26th August 2023	20 Weeks	2nd September 2023	9th September 2023	16th September 2023
3rd Grade Men	Saturday	25th March 2023	26th August 2023	20 Weeks	2nd September 2023	9th September 2023	16th September 2023
2nd Grade Women	Thursday Night	16th March 2023	24th August 2022	20 Weeks	31st August 2023	7th September 2023	16th September 2023
2nd Grade Men	Saturday	25th March 2023	26th August 2023	20 Weeks	2nd September 2023	9th September 2023	16th September 2023
1st Grade Women	Friday Night	17th March 2023	25th August 2023	20 Weeks	1st September 2023	8th September 2023	16th September 2023
1st Grade Men	Friday Night	24th March 2023	25th August 2023	20 Weeks	1st September 2023	8th September 2023	16th September 2023

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Training & Turf Calendar 2023			
Monday	4.00pm - 5.00pm	Robertson Juniors 1/2 (Field 1)	
	4.00pm - 5.00pm	Burrawang Juniors 1/2 (Field 1)	
	5.15 pm - 8.30pm	U13 Competition	
Tuesday	4.00pm - 5.00pm	Robertson Juniors 1/2 (Field 1)	
	5.15pm - 7.30pm	U15 Competition	
	7.30pm - 8.30pm	Mittagong Seniors (Field 1)	
Wednesday	4.00pm - 6.00pm	Bowral Juniors (Field 1)	
	4.00pm - 5.00pm	Oxley College (Field 2)	
	6.00pm - 7.00pm	Bowral Seniors (Field 1)	
	5:00pm - 6:00pm	Moss Vale Juniors (Field 2)	
	6:00pm-7:00pm	Moss Vale Seniors (Field 2)	
	7:00pm-8:00pm	Robertson Seniors (Field 1)	
Thursday	3.30pm - 5.00pm	Mittagong Juniors. (Field 1 & 2)	
	6.00pm - 9.00pm	2nd Grade Women Competition	
Friday			
	6.00pm - 8.30pm	1st Grade Competition	
Saturday	8.30am - 12.15pm	U7 - U9 - U11 Competiton	
	12.30pm - 5.30pm	2nd - 3rd Grade Men & 3rd Grade Women Competition	
Sunday	9.00am - 2.00pm	Deferred and Washed out Senior Games	
	2.15pm - 5.30pm	SHHA REP HOCKEY TRIALS/TRAINING	