



Competition Match Card & Team Manager Duties

Team Managers:

- **All teams to ensure they have a Team Manager or a nominated Team Official (must be over 18yrs of age) in their dug-out throughout the match to manage the game requirements outlined below.**
- Prepare computer/scoreboard for the game. If not available Umpires and officials will agree on who will manually keep time. (a laminated match time sheet is to be available in the umpire's room).
- Each Team Manager will complete front of Match Card prior to commencement of play.
- The Match Card is to be always available to Umpire on the Umpires bench in middle of dugout at all times.
- Team Manager will complete full goal scorer details for their team on Match CARD and the electronic score board.
- Team Managers will indicate goals scored by opposing team in box provided on Match Card
- Team Managers are to record full details of all players injuries for their team on the back of match card at time of injury.
- Team Manager to record player suspensions for their team only, this will include name and type of card issued only.
- In the case of blood occurring on the pitch the Manager/Official and umpires will ensure that the pitch is cleaned prior to recommencement of play.
- Team Manager will ensure no player takes the field until bleeding has ceased and open wounds are covered adequately.
- At the completion of the match the team manager will immediately place the Match Card on the Bench in middle of Dugout for completion by match umpires and team Captains.
- Ensure the team dugout is clear & clean before leaving.

Umpires:

- Umpires are responsible to ensure each team has a completed match Card prior to commencement of play.
- Umpires are to ensure all details are completed on Match Card prior to each Team Captain signing Match Card at end of match.
- Umpires are responsible for ensuring both Match Cards are returned to Umpires Room and scanned immediately following match.

General:

- Team Managers will be responsible for supplying own teams Match Card, this enables Team Managers access to complete front of Match Card prior to match day.
(Blank Match Cards will also be available in Umpires Room or on website)

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