**Committee Meeting – October 19th 2017**

**Attendance:**

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| **Member** | **Topic** | **Discussion** |
| Kylie B | Power Point Presentation – Run organisation | Letter to council introducing ourselves looks good. Send it. Risk Management plans to be done by Kirsten. Safety check before each run – Is everyone safe to run?  Thursday Oxley Oval starts and finishes at Oxley Oval. We no longer start at Town Green and run to the oval. Run co-ordinators on each run – committee members are automatic run coordinator. If no committee members at the run, please designate a co-ordinator who is happy to take on the responsibility for that run. Application approved by committee it has the ok to be lodged when the risk assessments have been added. We want application lodged by Friday 27th Oct. |
| Kylie B | Code of Conduct | Needs to be adjusted by adding in sun safety/First Aid kit/ responsible for own belongings. If organising as run with another member please ensure that you are safe and that ovals etc are open as you still reflect on our club. |
| Kylie B | Monthly timed run | No longer timed. We do not compete against each other. Please feel free to time yourself on your personal garmins if needed. |
| Sally | IMF run cancel | We have had to cancel our IMF run due to not being able to have council approval in time. |
| Sally | Mingle | 2 groups  Group 1 Fast group  Group 2 Efficient group  No runner is to be running alone in the dark. Please look after each other.  Self seed. Run out for 20 mins then turn around.  Dinner/ drinks afterward at 7pm. |
| sally | Pursuit | Starts this Sunday 22/10/17 then is on every second Sunday. |
| Sally | Log on | Log on / Sign off for pacer pursuit. Let’s think about how we are going to do this. |
| Clarissa | Bunnings BBQ | Jan 21st, Feb 25th and April 22nd. These dates are approved by Bunnings. Please volunteer for a shift. A roster will be made up shortly. |
| Sally | First Aid kits | Pat and Trish are combining resources. Tammy is following a lead. Can we apply for some sort for grant for this? (clarissa to follow up) |
| Sally | Last meetings follow ups | Kylie is still in the process of ordering stickers. Clarissa is still organising calandar. |
| Kylie | Christmas Social | BYO. Tickets needs to be purchased by 18/11/17. Tickets are $42 each. Friday 24th Nov. Café 66. Breads, Main meal and alternate dessert. Coffee/Tea are included for your $42. (No refunds) Adults only. |
| Clarissa | Pace Sports | They have offered to partnership with us. Clarissa to follow up. |
| Jane | Treasurer Report | Jane/Jon will post treasurer report into pacer group. |
| All | General Business | Run Down Under – Pacer Group. Sue will set this up. Sue will advertise this in the group.  Flags – Let’s get 3 or 4 flags to take to events (Jon/ Jane to organise)  Visors have been ordered. They should arrive mid Nov.  Merch – 2nd order going in. |