Port Pacers Running Club

Meeting Date: Tuesday 12th March, 2019

Chairperson: Jon Binskin

Location: Tacking Point Tavern

Minutes taken by: Kylie Brown

Meeting Commenced: 6.13pm

Meeting Closed: 7.57pm

Attendance: Jon Binskin, Sue Fitzgerald, Clarissa Morris, Cliff Hoeft, Kylie Brown, Chris Brown, Kylie Scott - Young, Kiel Bigeni (guest)

Apologies: Clarissa Morris

**Business arising from Previous Minutes - NIL**

**New Business**

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| **Laura suggested Hot Cross Bun sales via Bakers Delight - as a fundraiser.** | **Approved by committee.**  **Jon - set up sale in store**  **Clarissa - register with Bakers Delight** |
| **New Member letter** | **Create new revised letter (Kylie B)** |
| **Calendar** | **Move everything to app (Jon / James)** |
| **Merch** | **Hoodie order went in today**  **Merch review / stocktake (Sue)**  **Pop up shop possibly, please research** |
| **Run Director** | **Long Run Review (Cliff)**  **Stewarts Park Planning update (Cliff)** |
| **Club App** | **Still moving forward and adding new features** |
| **Social** | **Camping Weekend coming up on Friday 22nd - Sunday 24th - all welcome** |
| **Run Planning** | **Thursday 14th - Mighty Mile**  **Sunday 17th - Pacer Pursuit**  **Sunday 24th March - NIL away camping**  **Sun 31st March - Monthly Medal**  **Sun 7th April - Pacer Pursuit**  **Sun 14th April - Social Sunday TBA**  **Sunday 21st April - Pacer Pursuit**  **Sunday 28th April - Pacer P ursuit** |
| **Email Address** | **New addresses to be created (Jon)**  [**secretary@portpacersrunningclub.com**](mailto:secretary@portpacersrunningclub.com.au)  [**info@portpacersrunningclub.com**](mailto:info@portpacersrunningclub.com.au)  [**treasurer@portpacersrunningclub.com**](mailto:treasurer@portpacersrunningclub.com)  [**president@portpacersrunningclub.com**](mailto:president@portpacersrunningclub.com) |
| **Facebook** | **Auto reply set up - (Jon)** |
| **Club Photo** | **Saturday 30th March 6.45am - finished 6.50am** |
| **Club Sales** | **Soon we will only be accepting electronic payments via the shop.**  **Club memberships will be renewed via shop also** |
| **Club Library** | **Getting permission to see if we can share Charlie Maher movie with members for private watching. (Chris)** |
| **Asset Register** | **Create Asset Register (Kylie B)**  **Eg. Cliff has keys** |
| **Blog** | **New blog created this week** |
| **Insurance** | **Review (Chris)** |
| **Council Approvals** | **2019 approvals have been lodged and pending approval. (Kylie completing then handing to Cliff)** |

**Treasurers Report -**

Monies in -

$100 Merch sales

$220 rego fees

Monies out -

$20.00 website

Current Balance $3925.84

Approved - Spending $2400.00 on Merchandise.

**Jobs Allocated**

|  |  |
| --- | --- |
| **Run Director** | **Cliff Hoeft** |
| **Social Media** | **Kylie Scott-Young** |
| **Merch Manager** | **Sue Fitzgerald** |
| **Webmaster / Blog** | **Jon Binskin / Kylie Scott-Young** |
| **App Manager** | **James Stevenson** |
| **Fundraising / Sponsorship** | **Clarissa Morris** |
| **Run Leader** | **Roster TBA** |
| **Social** | **Kylie Brown / Chris Brown** |
| **Insurance Liason** | **Chris Brown** |
| **President** | **Jon Binskin** |
| **Vice President** | **Sue Fitzgerald** |
| **Secretary** | **Kylie Brown** |
| **Treasurer** | **Jon Binskin** |

Next Committee meeting Tuesday 9th April