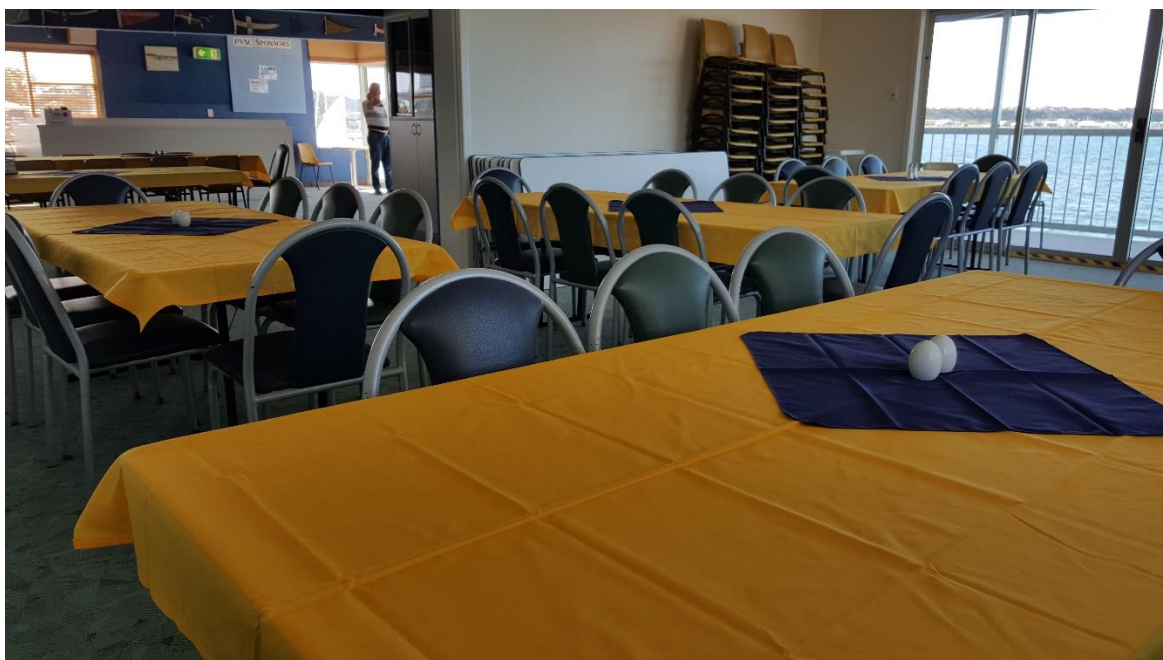




Facility Hiring Information



General Information

Port Vincent Sailing Club (PVSC) will consider applications for the use of its function facilities on the Port Vincent foreshore. We offer a venue licenced for 100 people with superb beach front views. The facilities provided include tables, chairs, cutlery and crockery for 100 people, a small but well-equipped kitchen, covered balcony, limited air conditioning, downstairs toilets and disabled access to function area.

Hirers will need to arrange their own catering and cleaning. The club will consider offering bar facilities or a hirer can supply, but not sell, their own alcoholic drinks.

Since the venue is next door to a caravan park we do not accept bookings for functions which may disturb residents at the park.



Facility Hiring Information

Facility Hiring Conditions

1. Bookings

- 1.1. All applications for hire of the clubrooms will be considered by the Management Committee which has the absolute discretion to approve or refuse any application.
- 1.2. All applications will be considered within 28 days of receipt of application form.
- 1.3. The Committee may give consideration to
 - Type of function and the risk to the club and the impact on neighbours
 - Time of year
 - Suitability of the event
 - Club activities
 - Aquatics activities
 - Availability of bar staff
 - Number of bookings
 - Any other relevant consideration
- 1.4. Bookings can be made with or without access to the bar.
 - 1.4.1. If a hirer wishes to have the bar open during the function no other alcohol will be able to be bought on to the premises during the function and the PVSC will supply two people, at no cost to the hirer, to operate the bar during the function.
 - 1.4.2. If a hirer does not wish to have access to the bar then byo is permitted but you cannot sell alcohol. For byo alcohol the hirer must obtain the appropriate licence from Consumer and Business Services.
- 1.5. No alcohol can be consumed outside the premises (alcohol can be consumed on the upper deck)
- 1.6. No smoking is allowed in the premises or within vicinity of the premises.
- 1.7. Patrons, except in an emergency, must enter and exit the clubrooms from the boat ramp door.
- 1.8. The PVSC does not provide catering.
- 1.9. The use of the kitchen facilities and crockery etc. is included in the hire fee.
- 1.10. The premises being left in a clean and undamaged state.
- 1.11. A deposit of 50% of the booking fee and payment of the bond is required to secure a booking.
- 1.12. If any conditions are not adhered to the club can terminate the booking immediately.

2. Obligations of the hirer

- 2.1. PVSC has Public Liability insurance which protects PVSC from claims arising from an incident that may occur that can be attributed to PVSC. This policy however would not provide cover for a claim by, say one of your guests who may have a fall, through no fault of PVSC. Therefore, we recommend that you provide your own liability cover.
- 2.2. Hirers shall indemnify the Port Vincent Sailing Club against all claims, actions, or proceedings in respect of any loss, damage or injury caused by or to any person which shall occur while such person is in, or upon part of the premises, or rise from any accident, or occurrence which



Facility Hiring Information

happens while such person is in or upon any part of the premises or in respect of any loss or damage suffered or sustained by any person by reason of use of the premises by the hirer.

- 2.3. The clubrooms have a maximum capacity of 100 people and this must be strictly monitored.
- 2.4. The clubrooms must be vacated by 1am on Saturday nights and by midnight all other days.
- 2.5. Our club has its own events on Sundays (October to April) and the facility must be cleaned and vacated by 10 am on the Sunday. This time will need to be confirmed for each event.
- 2.6. The sailing club rooms are near a number of accommodation venues and it is the hirers responsibility to ensure that their activities and those of the guests do not unreasonably impact on our neighbours
- 2.7. The clubrooms and toilets must be cleaned and all furniture and kitchenware returned to the same place and condition as you found the premises. The club will pass on to you, via retention of bond and / or invoice, the cost of any repairs and / or cleaning required.
- 2.8. The club does not have a licence to play or reproduce music and the hirer must ensure they comply by the music licence requirement if they wish to play music at the clubroom.
- 2.9. The hirer must remove all rubbish from the premises.

3. Fees

The following schedule of fees shall apply for the hire of the premises. The Port Vincent Sailing Club does not charge GST.

	Day time hire	Evening hire, no bar service provided	Evening hire, bar service provided	Bond
Member	Donation	Donation	Donation	\$100.00
Not for Profit organisation or event	\$150.00	\$200.00	\$150.00	\$400.00
Commercial or private hirer	\$150.00	\$300.00	\$250.00	\$400.00

All enquiries can be directed to the club bookings officer.

Bookings Officer **Doug Le Feuvre** douglf1212@icloud.com **0417 559 046**

