**Port Pacers Committee Meeting Minutes**

**November 2018**

**Attendance: Sally, Jon, Kylie Y, Kylie B, Luke, Sue, Clarissa, Kirsten, Jane.**

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| Member | Topic | Discussion |
| Sally | Last months minutes – follow up  Sue – run down under?  Kylie Y – car stickers? | SUE – RUN DOWN UNDER – we have been added as a club on there. Jump on and register if you are interested.  Kylie Young – Car Stickers – The design is organised and the order will be going in shortly. |
| Jon | Merch update | Jon spoke to china. Visors will be here by the end of the month. Singlets and run belts should be here in the next 2 weeks. |
| Kylie B | Council approvals, Risk assessments | Council application has been submitted.  National Parks has sent a letter back saying that they are happy for us to use the Coastal Walk. They will send us a letter of approval to submit to council. Kylie to post national parks letter.  We are still waiting to hear back from council regarding our application.  Risk assessments – Run Leaders/ Run coordinator for each run who will run through the hazards of the run. The run leader/run coordinator will be a committee member (if no committee member present then the committee will nominate a run leader/ run coordinator).  Sally to speak to Emma at Espresso four to keep our log book there for pursuit Sunday. |
| Kylie B | Social Committee  Christmas etc | Adults Christmas Party – Pay ASAP. Payments required by Nov 18th!!!! We need to put numbers into restaurant. Jane to post a list of who is paid up.  Lighting of the Christmas Tree – Picnic on Town Green. BYO your own everything. 30th Nov.  Boys Night – Dave Mayes to organise  Camping Trip – March 2nd and 3rd. |
| Jane | Finances | Jane will put financial report in Pacers Group  The monies owning to the committee can be paid back after the Bunnings BBQs |
| Clarissa | Bunnings BBQ | First one 7th of Jan. Please volunteer. Clarissa will make an event for this to create a roster. |
| Luke | Insurance – pacer endorsed runs & liability/ non pacer endorsed run | Insurance discussed the need to clarify for members.  Luke to email Jon about Insurance. |
| Sally | General Business | Every second Sunday is pacer pursuit and every other Sunday is Social Sunday .  Try to make weekly official pacer runs. We have lots of fun and our speed sessions are great. |