



Meeting minutes

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| Date | Tue 19 Mar 2024 18:30 |
| Type | Board Meeting |
| Venue | Taree Hockey Centre |
| Attendees | Anthony Lewis; Donna Yarnold; Frank Birkefeld; Jana Box; Janine Kennewell; Keenan Bell; Lynn Brettle; Marlene Masters; Michelle Clark; Stephen Booth |
| Apologies | Adam Scarff; Amanda Nicholson; Jason Sipek; Michelle Collier; Tony Barton |
| Absences | There are no absences recorded. |
| Guests | Michelle Clark |

Item #1. Acknowledgment to Country

Raised by Lynn Brettle

Item #2. Apologies

Raised by Frank Birkefeld

- Adam Scarff
- Amanda Nicholson
- Michelle Collier
- Jason Sipek
- Tony Barton

Item #3. Business arising from the previous meeting

Raised by Frank Birkefeld

Signs are in the process of being made for the Hockey Centre.

Jason from Club Taree will come to the Hockey Centre when they up and take photos for use for MVHA promotional material.

Item #4. Grants

Raised by Frank Birkefeld

The MVHA Grant writer Phil Binder contacted Michelle yesterday.

- There is a grant coming up relating to Women in Sport.
- Manning Valley Hockey Association will focus on Lighting and replacement of the ATF playing surface.
- Future projects to include Retaining walls/seating, Concrete Driveway, widening of paths, Solar and Battery

Item #5. Sponsorship 2024

Raised by Michelle Clark

Adam has been working with Michelle on Sponsorship

- Club Taree have taken up sponsorship of the Terry Launders Field.
- Proposals have been prepared for McDonalds, New Era and Jax Tyres. - all have requested further information regarding sponsorship.
- Adam and Michelle will meet with Jax next week
- Adam will send emails to McDonalds and New Era next week
- New BOM shirts will be organised once sponsorship is finalised

Item #6. Junior Competitions/Division

Raised by Frank Birkefeld

Friday night MVHA had approximately 25 participants at Minkey, 25 Participants at Hookin2Hockey and 50 in Division 4 all is going well.

- The new Hart equipment looks professional.
- Jax Tyres handed out goodie bags to all Division 4 participants and will return to hand out Goodie bags to Hookin2Hockey and Minkey participants.
- Michelle and Adam have been communicating with James at HNSW in regards to Active Kid Activation in Revolutionise.
- Revolutionise keep pushing back the completion date.

Item #7. Senior Competitions

Raised by Anthony Lewis

At the Senior Match Committee meeting a motion was passed that teams will need to provide a minimum of 9 Frozen players. (Changing from 11)

Item #8. WWCC Information

Raised by Lynn Brettle

WWCC

- Hockey Australia have changed the Member registration information required upon registration each year. They have taken away the WWCC option from player registrations.
- Players make up a large number of our officials.
- Michelle Clark has added the option through the MVHA portal. Players already registered before it was added would not of had the WWCC option.
- Clubs can add any WWCC information through the Club portal via clicking on the member, paging down to the option - they can then add the details.
- Clubs need to ensure that they collect this information and check that all Coaches and Managers have a valid WWCC number.
- Lynn will do a WWCC check after the season start to confirm all Clubs have complied.

Item #9. RSA & Food Safety Supervisor

Raised by Janine Kennewell

MVHA had received Conflicting information regarding Food Safety Supervisor and Food Handling requirements.

Michelle Clark has contacted NSW Food Authority.

- MVHA is a Not for Profit Organisation and as such have taken steps to ensure Food Safety requirements are covered.
- Manning Valley Hockey Association is required to have at least one member who has completed the Food Safety Supervisor Course. The Food Safety Supervisor needs to be reasonably contactable.
- Donna attended the Food Safety Supervisor course yesterday & today and is now qualified.

- All Canteen Assistants will be emailed the Free Food Handlers Course link from NSW Food Authority to completed online. (Takes approximately 1 hour).
- MHVA is working with MNCCC on securing a date in April to deliver the RSA course.

Donna asked about a request for signage for MNCCC. Information was given to Gemma from MNCCC in regards to this last year.

Item #10. Cyclists

Raised by Janine Kennewell

Are we able to ask Cyclists coming through the centre to get off their bikes when transitioning through the hockey centre from the carpark.

Jana is going to speak with a Cycle Club representative.

Item #11. Canteen

Raised by Donna Yarnold

- Bench top Fryers are not available at Bing Lee. We will need to look elsewhere for Fryers. Donna will look into it.
- All supplies are being delivered apart from McGraths
- Keenan is looking after Oil changes.
- Mats - bring the mats out at the end of the shift.
- Donna will look into purchase of a Rubber backed Matt for Mat storage.
- Stephen needs a set of keys to open the access gate and bollard. A set will be organised for Stephen
- Michelle Collier still needs a master key for opens and closes. Michelle Clark to organise to sign one over to Michelle Collier on the weekend.
- Keenan - Roster is tricky. Hard to allocate time slots with unavailibilities.

Item #12. Incoming Correspondence

Raised by Michelle Clark

Bench Seating

Frank has been contacted by Sylvia Patterson in regards to seating that she has purchased in remembrance of Dave Patterson. She has purchase 2 x Picnic style benches.

The BOM agreed that they could be placed at the Hockey Centre. Sylvia will be covering the cost of installation of the seats. The Executive will need to be consulted before they are installed.

Taree High - Have requested the use of toilets (just for Staff) and power for their PA.

The BOM agreed that we should support Schools where we can. Michelle to provide access

Item #13. General business

Raised by Frank Birkefeld

Facilities

- Scoreboards - Will be fixed by Todd McFarlene this Thursday
- Hot Water - Will be hooked up by Todd McFarlene this Thursday
- Gas - The Gas Service has been recommenced

Representative Teams

Under 18's Girls

Unfortunatley we have not received enough EOI's. Jana has provided players that have nominated with options to join with Port Macquarie or to join the HNSW pick up list

Under 18's Boys

Dom Tag has agreed to Coach the Under 18's Boys. Given the 2023 team has lost 7 players including several State players

Under 14's Boys

The Under 14's Boys trialled today. There has been approx 28 players nominate. The Under 14's Boys will trial again next Tuesday. The BOM supports nomination of a second Under 14's boys team pending the appointment of a Coach and Manager.

Under 14's Girls

The Under 14's Girls will trial next week.

Janine - Do we have a State Championship Committee for Under 14's Boys to be held in Taree?

Outcome - Michelle Collier will help oversee organisation. Frank will provide Michelle with all of the information from the organisation of Masters last year.

Item #14. Around the room

Raised by Frank Birkefeld

Scoreboard - Jason was going to take everyone through the scoreboard. Unfortunately he was unable to attend the meeting tonight. He will take everyone through it all another time.

Lights - in both dugouts are not working.

Storage - for the new Hart Equipment is needed.

- Beach Carts work out to be a cheaper option than small wheelie bins
- Donna ordered 2 x Beach carts from Kmart during the meeting.

Working Bee

- The BOM will look into suitable dates for a Working bee at the Hockey Centre.

Item #15. Next meeting

Raised by Frank Birkefeld

Next meeting 6pm 23rd April at Club Taree.

Michelle Clark to organise the Chefs Table (or similar)