



# Southern Highlands Hockey Inc.

ABN 91 913 949 753

P.O. Box 519

BOWRAL NSW 2576

[secretary@shhockey.com.au](mailto:secretary@shhockey.com.au)

[www.shhockey.com.au](http://www.shhockey.com.au)

## SHHI Executive Committee Meeting Minutes 16<sup>th</sup> August 2023

**Venue** Moss Vale Services Club  
Meeting Opened at 5.38pm

### Present

Glenn Fleming	President
Blake Hill	Vice-President
Catherine Froome	Treasurer
David Mackay	Secretary
Joanne Bowie	Committee
Alicia Mah	Committee
Carolyn Donovan	Committee
Jason Dawes	Committee

The minimum number of Executive Committee members (5) were present to form a quorum under Section 17.4 of the Constitution.

Minutes were prepared by the Secretary.

Carolyn Donovan left the meeting at 6.54pm to attend a function.

### Minutes of Last Meeting 28<sup>th</sup> June 2023

Minutes of the last meeting were reviewed.

Minutes to be accepted      Moved-David Mackay      Seconded-Cat Froome

All in Favour-Passed

### Treasurers Report

Cat presented the Treasurers report. A copy is included as an attachment with these minutes. Current balance of the Association General Account is \$113,338.14 Cr. The balance of the S90 Office of Sport Mat Replacement account is \$375.87 Cr.

A Profit and Loss report and Balance Sheet for the year to date are included with the attachment.

Treasurers report accepted- Moved-David Mackay      Seconded- Glenn Fleming

All in favour-Passed

## **Correspondence**

The only correspondence was from Bowral Hockey Club in respect to the Howe Cup which is dealt with in General Business.

## **General Business**

**Judiciary Committee-** the results of the recent Judiciary Committee meetings were reviewed. Minutes are being prepared by the Judiciary Chair Brendan Bernie and will be followed up by the Secretary.

**Outstanding Rep Player fees 2023-** Cat presented a list of outstanding rep player fees relating to outdoor representation. The total is \$908.74 and it was agreed that Denise would be requested to follow these up and the players advised that they would be ineligible to play semi finals as they will be declared unfinancial due to the monies owing. Denise is to emphasis to Team Managers that players are not allowed to attend unless all fees are paid prior to the State Championships.

**Grand Final Preparations-** porta-loos, extra wheelie bins and the announcer have been booked and invitations issued to Patrons & Life Members. Nominations for perpetual trophies have been sent to Clubs yesterday and David will collate the votes and provide a list to the Leneves for trophies. Glenn will deliver trophies to Dave & Liz in the next few days.

Date for team lists for Juniors was set at the 18<sup>th</sup> August and Seniors 25<sup>th</sup> August. Clubs will be advised following the meeting.

**Umpires for Final Series-** it was agreed these would be appointed by Justine and Glenn and will come from the local umpire pool. Outside umpires will be organised for 1<sup>st</sup> Grade Men and Women as several local umpires have been contacted and declined.

**Burrawang Men 1<sup>st</sup> Grade-** Justine provided the cards for several matches where Burrawang Men's match card has been signed for all players by one person. The team was advised early in the season that this was not to occur, and Phil Lavers had given an undertaking to address. After some discussion it was agreed to treat those matches as forced losses. This action does not affect the current standing of the teams for semi-finals and as those matches are deducted from the available round calculation does not affect player qualification for semis.

This discussion led to reviewing the match card format and the small space to sign. David has contacted Revolutionise previously and they are unable to change the sizing. Justine has indicated that we can print sign on sheets with the cards and copies will be provided for the next meeting to review.

**Bowral Proposal for Howe Cup-** a copy of the Clubs email on running the Howe Cup is included with the minutes and was agreed by all on the Committee. David will advise Mindy tonight.

**Summer Hockey-** expressions of interest for running this competition will be emailed to Clubs this week along with the guidelines.

