

Southern Highlands Hockey Centre Committee

C/- P.O. Box 72 Moss Vale NSW 2577

2023 Annual General Meeting

Wednesday 8th November 2023

Time & Venue- 5.00pm Moss Vale Hotel

Committee Members In Attendance- David Mackay, Steve Bedson, Sandra Sharpe, Glen Isedale, Glenn Fleming (Association President)

Absent- representative of Council

Meeting Chaired and Minutes prepared by David Mackay

Financial Report- Sandra presented the financial report. A copy is included with the minutes. The report was accepted by the Committee.

Moved- Steve Bedson Seconded David Mackay All in favour

Appointment of Official Positions- The Committee appointed the following members to positions-

- Chairperson- Glen Isedale
- Deputy Chairperson- Steve Bedson
- Treasurer- Sandra Sharpe
- Secretary- David Mackay

Appointment of Accountant- Sandra recommended that Kelly & Partners be appointed accountants for the Committee for the following year.

Moved Sandra Sharpe Seconded Glen Isedale All in favour

Bank Account Signatories- Sandra recommended that the current signatories on the Committee bank account continue i.e. Sandra Sharpe and David Mackay to sign. Operation of account is both signatories must sign.

Moved Glenn Fleming Seconded Steve Bedson All in favour

Meeting closed at 5.20pm.

Meeting was re-opened for General Business and Chaired by Glen Isedale

1. David gave an update on finalisation of the Office of Sport grant provided for the Field 1 mat replacement. While this project was completed in February 2022, we have been negotiating since then with Office of Sport who have requested a claw back of around \$50,000 of the grant funding as we didn't expend funds recorded in the application for replacement of the shock pad underlay which was estimated to be up to \$179,000. They have argued that the percentage of our equity should be adjusted to represent the same ratio against the lesser amount spent, as to what was to be the project cost originally in our grant application.

Office of Sport indicated that we could off-set the clawback by completing other capital works projects and a number of options were discussed. These included a concrete path from Field 2 to the toilet block, a concrete pad for the skip bins with a colourbond fence surround, concrete pad at the rear of the canteen to relocate the Club storage boxes and concreting the apron out the front of the canteen building.

Glenn Fleming is going to provide a quote on these items.

David is resubmitting to Office of Sport for a further review of this decision and to have them specify how much we need to spend this week and will advise following receipt of their response. One of the arguments for revision of the amount is the original application had around \$60,000 of contingency allowance and other provisions which were not needed and should be removed from the project cost.

2. The mesh fencing behind each goal on Field 2 has started to come apart from impact of balls. It was decided that we would fit conveyor belt along the fence behind the goals to protect these areas from further damage as we have on Field 1. Sandra will arrange supply and David will organise Jim Flinn to repair the fence and install the belt.
3. Discussion was held on the funds we currently hold in account. It has been the intention of the Committee that a reduction of \$200,000 would be paid to Council to reduce our loan provided for the construction of Field 2 and this would be completed once we ascertain how much we need to spend to finalise the acquittal of the Office of Sport grant. It was agreed by the Committee that this reduction to the loan would be paid.

The original loan amount from Council in 2019 was \$445,466 and with repayments already paid and the proposed reduction of \$200,000 the loan would be reduced to \$111,826.20 and should be repaid in 2 years.

4. Steve suggested we put together a 10-year plan so both the Committee and the Association members are clear on the priorities for development of the Hockey Centre over the long term. Accumulation of funds needs to occur once the loan is repaid to meet the cost of replacing the field mats in 10-15 years assuming we are not successful in grant funding at that time.

The current priority is building the new amenities/meeting room building which has been approved by Council and is shovel ready. The cost is in the vicinity of \$500-600,000 and

plans are included with these minutes. Glenn suggested that we engage a grant writer and there is a local fellow who has sourced funding for several local sporting groups for projects. We will determine costs for this service and refer to the Committee for consideration.

Glenn indicated another project that could be looked at is renewing the perimeter fencing at the Hockey Centre to a security type panel to prevent the continual break-ins and cutting of the mesh.

The Committee agreed to list their suggestions for capital works at the centre and we will put together a 10 year plan over the next few months.

5. The 20-year lease on the Hockey Centre expires in March 2024. David has already engaged with Council to renew the lease and this process is underway. As the centre is on Crown Land it is imperative that the new arrangements are in place before expiry of the current lease. Consultation with the local Land Council will be required which is a lengthy process. Glenn volunteered to speak to a contact in Council to follow this up also and David will continue to pursue through his channels.
6. There was a brief discussion on a succession plan for the members of the Committee. The Turf Committee is appointed by Council with the current Committee responsible for selecting their replacements should vacancies occur. It was agreed that we need to start to look at a plan to induct new members to eventually take over the running of the Hockey Centre and this will be considered further once the new lease has been settled next year.

There being no further business the meeting was closed at 5.50pm

Southern Highlands Hockey Centre Committee Financial Report 2023

Bank Balance \$347,223.89 Cr

Council Loan Field 2 Balance \$334,099.60 Dr

We were able to get a full competition completed in 2023 and the SHHCC recorded an operating profit of \$64,252.46 for the 2023 financial year. A copy of the profit and loss report is attached and has a comparison to the last season.

