



Southern Highlands Hockey Inc.

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Minutes SHHI Annual General Meeting 2023

Date- 14th November 2023

Venue- Acacia Room Moss Vale Services Club

Meeting Opened- 6.40pm

Attendance- Attendance sheet completed, and a copy is included with the minutes.

- Executive Committee members in attendance- Glenn Fleming (President)
Catherine Froome (Treasurer) David Mackay (Secretary) Jo Bowie (Committee)
Alicia Mah (Committee)
- Life Members in attendance- David Mackay
- Apologies- Tim Coyle, Paul Dawes & Margaret Whatman

Minutes were prepared by the Secretary.

Names of Club delegate nominated to vote at the AGM and for Clubs in 2024.

Voting rights- Refer 27.1 Association Constitution

Voting rights- all Clubs have a voting right of two (2) votes (having more than two (2) senior teams) except Burrawang Men and Burrawang Revels who have one (1) vote under Clause 27.1 of the Association Constitution. One delegate will exercise the voting right on behalf of their Club.

- Bowral- Melinda Armstrong
- Burrawang Men- Phil Lavers
- Burrawang Revels- Brooke Munro
- Mittagong- Dan Valentine
- Mittagong Sports- Cameron Marshall

- Moss Vale- Alison Mackay
- Robertson- Tash Blenkinsopp & Brooke Griggs

With 75% of Club Delegates present a quorum was declared under Clause 26.1 of the Constitution and the meeting was opened with the President- Glenn Fleming welcoming all in attendance and declaring that he will be chairing the meeting.

Minutes of Previous Annual General Meeting were tabled and vote to accept.

Moved- Tash Blenkinsopp Seconded- Dan Valentine Vote-Accepted

Presidents Report- presented by Glenn Fleming and vote to accept.

Moved- Cat Froome Seconded- Melinda Armstrong Vote- Accepted

Treasurers Report- presented by Cat Froome and vote to accept.

Moved- Alison Mackay Seconded- Tim Ecclestone Vote- Accepted

Election of Association Executive Committee

All positions are declared vacant, and Glenn Fleming continued to Chair the meeting.

Election of Office Bearers and Nomination of Committee Members

President –written nomination/s received No

Vice-President- written nomination/s received No

Treasurer- written nomination/s received No

Secretary- written nomination/s received No

Nominations for Office Bearer were called from the floor, and none were received. It was resolved that the Club Presidents would meet Monday the 27th November with a view to having nominations from Clubs for the Office Bearer positions at that time. In the interim the following motion was presented to the meeting-

‘That the Delegates present authorize the current signatories on the Association bank account to continue in a caretaker capacity until the 15th December 2023. Those people are Glenn Fleming, Cat Froome and David Mackay. They will stand down from these positions as at the 15th December by which time new Office Bearers will need to have been appointed. If

these positions have not been filled at that date the Executive Committee will be formed by the Club Presidents as representatives.

Moved- Tim Ecclestone Seconded- Melinda Armstrong Vote- Accepted

Committee nominations- from Clubs not represented as Office Bearers. One member from each Club.

No nominations for Executive Committee positions were accepted as the Office Bearer positions were not filled.

Call for nomination of Judiciary Chairperson if not received prior as required under the Judiciary Guidelines

A nomination for Judiciary Chairperson was received prior to the meeting from Mitchell Murphy from Robertson Hockey Club which was accepted.

Clubs to nominate two (2) Judiciary Committee members-

Bowral- Brenda Bernie & Mitch Linolli

Burrawang Men- Mick Vaughan & TBA

Burrawang Revels- Carolyn Donovan & Renee Ecclestone

Mittagong- Lindsay Kenna & Dan Valentine

Mittagong Sports- Cameron Marshall & Nat Wilson

Moss Vale- Alison Mackay & Tim Ecclestone

Robertson- Mitchell Murphy (Chair) & Renee Griggs

Clubs to nominate two (2) members for the Representative Team Selection Panel

Bowral- Jason Dawes & Sarah Stokes

Burrawang Men- Jack Donovan & TBA

Burrawang Revels- Sam Handley & Leanne Cleary

Mittagong- Graeme Isedale & Glenn Fleming

Mittagong Sports- Jo Bowie & Kylie Hindmarsh

Moss Vale- Matt Nash & Allys Murray

Robertson- Russell Tully & Brooke Griggs

Confirmation of Past and Present SHHI Patrons for the AGM Minutes-

Keith Willams (Deceased), Shirley Wright (Deceased), Alan Goulder & Steve Bedson

Confirmation of Life Members for the AGM Minutes-

Shirley Wright (Deceased), Min Smith (Deceased), Barry Howard (Deceased), Elsie Collins (Deceased), Joan Aiken (Deceased), Joy Hall (Deceased), Lyn Martin, Lynda Wortz, Alan Goulder, Steve Bedson, David Mackay, Paul Bunt, Glen Isedale, Sandra Sharpe & Margaret Whatman

Appointment of Auditor- Nominated by the outgoing Executive Committee that Kelly & Partners remain as Association auditors.

