



Southern Highlands Hockey Inc.

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SHHI Executive Committee Meeting Minutes 26th July 2022

Venue Mittagong RSL Club

Meeting Opened at 6.43 pm

Present

Glenn Fleming	President
Catherine Froome	Treasurer
David Mackay	Secretary
Joanne Bowie	Committee
Amy Hill	Committee
Blake Hill	Committee
Meegan Jones	Coordinator

Apologies

Melinda Armstrong	Vice-President
Dan Parker	Committee

The minimum number of Executive Committee members (5) were present to form a quorum under Section 17.4 of the Constitution.

Minutes were prepared by the Secretary.

Minutes of Last Meeting 21st June 2022

There was only one outstanding item from the last meeting which was the question raised in regards to a Blood policy. David advised that the only policy HNSW applies is at State Championships and there is no mandatory policy for Associations. It was suggested that a commonsense approach be taken towards injuries resulting in bleeding as has been the case to date, and umpires have the authority to exclude a player from play if either they are bleeding or their clothing is contaminated to an extent where risk is posed to others on the field.

Minutes of the meeting 21st June 2022 were accepted

Moved: Glenn Fleming Seconded: Cat Froome

Voted: All in Favour- Passed

Treasurers Report

Cat presented the Treasurers report, and a copy of her full report is included as an attachment. Current balance of the Association General Account is \$101,974.52 Cr.

Treasurer's report was accepted- Moved- David Mackay Seconded- Glenn Fleming

Voted- All in Favour- Passed

Southern Highlands Hockey Centre Committee (Turf Committee) Report

A copy of the Turf Committee report is attached. Current bank balance is \$257,097.45 Cr.

Report of SHHCC was accepted Moved Amy Hill Seconded Cat Froome

Voted- All in favour passed

Representative Team Coordinator Report

The final report from Representative Team Coordinator was tabled and accepted.

Moved Amy Hill Seconded Glenn Fleming

Voted- All in favour passed

Motions

A motion to record the acceptance of the previous meetings minutes 1st March 2022 is attached.

Moved Glenn Fleming Seconded David Mackay

Voted- All in favour passed

A motion to change minutes relating to a Burrawang Junior exemption is attached. A motion was moved to carry this forward to the next meeting-

Motion- That as the original decision was passed unanimously and two of the Executive Committee members who voted for the exemption on the 14th March are absent from this meeting, this motion to change the recorded details of the decision is to be carried forward to the next meeting.

Moved David Mackay Seconded Glenn Fleming

Voted- All in favour passed

Correspondence

There was only one item of correspondence which related to the Under 15's competition.

The Executive Committee moved to Closed Committee to discuss this matter.

Moved David Mackay Seconded Glenn Fleming Voted all in favour passed. Committee meeting was closed.

The Executive Committee moved to reopen the meeting to deal with the remaining agenda.

Moved David Mackay Seconded Glenn Fleming

Voted-all in favour passed.

As a result of discussions in closed committee the Executive Committee decided to advise the Umpire Coordinators that competent adult umpires are to be scheduled to the Under 15's competition for the remainder of the season.

General Business

Request from Bowral Hockey Club for Wayne Dawes to play in 3 matches this coming round.

The request was declined citing Clause 4 i) of the Winter Competition Rules that says a player can't play more than 2 matches in a round. All members of the Committee voted to decline request. Club to be advised.

Concussion Policy follow up with Clubs

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The email forwarding the Concussion Policy to Clubs on the 3rd July indicated there would be follow up to ensure that the policy has been communicated through their members. An email will issue on this in the next few days and David asked that the Executive Committee members also follow up with Clubs.

Amy questioned as an umpire their responsibility should they be aware that a player may have had experienced a concussion previously and was then playing in a match they were officiating. It was pointed out that it is the responsibility of the Club and their officials to ensure players are clear of concussion or for that matter any other injury before they take the field not the match officials. The umpires will deal with injuries that have occurred in the match and act accordingly or if a player shows obvious signs of a pre-existing problem while taking part in the match.

Umpires Roster and Umpires

Glenn advised there had been questions around the umpiring scheduling and would email the Umpire Coordinators for clarification.

TO Duties not being completed

There have been a number of complaints of Clubs not completing their TO duties. As final allocation of the umpires is not being completed at times, before Thursday, it was decided that the umpire columns on the spreadsheet be deleted and the roster be sent out on Sundays for TO's only broadcast through all the members on Revolutionise.

