



Southern Highlands Hockey Inc.

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SHHI Executive Committee Meeting Minutes 21st February 2023

Venue Burrawang Hotel
Meeting Opened at 6.27 pm

Present

Glenn Fleming	President
Blake Hill	Vice-President
Catherine Froome	Treasurer
David Mackay	Secretary
Carolyn Donovan	Committee
Jo Bowie	Committee
Paul Dawes	Committee
Damien Gair	Committee Sub for Alicia Mah Robertson Hockey Club

Absent

Alicia Mah requested and was approved an absence from the meeting due to personal leave.
Damien Gair was appointed by Robertson Hockey Club as a substitute for this meeting which was approved.

The minimum number of Executive Committee members (5) were present to form a quorum under Section 17.4 of the Constitution.

Minutes were prepared by the Secretary.

Minutes of Last Meeting 31st January 2023

Minutes were included with the agenda and there were no outstanding items from the last meeting.

Minutes be accepted Moved Glenn Fleming Seconded Blake Hill All in favour

The result of the mail ballot by Clubs for change to Clause 4 b) of the Winter Competition Rules to reduce the maximum number of players in team list from 18 down to 16 was determined- **Yes** (Mittagong, Moss Vale, Bowral, Sports) **No** (Burrawang Men, Revels, Robertson)

Accordingly the motion passed.

Treasurers Report – attached

Cat also raised the proposal to not renew the Association PO Box as the only mail be received were the odd bank statement and Council's loan statement for the Turf Committee. It is an expense of \$140 that we don't need to pay.

It was proposed that we erect a lockable mailbox at the Hockey Centre and change our postal address to 44 Meranie Street for all correspondence.

Moved by Cat Froome Seconded Jo Bowie All in favour.

Glenn will erect a letterbox in the coming weeks.

Correspondence

There was 1 items of correspondence by email from Mittagong Sports which is carried into General Business.

General Business

Appointment of Coordinator

Glenn confirmed the appointment of Justine Thompson as Association Coordinator with a start date of the 1st March. Meegan is to provide training for Justine.

Appointment of other Association Positions

Glenn confirmed the appointments of Denise Horvath to the role of Representative Team Coordinator for this year and the appointment of Brendon McDonald to the new role of Umpire Coordinator for 2023. Glenn briefly explained the roles and their respective objectives.

Request from Moss Vale to play an overage player in under 7's

Moss Vale requested for a 7 year old child who had not played hockey before be allowed to play in their Under 7's team overage as they have no Under 9's. Request was approved by the Committee and the exemption will be posted on the website as required under the Competition Rules but no details of the player recorded.

Team Lists and review of team nominations.

Team lists were received from all Clubs and the Grading Panel meeting scheduled. There was some discussion on the Burrawang Men's 3rd Grade teams and the opportunity for them to move one team up to 2nd Grade. The point was made that a number of players would be of 2nd Grade standard. It was agreed after much discussion on the subject that the matter would be left until the Grading Panel had met and their decisions and recommendations then considered.

Out of this discussion it was considered that Mittagong Cheetahs were also a side that had a mix of players that should be considered 2nd Grade and Glenn indicated that he had talks with his Club and they would move that team from 3rd to 2nd Grade.

The Grading Panel meeting was confirmed for the 28th February at Mittagong RSL.

Umpires

A list of the umpires that have registered was presented and to date there were 14 mainly Junior umpires who had nominated. It was decided that a reminder would go out to Clubs on the Friday before the scheduled Umpires briefing being held by the Umpire Coordinator Brendon McDonald.

David will arrange to send this reminder for the meeting which is booked at Mittagong RSL on the 6th March.

Mittagong Sports request for Mittagong Juniors to Play Seniors with their Club

Sports have requested clearance for Mittagong Hockey Club junior girls to play with their Senior women's sides. Clearance has been given by the President of Mittagong Hockey Club and the request was approved.