Moved- Cat Froome

Seconded- David Mackay

Vote- Accepted

Nomination of Signatories on the Association Bank Accounts- (must be minimum of 3 and are normally the Office Bearers. Name the positions and the people holding those positions for inclusion in the minutes)

As no Office Bearers were appointed the meeting was unable to complete and the item will be carried over.

Nomination of Signatories on the Association Representative Teams Bank Account with Bendigo Bank.

It was moved that Natasha Blenkinsopp be added as a signatory to this bank account with the Treasurer Catherine Froome, following her appointment as Representative Teams Coordinator and that the previous Coordinator Denise Horvath be removed as a signatory on this account.

Moved- Sam Handley

Seconded- Brooke Griggs

Vote- Accepted

A meeting of the Club Presidents was scheduled for the 27th November 2023 to be held at 6.30pm at Moss Vale Services Club to resolve the situation with the vacant Office Bearer positions.

Meeting Closed- 7.43pm

Glenn Fleming
President SHHA





Good Evening Association patrons, Life members, Southern Highlands Executive Committee of 2023, I would like to thank you all for attending our 2023 AGM after what has been another successful year for hockey here in the Southern Highlands.

In a time when sport is still recovering from the fallout of the pandemic, and the country is struggling under the burden of economic and financial strain, I applaud you all for your efforts, volunteering and support this year to turn up week after week and ensure the game we all play and love still has a place within our community.

In my 3rd and final term as Association President it has been a rewarding year and one I am very proud of, that for a smaller association, we still have a member base of 800 members that we have held consistently now for the past 3 years.

Although some grades have dropped off throughout this time, we still have maintained to pick up those members elsewhere throughout the senior, junior or summer competition. When compared to the other 27 associations throughout NSW, we are one of only a few associations to remain stable and financial throughout these difficult times.

I would like to thank all the Clubs committees for your work you have done this year and for always striving to improve our game of hockey and assisting the Association committee to deliver the best sport for all.

This year we changed the way we operated the administration side of the Association and introduced 3 paid coordinators in separate roles. In doing so we set out to streamline the Competition Coordinating, Rep Coordinating & the Umpire Coordinating. All 3 of these roles are vital bloodlines to the success of what we as the Association committee expect & ultimately want to achieve for you as our members. On your behalf we employed Brendan McDonald as Umpire Coordinator, Denise Horvath as Rep Coordinator and Justine Thompson as Competition Coordinator. On behalf of the Association I would like to thank all 3 of you for the work you did for the members as I know first hand these jobs are definitely not easy and at most you are on call 24hrs a day to dealing with the many challenges that hockey throws at you throughout the season.

Justine I would like to make a special mention to, as this being your first year & coming into the role late due to our former Coordinator having to step away from another season due to personal reasons, you had to hit the ground running and learn quickly. With the guidance of our Secretary David McKay, you embraced the Coordinators role with both hands. With Brendan's departure overseas, you also took on the Umpire Coordinating for the 2nd half of the season and your basket wa

then overflowing! Thank you once again for all your work this season & I wish you all the very best for 2024 season.

To my committee, you have been an absolute asset to your clubs and the association & I will be forever grateful for your time you have given as volunteers to always work behind the scenes and work cohesively together to produce another great year of hockey here in the Highlands.

If I could ask the floor to join me in thanking Vice President Blake Hill, Secretary David McKay, Treasurer Cat Froome, Committee members Jo Bowie, Alicia Mah, Carolyn Donovan and Paul Dawes for all volunteering their time this season.

Special mention to Cat Froome for being an outstanding Association Treasurer.

Cat I knew when you took the reigns from Sandra Sharpe that the Association would be in safe, reliable hands. Such a vital and immensely important role safeguarding the Associations accounts and funds of which you have done an outstanding job. You will leave the Association financials in a extremely healthy position to carry the next committee through to 2024. We are so fortunate to have had you on this committee, not only as a treasurer but also as a invaluable and treasured asset to the Association.

Dave, I cannot thank you enough for what I have learned from you these last 2 terms.

I will be the first to admit I had my reservations when you put your hand up to rejoin the Committee! We had butted heads in the past, but we both knew we always wanted what was best for the Association and its members. I happily say that I can eat those words and reservations now as I have grown so much in this role and learnt so much from your wealth of knowledge and history of the Southern Highlands Association. I think I am extremely fortunate that I was able to sit alongside you these last 2 years. What we have as an association now, not only our facility, but all the mechanics, procedures and principles has come together because of the tireless and countless hours you have devoted to local hockey. Hockey NSW is built on people like yourself. It does not exist at all without the very few people like you. I can proudly say that I have had a once in a lifetime opportunity to learn and work with you Dave, & proudly consider you a great friend.

I want to wish you all the very best in your retirement from this committee of which you have given around 25 years' service as a committee member on or in an advisory role and know you have left the sport in a far better place from when you first joined.

