



## Meeting Minutes

Date	Tue 27 Jun 2023 18:30
Type	Board Meeting
Location	Taree Hockey Centre

### Attendees

Barton, Tony	Birkefeld, Adam	Birkefeld, Frank
Brettle, Lynn	Clark, Michelle	Lewis, Anthony
Neal, Michelle	Nicholson, Amanda	Scarff, Adam
Yarnold, Donna		

### Apologies

Box, Jana	Masters, Marlene
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### Guests

Michelle Clark

## Meeting items

### Item #1. Acknowledgment of Country (raised by Lynn Brettle)

We acknowledge the Biripi people, Traditional Custodians of the land on which we meet today, and pay our respects to their Elders past, present and future. We extend that respect to Aboriginal and Torres Strait Islander peoples here today

### Item #2. Apologies (raised by Tony Barton)

- Jana Box
- Marlene Masters

### Item #3. Approval of minutes from the previous meeting (raised by Tony Barton)

See attached minutes from the Board Meeting held on 13th June  
<https://cdn.revolutionise.com.au/cups/mvha/files/hkw8vxnnbsi1cunv.pdf>

Motion from Frank to move the minutes from the previous meeting. Seconded by Donna

### Motion #1. Motion to move the minutes from the previous meeting

Moved by Frank Birkefeld; seconded by Donna Yarnold

Carried? Yes

### **Scoreboard**

- An Aussport technician attended the Hockey Centre this afternoon with Michelle C
- Michelle and the technician did a walk around to each scoreboard and took pictures.
- The Technician tested the transmission to the ATF and Turf 3.
- The Technician believes that the scoreboards need an upgrade. He is going to start with a few different measures to try and correct the problems we are having.
- Jason Sipek arrived and also spoke with the technician. Jason's knowledge of the scoreboard and program is exceptional.
- Jason is going to put together a list of all of the programming glitches that he can think of including the addition of a lock on settings.

### **Aussport are going to put together a proposal that includes the following:**

- New transmission boxes for each scoreboard.
- New inside antennas which will help increase range.
- The program will be run on a different frequency (The same as what garage doors are run on as opposed to the 2 way radio band we are currently on). Upgrades will include the need to Aussport having access to the scoreboards internal components. This will involve the use of scaffolding on the ATF and TLF. (Only on non playing surfaces)
- If Aussport think that after the above upgrades that we still need to increase the range Antenna's will be moved to outside the viewing area on the TLF.
- There are also a few further measures they can take.

### **TLF**

- On inspection of the TLF scoreboard the Hooter and Antenna is missing.
- Aussport won't have access now on the TLF until the turf is finished. On approval of the quote they will lock us in for as soon as the Turf is finished. If the upgrade is not complete on the TLF we can still run the TLF on the current components and the two other fields with the new components without any issue.

### **Conclusion**

- Aussport will provide a quote including details of the work for the Board of Management

### **Polytan Update**

- All of the equipment and materials have arrived and is now on site.
- Staff will arrive on Thursday to start putting the shock pad down. They will work for 10 days straight and then will require the shock pad to settle for a couple of days before laying the turf.

### **Turf Official opening**

- The Welcome ceremony for Women's Masters is held around 12:30pm - 1:30pm on the Saturday.
- Frank to seek approval from Hockey NSW in regards to conducting an official opening of the Turf during the opening ceremony.

- Welcome to Country - Possibly to be Spoken by Tina or one of the Elders. Lynn to look into it further.
- Once approval from Hockey NSW has been given the following actions are required.
- An Invite will need to be sent to Tanya Thompson and the Mayor. Adam S to contact Tanya Thompson, Michelle to contact the Mayor.
- Michelle C to also to invite Terry Launderers.

### **Launch of the new MVHA Uniform.**

Frank will confirm with Hockey NSW if time will allow us to also launch the new Uniform and to also open the turf.