When the final allocation of umpires is received by the Coordinator they will be added to the spreadsheet with the TO's and that sheet posted on the website.

Goulburn Rep Carnival

Glenn gave an outline of the Goulburn rep carnival and we have committed to supporting this event. It was agreed that it provided more development opportunities for our rep teams and the first nominations are the 29th July for under 11's.

All the team managers have responded supporting sending teams to the carnival and Glenn will coordinate.

Grand Final Game Times

As we now have two new fields a proposal was put forward to change the Senior Grand Final program so that matches are played on both fields. A copy of the proposal is attached which shows overlapping times up to the start of 1st Grade Men.

Presentations would be held after each grade finishes and this format will see the day completed around 4.00pm. The committee agreed to adopt this format and Clubs will be advised.

Umpires and TO's for Semi/Finals/Grand Finals

Mindy had previously advised that preference was for our local umpires to be rostered for Grand Final day rather than sourcing outside umpires which the committee agreed.

It was advised that committee members would be rostered for TO duties on Junior and Senior Grand Finals although it was decided that adult umpires from the 2022 program would be rostered to TO the 1st Grade Men's and Women's matches.

Glenn also raised the issue of TO training for consideration next year which he had seen in operation at other Associations.

Grand Finals- Formalities and Preparation

Organisation for both Grand Finals was discussed and tasks allocated such as toilets, bins etc.

The Secretary will send invitations for the Life Members and Whyte family and Glenn will organise trophies.

Voting for the perpetual trophies will issue in the next few days.

SHHI Social

Glenn flagged the idea of next year of introducing Association social activities such as when we used to hold the ball. He is keen to see some more Association wide social functions for Senior and Juniors to bring the members together outside of playing.

Some ideas will be considered in the following meetings for next year.

Writing Reports on Match Cards

A recent incident in a Senior match saw a player write a report onto the back of a match card. The

question was asked by Blake whether the committee can cite players from this. It was advised that incidents on-field can only be dealt with by the umpires or TO.

The role of the TO was emphasised as they are a match official and can make reports to the umpire of incidents that are witnessed by them during the match from which the umpire can then act.

Summer Hockey

It was agreed that Summer Hockey would be scheduled this year following a 3 year absence due to COVID and work at the Hockey Centre.

As Burrawang Revels were the last Club offered to run it before the COVID shut down they will be offered the opportunity again. Proposed dates were between the weeks of the 3rd October and 5th December which provides 10 weeks of competition.

Format will be decided at the next meeting and it will likely run on Wednesday nights as in past years.

An email will issue to Burrawang Revels this week.

Burrawang Mens Deferred Matches with Bowral

There has been correspondence between both Clubs on this matter over recent weeks. Burrawang had a concern that the process under the rules to re-schedule the deferred matches with Bowral hadn't been made within the 2 weeks as required under the rules.

It was agreed that this had not occurred but had been as a result of Clubs this year trying to organise their own rescheduling of games outside of both the committee and Coordinator.

The Welcome Pack and Training Schedule records that these games would be played on Sundays and it was agreed at the last meeting that this would be enforced. Going forward the Coordinator will reschedule the match on the Sunday following its original date in the draw and advise both Clubs.

Correspondence Copying All Members

It was indicated that there had been instances where correspondence was circulating between Coordinator and Clubs and Executive Committee and Clubs and other members and it was requested that all Executive Committee members be copied. This was agreed going forward.

Next Executive Committee Meeting is 29th August 6.30pm at Mittagong RSL

It was agreed that we will hold a meeting only to finalise Grand Final arrangements on the 16th August and Meegan will confirm a venue and time.

There being no further business the meeting closed at 9.59pm

Glenn Fleming
President SHHA



Treasurers report meeting. 26/07/2022

1. Accounts

Opening balance S5 account

19/06/2022. \$82,257.53

Payments out \$33,135.26 (Incorrect payment received to turf account, Xero, Access & Coordinator fee, T & representative team/attire expenses)

Payments received \$52,852.25 (Grassroots funding, Umpire payments, Representative/Attire Income & Affiliation fees)

Closing balance. 25/07/2022 \$101,974.52

Opening balance S90 Sports grant

19/06/2022. \$56,375.87

Payments out Nil Payments in Nil

Closing balance. 25/07/2022. \$56,375.87

There is only one Club yet to pay the team fees.

Rep expenses for Opens men & women, U18 boys & girls & U15 boys & girls are all fully paid. U 13 girls part paid.

