



## Meeting Minutes

Date	Tue 16 Jan 2024 18:30
Type	Board Meeting
Location	Taree Hockey Centre

### Attendees

Bell, Keenan	Birkefeld, Frank	Booth, Stephen
Box, Jana	Brettle, Lynn	Clark, Michelle
Collier, Michelle	Lewis, Anthony	Masters, Marlene
Nicholson, Amanda	Scarff, Adam	Sipek, Jason

### Apologies

Barton, Tony	Kennewell, Janine	Yarnold, Donna
--------------	-------------------	----------------

### Guests

Michelle Clark

## Meeting items

### Item #1. Acknowledgment to Country (raised by Lynn Brettle)

We acknowledge the Biripi people, Traditional Custodians of the land on which we meet today, and pay our respects to their Elders past, present and future. We extend that respect to Aboriginal and Torres Strait Islander peoples here today

### Item #2. Apologies (raised by Frank Birkefeld)

- Donna Yarnold
- Janine Kennewell
- Tony Barton

### Item #3. Business arising from the previous meeting (raised by Frank Birkefeld)

#### **Sun Safe Seating**

- The Sun Safe Seating that Manning Valley Hockey Association purchased through the Clubsgrant 3 Grant has now been assembled.
- The Board of Management did a walk of the facilities to confirm the location of the seating with the TLF and ATF now being designated as the 2 main fields.
- It is hoped that Concreting Works will be completed in February.

#### Item #4. Grants (raised by Adam Scarff)

##### **TLF Grant Update -**

- Adam is still waiting on approval on the grant variation for the TLF for lighting and solar.
- The Other 2 grants that we applied for are to be announced in March

#### Item #5. Canteen (raised by Adam Scarff)

##### **Canteen Reimbursement Review**

2023 was year one of the reimbursement model in the Canteen.

MVHA has reviewed the model for the 2024 season.

The proposed change to reimbursement rates is as follows:

- 13,14,15 year old - \$15 per hour
- 16, 17 year old - \$17.50 per hour
- 18 + - \$20 per hour

MVHA feel that the above rates are still a great incentive for a Juniors time. The new figures will allow greater flexibility for MVHA to put extra staff in the Canteen.

Canteen staff will need to advise MVHA if they have a birthday and are eligible to move up an age bracket. MVHA will then adjust the hourly rate accordingly.

Adam Moved a motion to adopt the new reimbursement rate.

Stephen seconded the motion.

MVHA will advertise for positions during the last week of January/First week of February

##### **Food Handling Certificate -**

MVHA to touch base again with Gemma Turner to try and lock a date for the Food Handlers Course

Also check with Gemma about running another RSA course.

It would be ideal if both courses could be run at the Club House at different times.

#### Motion #1. Motion to move new canteen reimbursement rates for 2024

Moved by Adam Scarff; seconded by Stephen Booth

Carried? Yes

#### Item #6. 2024 Representative Information (raised by Anthony Lewis)

##### **2024 Representative information**

- EOI for Rep Coaches, Managers and Selectors will be released tomorrow or Thursday. Applications for Coaches, Managers and Selectors will come to the Board of Management for review.
- The Representative Manual needs a few adjustments. Michelle Clark to highlight adjustments and send to Lewy and Jana for review
- MVHA are still waiting for Hockey NSW to release firm dates and venues for State Championships.
- It is likely most teams will need to hold trials for Selection due to the new Hockey NSW State Championship structure where

Championships are held earlier in the year.

- The Indoor Representative process will be reviewed at a future meeting. Discuss an Indoor Co-ordinator. Put on the agenda for March.

#### Item #7. Hookin2Hockey/Junior Division 4 - 2024 (raised by Anthony Lewis)

- It is proposed to have a Division 4/HIN2H competition run on a Friday in conjunction with Hookin2Hockey and Minkey.
- Division 4 will be non-competitive. No point score, no semi's no Grand final
- The age group for Division 4 is participants that 8 & 9 year olds. If a player is turning 7 they need to have at least 1 year of Hookin2Hockey experience.
  - Teams will be club based.
  - Players will register through Clubs
  - MVHA recommend that Clubs keep costs for Division 4 as low as possible as Division 4 is still a growth, development and retention program.
  - Division 4 will Still have 15 minutes of a combined warm up/skill based drill with all Coaches present to help deliver the "skill of the week"

#### Item #8. Junior Competitions/Division (raised by Anthony Lewis)

##### **Age Guidelines**

Age Guidelines were discussed at the Junior Match Committee meeting on Tuesday 5th December.

The following ages are top end ages for each age group. They are the age of the participant as of 1st January 2024

- Division 3 - Girls 12 Boys 11
- Division 2 - Girls 14 Boys 13
- Division 1 - Girls 16 Boys 15

##### **Ratios**

The last Ratio was set as a minimum of 2 of each gender.

The ratio was taken out at a Junior Match Committee meeting.

#### Item #9. Senior Competitions (raised by Anthony Lewis)

Senior Starts on 15th March (The same weekend as Juniors)

- Weeks 1 & 2 of the competition will B & C Grade matches with No Competition points.