### **Item #7. Women's Masters 2023 Update (raised by Frank Birkefeld)**

- Frank has spoken with Nathan at Hockey NSW - They are expecting approximately 60 teams to be in attendance for the weekend.
- Coffee Machine. Do we also run Barista Coffee in the Canteen as well?
- Frank's idea is for the Coffee Van to be there exclusively each day until 2pm. If the demand is too high for the Coffee Van to handle alone then there is the possibility (dependent on staff availability) to sell Barista Coffee from the Canteen to reduce wait times.
- Port-a-loo's have been organised.
- Outside In have given us a price on cleaning the loo's for the weekend. We will need to supply the Toilet Paper plus 8 bottles (or more) of sanitiser.
- Frank is still waiting on the Cycling Club to get back to him regarding the space downstairs that will house Hockey NSW for the weekend.
- Hockey NSW will also require a space for Hockey NSW merch
- Lewy is going to work on clearing out the Umpire room for Hockey NSW umpire station.
- Still waiting on Lions Club to 100% confirm that they will be onsite.
- Council won't Line the fields but will mow and survey the fields at no cost. Valley Industries will perform line marking duties.
- Frank is Still waiting on the quote from JR Richards for Extra Bulk bins.
- Adam and Frank will work on the Alcohol order.
- Coopers will bring a Coopers Van. We will run POS system for sales through the van.
- At the Bar in the Clubhouse patrons will pay at the POS system they will then move around the bar to receive their drinks. Adam B to supply bollard barrier to help direct patrons.
- Lions Club will have Sausages, Risssoles, Bacon & Eggs and Cans of Drink. Donna to advise of info and prices soon. Michelle to create signage.
- Frank has a Coolroom organised. Do we need a second coolroom? Frank is going to look into a second option or a larger option. Tony L has asked that the Coolroom be placed down away from the Clubhouse to improve aesthetics and room.
- Adam has emailed all Canteen workers.
- None of the Junior Canteen workers have come back to say that they are available on the Friday. Michelle C is going to put out a Social Media Post and Rev Email
- Donna and Adam have been talking about a special menu for Masters Ladies. Wraps, Sandwiches, Fruit Salad etc. Donna will get the information together and supply to Michelle C to create a Master's only Menu to display.

### **Incoming Correspondence: Lifeblood**

- Lifeblood have asked if they are able to be onsite to promote Blood donations over the Masters weekend.
- BOM has approved.
- Michelle C to message Lifeblood tomorrow to confirm.

## Associated files

1. Board quick report.docx

Download: <https://cdn.revolutionise.com.au/meetings/ck3jjnujepgl7xzx.docx>

### Item #8. Grandstand Seating (raised by Frank Birkefeld)

- John Surtees approached Lincoln Brickworks to help remove the Grandstand.
- John has also approached a Tradesmen who is happy to do the work.
- Do we have the work done before Masters or leave it until after the end of the season?
- The Grandstand seating and the Park Benches are packed all together. Assess the work involved and decide if we wait to construct in the off season.

### Item #9. Pizza's (raised by Frank Birkefeld)

- When Frank has been on shift he hasn't sold a pizza.
- Currently using McCains Pizza. No complaints so far.
- Start with a promotion of the Pizza and see how it goes.

### Item #10. New Uniform (raised by Michelle Neal)

#### Stock Levels for uniforms

- We did run into issues with not having enough shirts for our Under 11's and 13's teams
- There are a few shirts with pulls in them. Adam S has emailed Team Spirit. They will credit the shirt with the pull in it.
- Skorts over supply. The consensus was that we should send the over supply back to Team Spirit.
- Michelle Neal will be the soul person that will control the Representative playing uniform
- Blue room Key to be kept in the Hockey Shop.
- Blue room key to also go to Michelle Neal - Michelle C to organise.
- Long Sleeve Masters Women tee
- The Long Sleeve has been ordered for just the womens Rep Committee. (6 in total).
- Lynn showed the long sleeve. When it arrives it needs to be shown to the Board Executive.
- Adam S to email Team Spirit in regards to MVHA uniform. Any orders that go through need to go through to Adam S for approval first.

### Item #11. Junior Presentation (raised by Adam Birkefeld)

- JMC discussed the possibility of having an Association Junior Presentation.
- Ideas were floated in regards to having a Junior Presentation at Ten Pin Bowling the day after the Senior Presentation.
- It was discussed that the space available and the number of lanes available could be a problem at Ten Pin bowling.
- Still a great idea.
- Maybe it could be held at Club Taree.
- To b e further discussed by the JMC.
- If it goes ahead the JMC has to be heavily involved.

#### Item #12. MidCoast Council Loan Agreement (raised by Adam Scarff)

Council have approved the extension of our Loan Agreement. It will be taken to a meeting tomorrow for the endorsement of the Councillors

Midcoast Council Loan Agreement extension request

#### Item #13. Brent Livermore - Association feedback request (raised by Tony Barton)

##### **Feedback request from HNSW - Brent Livermore**

##### **What is good?**

- The programs MVHA have established are good.
- The pathways we have created within the Association are good.
- Board of Management works well together.

##### **What works?**

- Hookin2Hockey & Minkey Programs.
- The move to 3 divisions and full field competitions for Juniors

##### **What's not working?**

- Lack of contact/support from Hockey NSW
- Lack of Knowledge around Umpires Pathways
- Lack of Knowledge around Coaches Pathways
- The role of the RPC is not working.

##### **What are the 3 key things you would like in the next 6 months?**

- Further support from Hockey NSW.
- Program Development.
- Reassessment of the cost for Pathways. Value vs Costs - More affordable pathways for Developing Junior players.