As a side discussion it was noted that Burrawang Men should be seeking a clearance for the Junior boys from Burrawang Revels to play across as they were separate Clubs under the Association Constitution. Carolyn indicated they would send a letter accordingly.

Under 18's Competition

Glenn indicated that he had received enough expressions of interest for a competition to go ahead and would be communicating the details to Clubs over the next week or two. The format has not been decided and the night will be determined once all Junior teams are confirmed for Under 13'15's to decide a night.

Next meeting would be on the 8th March and David will advise a venue.

There being no further business the meeting closed at 8.11 pm

Glenn Fleming
President SHHA



Treasurers report meeting 21/2/2023

1. Accounts

Opening balance S5 account

30/01/2023 \$67,114.72

Payments out \$5,710.61 (Accountants fee, Co ordinator fees, Xero, JRR ,& Lawn maintenance)

Payments In \$2,474.16 (Indoor rep team payments, umpire fee from regos)

Closing balance 19/01/2023 \$63,878.27

20/02/2023

S90 Sports grant

Opening balance. 30/01/2023 \$375.87

Payments in \$8709.63 loan from SHH Turf committee

Payment out \$8709.63. 6 month retention payment for turf resurfacing.

Closing balance. 19/02/2023 \$375.87

2. Due to BDCU changing over to Bendigo Bank revolutionise will be updated (Friday 4th March) with new account details, (for both invoicing and deposit account) along with the automatic payment reference for Xero.

Authorities on the accounts should have received a customer number to enable access to the online banking.

3. The PO Box is due for renewal. As we don't get a lot of mail, (bank statements obtained on line), it is recommended that we should look at providing a mailbox at the grounds, then we can do away with the PO Box. The renewal fee for this year is \$148 (if paid by 31/3/2023) or \$153 is paid later.

Profit and Loss

Southern Highlands Hockey Association For the year ended 30 September 2023 Cash Basis

2023

Trading Income

Indoor Rep Contributions	4,095.17
Rep Team Contributions	818.18
Umpire Fees	1,955.45
Total Trading Income	6,868.80

Gross Profit

6,868.80

Other Income

Office of Sport Grant received Mat Replacement Field 1	7,917.85
Total Other Income	7,917.85

Operating Expenses

Accounting	2,660.00
Cleaning	2,194.26
Co-Ordinators Fees	4,833.32
Grand Final Costs	621.00
Income Tax Expense	2,060.00
Indoor Rep Team Expenses	4,095.17
Office Expenses	209.99
Subscriptions & Memberships	268.20
Umpiring Costs for Assoc.	2,870.00
Waste Removal	1,157.58
Lawn Maintenance	4,060.00
Total Operating Expenses	25,029.52

Net Profit

(10,242.87)

Balance Sheet

Southern Highlands Hockey Association

As at 20 February 2023

Cash Basis

20 FEB 2023

Assets

Bank

Southern Highlands Hockey Grant Acct	375.87
Southern Highlands Hockey Inc	63,878.27
Total Bank	64,254.14

Current Assets

BDCU	20.00
Total Current Assets	20.00

Fixed Assets

Canteen Equipment	11,684.37
Canteen/Toilet Renovation	6,407.06
CCTV Equipment Hockey Centre	2,268.18
Field 1 Goals & New Junior Goals Field 2	5,043.00
Field Lights Project	272,718.00
Garbage Bin Stands	2,084.00
Less Accumulated Depreciation - Property, Plant & Equipment	(12,993.95)
Mat Replacement for Field 1 (2021)	328,056.15
Playground Softfall Upgrade	19,884.03
Spectator Shelters	26,924.52
Total Fixed Assets	662,075.36

Total Assets	726,349.50
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Liabilities

Current Liabilities

GST	8,020.47
Rounding	0.04
Total Current Liabilities	8,020.51

Total Liabilities	8,020.51
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Net Assets	718,328.99
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Equity

Current Year Earnings	(10,242.87)
Retained Earnings	728,571.86
Total Equity	718,328.99