U13 boys, and U11 boys & girls invoice outstanding, however all bills have been provided and payments have been set up by co-ordinator (due to bank limit).

Additionally, Masters women have been sent an invoice for attire purchased.

Profit and Loss

Southern Highlands Hockey Association

For the period 1 October 2021 to 25 July 2022

Cash Basis

Account	1 Oct 2021-25 Jul 2022
Trading Income	
Club Team Fees	46,909.12
NSW Registration/Affiliation Fees	6,586.14
Rep Team Contributions	36,220.91
Umpire Fees	22,148.14
Uniform sales	6,251.80
Total Trading Income	118,116.11
Gross Profit	118,116.11
Other Income	
Grassroots Funding Grant for COVID Costs	1,100.00
Office of Sport Grant received Mat Replacement Field 1	380,342.00
Total Other Income	381,442.00
Operating Expenses	
Accounting	2,640.00
Cleaning	727.27
Co-Ordinators Fees	12,886.32
General Expenses	202.20
Hockey NSW Affiliation Fees	5,782.50
Office Expenses	445.36
Rep Team Expenses	47,953.63
Security	2,125.00
Subscriptions & Memberships	1,889.99
Trophy Costs	1,840.99
Umpiring Costs for Assoc.	130.00
Uniforms	8,983.55
Waste Removal	838.94
Feminine hygiene waste removal	480.00
Lawn Maintenance	4,722.50
Total Operating Expenses	91,648.25
Net Profit	26,467.86
Other Income	
Grassroots Funding Grant for COVID Costs	1,100.00
Office of Sport Grant received Mat Replacement Field 1	380,342.00
Total Other Income	381,442.00

Balance Sheet

Southern Highlands Hockey Association

As at 25 July 2022

Cash Basis

25 JUL 2022

Assets

Bank

Southern Highlands Hockey Grant Acct	56,375.87
Southern Highlands Hockey Inc	101,974.52
Total Bank	158,350.39

Current Assets

BDCU	20.00
Total Current Assets	20.00

Fixed Assets

Canteen Equipment	11,684.37
Canteen/Toilet Renovation	6,407.06
CCTV Equipment Hockey Centre	2,268.18
Field 1 Goals & New Junior Goals Field 2	5,043.00
Field Lights Project	272,718.00
Garbage Bin Stands	2,084.00
Less Accumulated Depreciation - Property, Plant & Equipment	(12,993.95)
Mat Replacement for Field 1 (2021)	320,138.30
Playground Softfall Upgrade	19,884.03
Spectator Shelters	26,924.52
Total Fixed Assets	654,157.51

Total Assets	812,527.90
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Liabilities

Current Liabilities

GST	9,841.38
Rounding	0.04
Total Current Liabilities	9,841.42

Total Liabilities	9,841.42
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Net Assets	802,686.48
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Equity

Current Year Earnings	407,909.86
Retained Earnings	394,776.62
Total Equity	802,686.48

Southern Highlands Hockey Centre Committee Report 26/7/2022

Bank Balance \$257,097.45 Cr

Council Loan Balance \$378,646.20 Dr

Balance owing from Office of Sport funding to SHHI \$98,482

The only expenditure by the SHHCC through the month since the last report was \$1239.81 for Power by Watts to make repairs on the Field 1 scoreboard data cable and sensor and switch for the carpark security lights. The LED security lights are to be replaced on the 5th August.

Regretfully our Chairperson Paul Sabatier has advised the Committee that due to work and family commitments that he was stepping down from his position on the Turf Committee. We thank for Paul for his outstanding contribution to the Committee over the years especially of late with the grant application for the Field 1 mat.

The Committee will be meeting in the following 2 weeks with a number of matters to be discussed including Sunday use of the centre for training, on-going review by St John's Ambulance, training in general on the fields, strategy for the carpark and admin/amenities building.

SHHCC Committee

Representative Reports

After last meeting we had 2 boys named into the under 15s boys state Squad. Congratulations Bowral's Ben Bragg and Brayden Dawes. After the Opens Tournament Robertson's Gus Schofield made the NSW country team. In 13s we had Robertson's Jake Blinkensopp, Mittagong's Harry Isedale and Burrawang's Mackenzie Perry also named into the NSW 13s boys State squad. We had 2 Burrawang player's who represent Illawarra named in 13s as well. Congratulations to Bryce Rodger and Loxley MacNamara. Also like to give a special mention to Mark Springett who coach 6 of the boys this year and last year in the under 15s who have been named in both age groups we were very lucky to have your knowledge available.