##### **What are some long term things that you would like to see moving forward?**

- Help developing School connections.
- Further support & communication from Hockey NSW.
- Clinics to help close the gap for regional Coaches, Umpires and players.

#### Item #14. Trophy organisation 2023 (raised by Michelle Clark)

- The Paperwork/List of Trophies is ready to be distributed at next months Match Committee meetings.
- The JMC have discussed about the possibility of culling some trophies but caution needs to be taken in doing so.
- The Seniors list is ready to go and will reflect exactly what was given out last year.

- Medals to be rechecked to confirm dates have been amended on them.
- Trophies to be ordered through Anna again.
- MVHA revamped a few damaged trophies last year. There are a few Junior ones that may need updating this year.

#### Item #15. MVHA Hockey Ball (raised by Michelle Clark)

##### **Photo Booth - Michelle to proceed with organising.**

**Music** - AB - Is Organising the music. Kev's Band was going to do it but it is his only weekend off. AB will look into it further.

**Guest of honour** - Lewy is going to contact Mariah Williams in regards to attending the Ball as a guest of honour.

- Our Priority is a current Australian Player.

##### **Cost \$50**

- Tickets to be made available through Revolutionise
- Every Club will need to purchase 10 tickets. Small Clubs will need to purchase 5 ( Cougars and Great Lakes Strikers)
- Possibility of tickets being able to be purchased at the Clubhouse Canteen. The sale would be put through the POS and we would manually log the ticket through Revolutionise.
- Menu - Look at Horderves to be served on arrival while guests are mingling at the Commencement of the ball. Possibility of Chakari or Fruit and Cheese Boards once seated.
- Main followed by MVHA Cake for desert.
- Menu Options to be supplied by Club Taree for approval

##### **Save the date**

- Save the date to be released at the Start of July

#### Item #16. Hookin2Hockey & Minkey End of Season Celebration (raised by Michelle Clark)

##### **Hookin2Hockey and Minkey end of year Celebration**

- Is the Board happy if we deliver the same End of Season Celebration for this year that we did in 2022? Answer - Yes
- The JMC is also happy to have the same again.
- Adam S to organise certificates through McDonalds. If we could get at least 100/110 that would be great.
- Disco to be held in the boardroom. Georgie to supply her stereo. Donna and Michelle C to supply lights.
- Michelle to purchase Glow sticks and decorations.
- Michelle C to organise a top up of Certificates to cover the number of participants that we have in both programs. (We had a few left over from last year)
- To be held Friday 18/8/23
- Sponsors to be invited. Presentation of shirt to each sponsor

#### Item #17. 2024 Season - Discussion (raised by Anthony Lewis)

##### **Clubs entering or reentering the competition**

- For the Evolution of our Association we need to look at Small Clubs coming in and out of the Senior Competition. Especially the clubs that don't have Junior teams.
- MVHA will consider creating parameters to enter the competition - If you want to do it we want your to mean it.

The following will be some of the criteria that Clubs will need to meet:

- To come into the competition Clubs will need to be on Revolutionise, have a Fully formed Board & executive and at least one Junior Side for every Senior Club. You must also have a HIN2H coach.
- If MVHA does allow clubs to come in and out of the competition they will need to source players from the pool of players which already exists which creates problems in itself.
- We will get better hockey with a vertical structured competition.
- There will need to be an amendment made to Playing rules around nominations if a change is made.

### **Summer Comp**

- The current Summer Comp has merit but are we able to look at a preseason competition.
- There is the possibility that we can get Juniors into the Senior competition by coming through straight into B Grade.
- C grade would then become an over 35's competition (or players with less than 2 years hockey experience). Players will still be graded as an interim step.
- C Grade could possibly be played on a Tuesday night.
- Start working with our Masters Committee's. Try and get Men's Masters and Women's Masters to have a BOM members.

### **Hookin2Hockey 2024**

- Look at the possibility of introducing a Non competitive Division 4 competition that is half field and has a Club Based component. 8-10 year olds.
- It will close the gap for 8-10 year olds. The current age group of 6-11 is too wide.
- Players to still have 20 min of skills drills all mixed together. Players would then move to their Club coach and play half field games.
- Benefits - Coaches are more likely to show every week. Participants are more likely to show every week.
- Participants have a direct point of contact.
- Participants start to want more at this age.
- This will help clubs transition players to full side teams on a Saturday.