##### **MNCHL**

- MNCHL is proposed to start after Easter.
- Still need to touch base with Port to discuss MNCHL
- Currently in discussions with a sponsor for MNCHL

##### **Gradings**

- When teams nominate their gradings they need to be registered players.

- All teams will need an Official in the dugout or they will lose points.

## **Umpiring**

- There will be Penalties for non attendance at Umpiring duties.
- Teams will be listed with the umpire duty. If that umpire doesn't show up the team will be penalised.
- If you nominate a B Grade umpire you need to nominate 2 x B Grade quality umpires.
- We are still trying to organise Umpire Clinics with Hockey NSW. Hoping that they will be run in February.

### Item #10. 2024 Calendar (raised by Michelle Clark)

MVHA Calendar First draft is ready.

Confirm:

- 2024 MVHA Hockey Ball - 20th September available. (21st unavailable). Confirmed as the most favourable date by the Board (any later and we are into School Holidays)
- 2024 AGM - Adam asked to push it back a week to alleviate pressure on Auditor. Board has agreed that moving it back a week does not affect anything.
- Hin2H and Junior Comp no hockey weekend confirmation. Confirmed that HIN2H and Junior Comp will not be run the middle week of the holidays.
- Rep Selection date confirmation. Dates listed are when selections must take place by. Dates to be confirmed once Coaches have been selected. It is recommended that Selections take place as soon as possible to allow for at least 6 weeks of training.

### Item #11. Incoming Correspondence (raised by Michelle Clark)

Email received from Zach Brown Remedial Massage re possibility of MVHA engaging his services.

MVHA will reply to let Zach know that if they get a Championship/Event they will let him know.

### Item #12. Club Taree Meeting (raised by Frank Birkefeld)

Frank & Marlene attended a meeting with Paul Allan at Club Taree to transfer our Community Partner information to Sponsorship.

The Board is working in conjunction with Club Taree and aims to deliver the following:

- Umpires must wear a Club Taree Shirt or they will not get paid
- Activities - Club Taree staff playing Board of Management as a Social Event. Need to add to the Calendar.
- Bring the car out and sell raffle tickets at the social event.
- Support of Tour de Taree event

There is an Opportunity to earn an extra \$1000 during 2024

- Attending the \$500 Tour de Taree Event
- \$500 if MVHA members volunteer to support their community programs.

The Board will work towards holding 1 in 3 BOM meetings at Club Taree.

The February meeting BOM meetwill be at Club Taree.

#### Item #13. General business (raised by Frank Birkefeld)

Frank has been working on allocating Jobs from the different MVHA Portfolios to Board of Management members.

- Stephen - Bar
- Michelle Collier- Help manage Championships that are being held here. Michelle will also help Senior Competitions.
- Jason - Umpiring
- Janine - Compliance - Polices & Procedures.
- Marlene - Hockey Shop/ Working with Michelle Neal to order Rep uniforms
- Lynn - WWCC Checks - Compliance - Polices & Procedures
- Keenan - Canteen
- Donna - Canteen
- Amanda Nicholson -Facility Director
- Tony - Oversee - Senior Competitions, Representative & Umpiring
- Jana - Rep Co-ordinator (working with Lewy)

#### Item #14. Around the room (raised by Frank Birkefeld)

**Stephen** - Consider railing at the top of the seating.

Is it possible to have Field 3 licensed. Frank has made enquires. It is not possible for Field 3 to be licensed unless the entire facility is fenced.

#### **Jason**

- New Microphones - Quote \$400. MVHA BOM approved the purchase of new microphones.
- New Speaker - depending wattage they start at \$75 and go through to \$175.00. Jason will look further into speakers.
- Jason has sent an email to Aussport regarding the scoreboard. Dave from Aussport has left - he was overseeing software.

Waiting on a reply

- Jason has not looked into a price of a Laptop yet but it is on his list.

#### **Marlene** -

- The vacuum has stopped working. Looking at getting a new one. MVHA will look at options.

#### **Lynn** -

- Clubs need to be monitoring WWCC. When entering Coaching and Managers they can click on the profile to double check.
- Does the Board of Management need to submit their unavailabilities now? Answer - not u til the draw has been completed.

#### **Tony** -

- MVHA are going to try to avoid Thursday nights. If games are allocated to Thursday's
- At 2:30pm games could be potentially be scheduled on all 3 turfs.
- MVHA will still play games Friday nights. Potential to Finish earlier on a Saturday.

- There has been requests for games in the same division to be played on same night - around the same time. Tony will look at this when creating the draw but it isn't always possible.
- Tony is going to prepare a letter re training times. The Idea is to move Taree West to Wednesday and move Cougars stay Monday (with Cougars using ATF every week) freeing up Tuesdays for MVHA based Meetings, Rep training and events.
- Slushie Machines - Proposal to put a single Slushie Machine on the Bar.

**Michelle Collier** -

- Raised the question in regards to MVHA considering a petition between meeting room and the bar/Fire area.
- ☒It is a good idea but MVHA will need to look at getting some quotes.

Item #15. Next meeting (raised by Frank Birkefeld)

Next meeting at Club Taree 20th 6pm.

Michelle Clark to organise the Captains Table