That's about all I have to add, however I want to conclude by thanking you all for trusting me in this role, I know we all don't agree on everything revolving around the sport, but we the common interest you and I all share is our love of Hockey. I look forward to the many years ahead seeing you all around the hockey field and I give my best wishes to the incoming committee of the 2024 season

Yours Sincerely,

Glenn Fleming

SHHA President 2023

2023 Treasurers Report

We had another successful full season this year, with team and member numbers comparable to last year (overall 69 teams - 2 more junior teams but 2 less senior teams than 2022)

General Account - S5/Everyday Account

The opening bank balance was \$82,178.60. (1/10/2022)

The closing bank balance was \$91,633.08 (30/9/2023)

Sports Grant Account - S90/Everyday account

The opening bank balance was \$375.87 (1/10/2022)

Closing balance was \$105.87 (30/9/2032)

NOTE in March the BDCU changed over to the Bendigo Bank.

A profit and loss statement and balance sheet is attached.

Overall, the association had a small profit this year, even though we were down on senior team numbers resulting in reduced income.

The umpiring costs broke even this year (Profit & loss includes some payments in this financial year from last season).

Additional costs were incurred for lawn maintenance due to the extreme wet weather resulting in faster growing vegetation and the need to do extra mowing, waste removal due to dumping and additional centre cleaning costs.

The uniform sales does not show a profit however there is still stock in hand for next season.

A review of the Associations financial statements is being carried out and a copy of review will be provided to Clubs once received.

NOTE: The Office of Sports Grant for Mat Replacement Field 1 that was carried out last year is shown in the other income received, but as the two retention payments were made from the S90 account it does not show in the profit and loss statement.

Catherine Froome
Treasurer

Profit and Loss

Southern Highlands Hockey Association

For the year ended 30 September 2023

Account	2023
Trading Income	
Club Team Fees	47,518.24
Indoor Rep Contributions	4,095.17
NSW Registration/Affiliation Fees	6,045.00
Rep Team Contributions	40,907.55
Sponsorship	318.18
Summer Comp Contributions	3,636.36
Umpire Fees	24,382.74
Rep player coordinator contribution	3,877.29
Uniform sales	7,244.49
Total Trading Income	138,025.02
Gross Profit	138,025.02
Operating Expenses	
Accounting	2,820.00
Cleaning	5,297.60
Co-Ordinators Fees	16,433.32
Grand Final Costs	2,065.54
Hockey NSW Affiliation Fees	6,045.00
Indoor Rep Team Expenses	4,095.17
Office Expenses	227.44
Rep Team Expenses	40,525.73
Security	4,050.00
Subscriptions & Memberships	1,690.39
Trophy Costs	2,012.77
Umpiring Costs for Assoc.	21,102.24
Uniforms	9,722.08
Waste Removal	3,595.52
Feminine hygiene waste removal	522.00
Lawn Maintenance	8,309.09
Total Operating Expenses	128,513.89
Net Profit	9,511.13
Other Income	
Office of Sport Grant received Mat Replacement Field 1	48,829.48
Total Other Income	48,829.48

Balance Sheet

Southern Highlands Hockey Association As at 30 September 2023

30 SEP 2023

Assets

Bank

General business (S5)	91,633.08
Turf account (S90)	105.87
Total Bank	91,738.95

Current Assets

Accounts Receivable	30.00
BDCU	20.00
Total Current Assets	50.00

Fixed Assets

Canteen Equipment	11,684.37
Canteen/Toilet Renovation	6,407.06
CCTV Equipment Hockey Centre	2,268.18
Field 1 Goals & New Junior Goals Field 2	5,043.00
Field Lights Project	272,718.00
Garbage Bin Stands	2,084.00
Less Accumulated Depreciation - Property, Plant & Equipment	(12,993.95)
Mat Replacement for Field 1 (2021)	365,494.00
Playground Softfall Upgrade	19,884.03
Spectator Shelters	26,924.52
Total Fixed Assets	699,513.21

Total Assets	791,302.16
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Liabilities

Current Liabilities

Accounts Payable	7,634.40
GST	4,919.03
Rounding	0.04
Total Current Liabilities	12,553.47

Total Liabilities	12,553.47
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Net Assets	778,748.69
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Equity

Current Year Earnings	58,340.61
Retained Earnings	720,408.08
Total Equity	778,748.69

**2023 ANNUAL GENERAL MEETING
ATTENDANCE RECORD**

Name	Club	Signature
1 Melinda Armstrong	Bowral	
2 Peter Frost	Bowral	
3 Cameron Marshall	Mittagong Sports	
4 Ashley Marshall	Mittagong Sports	
5 Renee Eccleston	Burrawang	
6 Carolyn Donovan	Burrawang	
7 Brooke Munro	Burrawang	
8 Samantha Handley	Burrawang	
9 LACHLAN MEYER	Burrawang	
10 Philip Lavers	Burrawang Mens	
11 Jo Bowie	Sports	
12 Daniel Valentine	Mittagong	
13 Brooke Griggs	Robertson	
14 Natasha Blenkinsop	Robertson	
15 Tim Eccleston	Moss Vale	
16 Alison Mackay	Moss Vale	
17 Catherine Froome	Moss Vale	
18 Alicia Mah	Robertson	
19 Glenn Fleming	Mittagong	
20 David Maubon	Moss Vale	
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