**Club Correspondence-** Glenn raised the matter of correspondence coming to the Executive Committee from individuals and not through their Clubs. It was agreed that the Committee members would remind their Clubs of this requirement.

**HNSW Umpire & Coaching Training-** Glenn gave an overview of HNSW's new programs which they will be rolling out to Associations for coaching and umpire training and clinics. They have developed on-line training for these roles and after completion of these will come out to Associations for face-to-face training.

Glenn will speak with HNSW after Grand Final to have us included in the program following which we will advise members to complete the on-line training.

Date of the next meeting was to be confirmed. A tentative date of the 30<sup>th</sup> August was proposed only if there were any matters that needed to be sorted for Final's series or Grand Final day otherwise the next meeting would be in September/October.

**There being no further business the meeting closed at 7.40pm**

Glenn Fleming  
President SHHA

A handwritten signature in black ink, appearing to read 'G. Fleming', with a stylized flourish extending to the right.



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## SHHI Executive Committee Meeting Minutes

Venue: Mittagong RSL 28<sup>th</sup> June 2023

Meeting opened at 6:15pm

### Present

Glenn Flemming

Catherine Froome

Alicia Mah

Paul Dawes

Blake Hill

Jo Bowie

Justine Thompson

### Absent

David Mackay

Carolyn Donovan

### Treasurer report

Cat presented treasurers report

Opening balance- \$99736.36

Spending- \$25139.91

Paul moved. Alicia seconded.

Wingecarribee Council \$600 sports grant. Applications have closed for this year. Could we please look into for the juniors and representative players for next year.

Umpire letter

Executive received an email outlining player behaviour during a recent game. The executive unanimously voted to cite the player in question.

Umpire coordinator role.

Two people have shown interest in the position. One would cover the coordinating of the schedule, the other focus on the mentoring, clinics, signing off.

Indoor facility in Moss Vale

Paul contacted Glenn asking for support to get the facility built.

Signage and dug out information

Executive agree that signage for around the fields re player expectations should be designed and ordered.

Rep stats

Coordinator to start compiling the rep stats.

Car accident

Father of an under 13's player passed away in a fatal car accident.

School teams

Forfeiting around the holidays, giving no notice. Blanket email to remind about providing umpires for under 11s.

Meeting closed 7:48pm

## Treasurers report meeting 16/08/2023

### 1. Accounts

#### **Opening balance S5 account**

26/06/2023 \$99,736.36

Payments out \$28,203.02 (Co-ordinator fees, Rep co ordinator fees, Umpire payments (10 weeks), rep registrations, rep uniforms, rep accommodation & team photos, Xero subscription, waste removal, centre access, reimbursement for incorrect turf hire payment & lawn maintenance)

Payments In \$41,804.80 (Umpire fee from regos, team fees, affiliation fees, rep uniform & rep team payments)

Closing balance. 15/08/2023. \$113,338.14

#### **S90 Sports grant**

Opening balance. 26/06/2023 \$375.87

Nil in & out

Closing balance. 15/08/2023 \$375.87

2. All team fees have now been paid
3. 1 club still owe affiliation fees
4. 1 club owes for fines
5. Payments for umpire duties up to week 10 have been made for those that have provided a completed form with banking details. (\$8150 paid with \$1390 outstanding)
6. for discussion - payments outstanding into the rep players account from a number of rep players (\$908.74)

# Balance Sheet

Southern Highlands Hockey Association

As at 15 August 2023

Cash Basis

15 AUG 2023

## Assets

### Bank

General business (S5)	113,338.14
Turf account (S90)	375.87
<b>Total Bank</b>	<b>113,714.01</b>