### **Board Commitments**

- Try to reduce Board Commitments on a Weekends. Maybe we ask Clubs to supply responsible people to cover shifts.
- BOM to still do Open and Close.
- Adam suggested that each Board members goes and invites someone to join the Board of Management.
- Tony B reiterated the importance of inviting someone to join the BOM.
- The suggestion was made to add a rule to the playing rules that Clubs would have to supply a Board Member. If aproved it would take away the P & S meeting.
- Go back to the Clubs and discuss

### **Meeting with Wingham**

- Adam S and Lewy had a meeting with Wingham. It was very beneficial to have the meeting.
- Meetings with Clubs in the future could form important insights as to what is happening within clubs.
- Next year MVHA will be much tougher on Clubs fulfilling duties.
- Duty Officer - more successful if Clubs are rostered around games.

**JMC -**

- There was a question at the last JMC meeting which was raised around the Selection process of an Under 13's boys player.
- If a player is Primary registered with Manning Valley Hockey Association then they are entitled to play Representative Hockey for MVHA.
  - Gloucester players are primary registered with MVHA
  - There was also a discussion about a Player that played in the Port Under 15's Rep team and plays in Division 3 locally. The player only played in the first two rounds when the competition was non competitive and hasn't played since. Regardless of the players skill the player is still eligible to play Div 3 juniors.

**Adam S**

- Money for TLF has come in from the Office of sport.
- Frank will be submitting reports in regards to the progression of TLF.
- The ATF will be fixed within the parameters of what Polytan has budgeted within the current figure.

**Michelle.C**

**Le Tour de Taree**

- As community partners MVHA needs to fulfil their sponsorship obligations by attending the Community Sporting Challenge on Sunday 23rd of July.
  - Michelle C to register a team with Club Taree.
  - Michelle C to advertise on Socials and through Rev for EOI's for riders.

**Ronald McDonald House Charity's**

- Adam S raised the idea of donating 10% of our proceeds made at the Canteen to Ronald McDonald House on a Saturday.
- Frank moved a motion to donate 10% of Manning Valley Hockey Association's Canteen taking from a Saturday to Ronald McDonald House Charity's. Donna Seconded the motion.
  - Donna and Adam will discuss and choose a day that we will commit to donating.
  - To be advertised on Socials and through Rev by Michelle C

**Donna**

- Where was the money from Club Taree Raffles going? Answer - To cover Representative team nominations.

**Lynn**

- WWCC's - Have we heard anything further from the Clubs? Answer is No. Only the two that were mentioned in the previous meeting. All Clubs have been emailed and given a deadline of 30th June to have all WWCC information submitted.
  - Michelle C to Email Revolutionise to enquire about options to track WWCC information in Rev.

**Tony L**



## **SMC -**

- Judiciary rules will need to be implemented.
- Matches set down for 12th of August from 1pm need to be moved due to a Men's Masters training day. Games are likely to be changed to a Sunday
- Frank to call Tony Nixon and discuss what he will need in regards to Canteen and Bar.
- Tony Nixon has already expressed that players will use Canteen and Bar facilities - Frank will check to what extent.

## **Representative Hockey -**

- There have been a few Issues raised in regards to Under 18's drinking and Issues at Opens. Tony is trying to support the people involved. At the moment they are allegations. Tony has requested reports from the Manager of each of the sides.
- Tony L and Adam S have asked Managers of Rep teams to claim the money for the teams and provide supporting documentation
- Several Rep players have not paid the rep fee yet. If the payments have not been paid players will be stood down from our local competition.
- There will be a rep committee meeting in regards to the Indoor rep season locked in soon.
- Lewy will be holding a Senior Umpire meeting this Thursday
- Lewy has been sent a letter from an umpire that was berated for his umpiring. The particular umpire won't umpire that particular Club again.

## **Saturday night altercation.**

- On Saturday night during a Sharks vs Wingham Mens C Grade game an Altercation occurred.
- We have now received a report from a Club that one of our Top end umpires will be no longer umpiring games within Manning Valley Hockey Association.
- Reports from the altercation have been given from both umpires
- There is also a Report that has been submitted from the Board member on duty.
- Footage of some of the altercation has surfaced.
- Tony L has asked Clubs to provide reports. He would like to know what investigations have been made. Clubs have until Thursday to submit.
- What happened on Saturday is unacceptable behaviour and won't be tolerated in the Association.
- All 4 incidents this year are in our lowest grades.
- It undermines everything that MVHA are trying to achieve.
- The executive committee will form the judiciary.

## **Umpire Roster**

- Rosters have been altered.
- Question Can umpire mentors be provided for our Juniors? Tony L will speak with Hilary to organise.

Motion #1. Motion to donate 10% of all Canteen takings from a Saturday to Ronald McDonald House

Moved by Frank Birkefeld; seconded by Donna Yarnold

Carried? Yes

Meeting closed 9:47

Next meeting 25th July at 6:30pm at Taree Hockey Centre