The major expenses for the Committee this year general maintenance costs for the 2 fields and lights.

We have continued making our six-monthly repayments which are \$22,273.30. This has resulted in the loan balance reducing to the level recorded in the opening of the report.

The next project for the Committee still continues to be pursuing funding to construct a clubhouse type building within the centre, including new amenities and changerooms.

We thank the members of the executive for a successful 2023 season and for their continued support for Hockey which is has made the Hockey Centre and Association the successful sport it is in the Highlands.

SHHCC Committee

Southern Highlands Hockey Centre Committee

Profit and Loss Comparison

July 2022 - June 2023

	TOTAL	
	JUL. 2022 - JUN. 2023	JUL. 2021 - JUN. 2022 (PY)
Income		
40000 Income		
41000 Turf Game Fees		
41100 Senior Turf Games - Winter	44,520.00	42,000.00
41200 Junior Turf Games - Winter	19,040.00	22,080.00
Total 41000 Turf Game Fees	63,560.00	64,080.00
42000 Turf Training Fees		
42100 Senior Training Fees - Winter	5,800.00	5,060.00
Total 42000 Turf Training Fees	5,800.00	5,060.00
43000 General Hire Fees		
43100 School Hire	230.00	
43300 General Hire	4,980.00	
Total 43000 General Hire Fees	5,210.00	
44000 Canteen Income		
44100 Canteen Rent	3,000.00	5,000.00
Total 44000 Canteen Income	3,000.00	5,000.00
46000 Interest Received	2,150.31	393.56
Total 40000 Income	79,720.31	74,533.56
Sales	620.00	
Uncategorised Income	569.69	
Total Income	A\$80,910.00	A\$74,533.56
GROSS PROFIT	A\$80,910.00	A\$74,533.56
Expenses		
60000 Expenses		
61000 Accounting Fees	2,821.50	2,645.50
61600 Insurance	870.00	715.00
61700 Bank Charges	0.00	20.00
62100 Office Supplies	20.94	
62200 Repairs & Maintenance	10,582.42	24,344.71
62230 Security	2,044.50	726.00
62300 Postage		20.30
62410 Dept of Fair Trading	318.18	
Total 60000 Expenses	16,657.54	28,471.51
Shelter expenses		-530.99
Total Expenses	A\$16,657.54	A\$27,940.52
NET EARNINGS	A\$64,252.46	A\$46,593.04

Southern Highlands Hockey Centre Committee

Balance Sheet As of June 30, 2023

	TOTAL
Assets	
Current Assets	
Accounts receivable	
11400 Accounts Receivable	71,430.00
Total Accounts receivable	A\$71,430.00
11100 Cash On Hand	
11110 S31 BDCU - 355658S31	265,347.16
11111 BDCU Investment Account	0.00
11150 S5 -BDCU - 355658S5	10,446.73
Total 11100 Cash On Hand	275,793.89
11160 Undeposited Funds	0.00
Total Current Assets	A\$347,223.89
Long-term assets	
12100 Leasehold Hockey Centre	929,195.00
12101 Less Accumulated Depreciation-Leasehold Hockey Centre	-81,104.00
Total 12100 Leasehold Hockey Centre	848,091.00
12200 Dugouts, Benches, Gates	39,595.39
12300 Hockey Goals	12,588.95
12400 Canteen Building	10,000.00
12500 Grass Field Fencing	10,300.00
12600 Shelter Sheds	14,315.40
12700 Playground (Built 2011)	22,560.42
12800 Scoreboards Field 1 and 2	23,601.00
12900 Turf Fencing	2,068.00
12901 Less Accumulated Depreciation-Property, Plant & Equipment	-9,528.00
Total long-term assets	973,592.16
Total Assets	A\$1,320,816.05
Liabilities and shareholder's equity	
Current liabilities:	
Accounts payable	
21200 Trade Creditors	0.00
Total Accounts payable	A\$0.00
21600 SHHA Balance Account	0.00
22100 SHHA	0.00
21500 Allowance for Mat Replacement	0.00
21700 ASC & NSW Clubs Grants Clearing Account	0.00
21800 Field 1 Mat Replacement Clearing Account	-59,901.26
GST Liabilities Payable	0.00
Total current liabilities	A\$ -59,901.26
Non-current liabilities:	
22200 WSC-Loan for Field 2	334,099.60
Total non-current liabilities	A\$334,099.60

Southern Highlands Hockey Centre Committee

Balance Sheet

As of June 30, 2023

	TOTAL
Shareholders' equity:	
Net Income	64,252.46
30000 Equity	
39999 Historical Balancing	0.20
Total 30000 Equity	0.20
38000 Retained Earnings	982,365.05
Opening Balance Equity	0.00
Total shareholders' equity	A\$1,046,617.71
Total liabilities and equity	A\$1,320,816.05



CUSTOMER'S SIGNATURE
DATE
SIGNATURE
DATE
COMPANY
APPROVED BY:

AMENDMENT ISSUE

ADDRESS:
46 Meranie Street, Welby
NSW 2575

DRAWING TITLE:
COVER SHEET

PRODUCTION NO. _____

JOB NO. _____

DRAWN DATE.	DRAWING NO.	ISSUED BY
26/08/21	A-000	A