### Current Assets

BDCU	20.00
<b>Total Current Assets</b>	<b>20.00</b>

### Fixed Assets

Canteen Equipment	11,684.37
Canteen/Toilet Renovation	6,407.06
CCTV Equipment Hockey Centre	2,268.18
Field 1 Goals & New Junior Goals Field 2	5,043.00
Field Lights Project	272,718.00
Garbage Bin Stands	2,084.00
Less Accumulated Depreciation - Property, Plant & Equipment	(12,993.95)
Mat Replacement for Field 1 (2021)	335,974.00
Playground Softfall Upgrade	19,884.03
Spectator Shelters	26,924.52
<b>Total Fixed Assets</b>	<b>669,993.21</b>

<b>Total Assets</b>	<b>783,727.22</b>
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## Liabilities

### Current Liabilities

GST	13,576.98
Rounding	0.04
<b>Total Current Liabilities</b>	<b>13,577.02</b>

<b>Total Liabilities</b>	<b>13,577.02</b>
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<b>Net Assets</b>	<b>770,150.20</b>
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## Equity

Current Year Earnings	41,578.34
Retained Earnings	728,571.86
<b>Total Equity</b>	<b>770,150.20</b>

# Profit and Loss

## Southern Highlands Hockey Association For the period 1 October 2022 to 15 August 2023 Cash Basis

1 OCT 2022-15 AUG  
2023

### Trading Income

Club Team Fees	47,318.24
Indoor Rep Contributions	4,095.17
NSW Registration/Affiliation Fees	5,745.00
Rep Team Contributions	40,157.55
Summer Comp Contributions	3,636.36
Umpire Fees	24,342.74
Rep player coordinator contribution	3,677.29
Uniform sales	7,049.03
<b>Total Trading Income</b>	<b>136,021.38</b>

### Gross Profit

136,021.38

### Other Income

Office of Sport Grant received Mat Replacement Field 1	16,627.48
<b>Total Other Income</b>	<b>16,627.48</b>

### Operating Expenses

Accounting	2,660.00
Cleaning	4,739.72
Co-Ordinators Fees	12,983.32
Grand Final Costs	621.00
Hockey NSW Affiliation Fees	6,045.00
Income Tax Expense	2,106.00
Indoor Rep Team Expenses	4,095.17
Office Expenses	214.35
Rep Team Expenses	39,775.73
Security	3,000.00
Subscriptions & Memberships	1,631.30
Umpiring Costs for Assoc.	12,982.24
Uniforms	9,722.08
Waste Removal	2,143.52
Feminine hygiene waste removal	522.00
Lawn Maintenance	7,829.09
<b>Total Operating Expenses</b>	<b>111,070.52</b>

### Net Profit

41,578.34

**From:** melinda@compassconsultancy.com.au  
**Sent:** Monday, 7 August 2023 11:02 AM  
**To:** SH Coordinator; glenn.fleming; secretary@shhockey.com.au  
**Subject:** Howe Cup - Bowral Hockey Club

Good Morning,

Bowral Hockey Club would like to reintroduce the Howe Cup into circulation.

For 2023 and perhaps future years, we would like to have one dedicated round (Seniors Only), and award Howe Cup to the club who completes the round with the most competition points.

Any club that has two or more teams in the one grade, must nominate which team is to be included, as we wish to keep it fair to all SH clubs and only allow one team per club per grade to be eligible,

We have selected the following Rounds for 2023, Week 20 – Round 19 Men & Women.

Each team will receive their awarded points; ie 3 = win, 1 = draw (Byes & forfeits are to be excluded from competition points received for the round). Points will be added as games are completed, with a running update provide on Facebook.

WE would ask that each captain sends their teams result via SMS to 0401 577 330 to be able to provide live updates and so as not to ask any work from Southern Highlands Hockey.

On Saturday 19<sup>th</sup> August, we will hold a presentation at the Bowral Hotel at 6.30pm and award the winning the club with the trophy for 2023.

All clubs are invited to attend the presentation and share a meal or drink.

Could you please advise if we may provide an email to be circulated as well as a Facebook post to be promoted to advise all clubs of the 2023 Howe Cup.

Many Thanks

**Melinda Armstrong**  
**Compass Consultancy**

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