A massive Congratulations to all the Boys!!

Our 13s Girls attend the Moorebank carnival at the end of last month. They won division 3 of the carnival, Congratulations girls. The girls attended state tournament but with a last minute division shift they got placed in to their correct division from the 2019 rankings. Division 2 is always tough especially for a small associations like ours but our girls did great, they didn't win any games except their relegation game against Canberra 2 winning by 1-0 well done ladies. Considering they are of a young age they did a fantastic job, This team was hard to fill we only had 12 of our players and a borrowed 1 from Wagga after

Struggling to find a coach and manager for this team I just want thank you to Glenn and Jo for putting your hand up, Hopefully we can grow this age group in future.

Our under 13s boys didn't attended Moorebank the weather was horrible the week leading up and it was canceled the day before. The boys had an interesting lead up to the tournament, Our accommodations was almost canceled due to flood effected families needing emergency accommodations and the second field location being damaged by the flooding becoming no longer available, the competition got changed to 16 min half game's going from 8am to 8pm, with a team of 15 players this was a massive task for Damian and Tash to run subs. Our boys did great and they missed out by a single point to play in the grand final in division 2.

I had 18 boys to attend across 3 associations unfortunately 1 of our boys got very ill prior and wasn't able to attend. Thank you Theodore Richards for representing southern highlands with Lithgow and congratulations to Daniel Milner who represented with Canberra, Daniel and his team were joint division 4 winners making him the only southern player to receive a state medal.

The Under 11s had 43 nominations I just want to say a Massive Thank to Dan Parker, Daniel Valentine, John Guest, Caitlyn Parker and Connor Miller for all the help with drills and help in the development of the future in Southern Highlands Representative teams.

We had 28 kids attend the Moorebank carnival on Sunday just gone. Our boys had so much fun with 4 wins, 1 draw and 1 losses despite this great achievement our Boys finished 3rd in their pool. Thank you Daniel Valentine and Connor Miller for making the day so much fun for them. The 11s girls just managed to get a team on the field with some help from Moorebank. Our girls had 3 wins and 3 losses but just managed to scrap a runners up medal by 1 point. Thank you Kaelan Read and Caitlyn Parker for coaching and a special mention to Bowral's Ally shepherd form under 9s for goalkeeping even though she only did it the first time the day before, you did an amazing job!!.

I just want to say Congratulations to all these little superstars!!!

We sent 11 teams to 8 tournament

7 teams to 4 Moorebank Carnivals

So concluding the 2022 Juniors/Opens season

We had 196 players nominate, 164 players attended at least a tournament, 10 attending more than 1. Put that at a almost 23% of the association representing in 2022 and a almost 26% nominating to participate in representing southern highlands this is a 10% increase in numbers despite sending 1 less team then last year.

Payments received \$58,022

Amounts paid to association \$36,586

Outstanding \$11,817

Account currently \$11,894.38

Fees owing \$1,017

Tammy Parker

Completing final report.

Motion to Amend Minutes of Meeting 1st March 2022 Previously Adopted

The minutes of the Executive Committee meeting of the 1st March 2022 did not record that the minutes of the previous meeting of the 25th January 2022 had been accepted. The minutes of the meeting of the 1st March 2022 have been signed as the official record by the President and it is noted by the Association Secretary that this omission was an oversight.

The Secretary's notes of the meeting record that the minutes of the 1st March 2022 were Moved by Melinda Armstrong Seconded by Jo Bowie and passed by all present.

It is moved that the official record of the 1st March 2022 meeting be amended accordingly.

Moved

Seconded

Vote

Motion to Change the Wording of the Exemption for Burrawang Revels Junior Player

Robertson Hockey Club have emailed to point out that the wording of the exemption appearing on the website and record in the minutes of the 14th March for the exemption granted to an Under 13's Burrawang Revels Hockey is incorrect. They are seeking to have the minutes amended to reflect that the player firstly was not joining Hockey for the first year and secondly was not playing on the field in Under 15's but was their Goal Keeper.

Copies of the correspondence originally presented follows.

Email-13th February has been communicated to the meeting as new to Hockey rather than new to Under 15's

Email-20th February has been communicated to the meeting to believe that the player would be on field in Under 15's rather than as written the player is not a permanent or experienced Goal Keeper.

"The only email correspondence requiring attention was a request from Burrawang Revels to play a 15's eligible player in goals in the 13's competition. The Club does not have an 11's side and are already playing 4 x 11's eligible players up in 13's and the player they are proposing is joining Hockey for the first time this year. The player will also be on the field in 15's. The request was approved unanimously by the Committee subject to review of the player after the first few rounds of competition"

Proposed Amendment

"The only email correspondence requiring attention was a request from Burrawang Revels to play a 15's eligible player in goals in the 13's competition. The Club does not have an 11's side and are already playing 4 x 11's eligible players up in 13's and the player they are proposing is a first year Under 15's player. The player is not a permanent or experienced goalie. The request was approved unanimously by the Committee subject to review of the player after the first few rounds of competition"

Moved

Seconded

Vote

From: Robertson Hockey Club <robertsonhockey@outlook.com>

Subject: Burrawang Under 13's exemption

Date: 21 June 2022 at 18:23:05 AEST

To: "SHHA Coordinator (coordinator@shhockey.com.au)" <coordinator@shhockey.com.au>

Good Afternoon Meegan,

Could you please pass this on to the executive for me.

It has been noted that Burrawang under 13's have an exemption to play an under 15's player as the GK.

"The only email correspondence requiring attention was a request from Burrawang Revels to play a 15's eligible player in goals in the 13's competition. The Club does not have an 11's side and are already playing 4 x 11's eligible players up in 13's and the player they are proposing is joining Hockey for the first time this year. The player will also be on the field in 15's. The request was approved unanimously by the Committee subject to review of the player after the first few rounds of competition"

We would like to bring a few things to the executive attention in regards to this exemption.

- The proposed player that has been playing GK for Burrawang under 13's..... is not a first-year player (you can check revolutionise for these stats).
- It is stated that he will be playing on the field in under 15's, this is not occurring, has been playing as the Burrawang under 15's GK as well.

Could you please review your records and make adjustments as necessary.

Kind Regards,

Natasha Blenkinsopp

Secretary - Robertson Hockey Club

M: 0419273458 | E: robertsonhockey@outlook.com

A: PO BOX 3289

Robertson NSW 2577

From: Melinda Armstrong <melinda16@outlook.com>
Sent: Sunday, 24 July 2022 12:23 PM
To: SHHA Secretary; SHHI Coordinator
Subject: Wayne Dawes - BHC - Round 16

Good Morning,

Bowral Hockey Club wish to request Wayne Dawes is granted an exemption to play 1st Grade Goalkeeper Friday 29th July, in addition to his nominated GK 2nd Grade and Field player status for 3rd Grade.

1st Grade Goalkeeper Zak Payne is not available Friday 29th July, and Wayne has agreed to play in his place if permitted.

As Wayne is a nominated GK for 2nd Grade, we believe that this falls under the below two Winter Competition Rules:

Nominated Goalkeeper is a separate player in every regard except for judicial matters. We take this understanding to be that Wayne may play both 1st & 2nd Grade as Goalkeeper this coming week, as well as field for 3rd Grade without penalty to any team as Wayne will play 3 games within one round.

Furthermore, we note that the Executive have the power to grant exemptions from time to time, not a rule change, but an exemption on a case by case circumstance when requested.

7. PLAYER GRADINGS

k) Designated goalkeepers may apply to the Association for an additional grading to allow them to play as a field player in grades other than those allowed by their goalkeeping grading. This additional grading will be viewed under these rules as a separate player in every regard except for matters relating to judiciary, disciplinary and suspension issues. To distinguish between the two approved grading's when the person is playing as a goalkeeper, the letters GK must be recorded against the Players name on the Match Card otherwise the field grading will be applied.

10. CONDITIONS OF PLAY

- i) Any exemptions approved by the Executive for players or teams under any of the Winter Competition Rules will be published on the Association website within seven (7) days of the decision.

Thank you in advance for your consideration.

Kind Regards

Melinda

Melinda Armstrong
Secretary
Life Member
Bowral Hockey Club

Proposed Game Times for Senior Grand Final Day

Mackay/Sharpe Field (2)

9.30am 3rd Grade Women

11.00am 2nd Grade Women

12.30pm 1st Grade Women

Bedson/Isedale Field (1)

10.00am 3rd Grade Men

11.30am 2nd Grade Men

2.00pm 1st Grade Men

Presentations after each Grade with final presentation for 1st Grade Men/Women and Perpetuals at 3.30pm