



Mornington Peninsula and Frankston City Table Tennis Association Inc (MFTTA)

COACHING POLICY

Version: Version 11, 4 May 2022, FINAL

Drafted By: Initial drafts from David Griersmith (Secretary MFTTA) and Les Dawson on 22 Feb 2021; edited by DCG 11 Mar 2021 and by Coaching and Participation Committee on 14 March 2021; edited by Max and David 2 April 2021; minor edits by Board on 7 April 2021 and 4 May 2022

Approved and endorsed by: MPTTA Board of Directors at its meeting on 7 April 2021 and then again on 4 May 2022 (after minor edits) with immediate implementation

Preamble and coaching prerequisites

The purpose of this policy is to set out the procedures that MFTTA Inc (hereafter referred to as “MFTTA”) applies to coaching activities undertaken at the MFTTA stadium and/or on behalf of MFTTA (e.g. approved programs at schools or at tournaments) by MFTTA staff and members, and by non-members.

All coaches wishing to coach at the MFTTA stadium and/or at events on behalf of MPTTA must hold WWCC (Working With Children Check), formal TTA (Table Tennis Australia) accreditation, be registered/insured, and must sign the MFTTA Coaching agreement.

All coaches must not interfere with or duplicate or compete with MFTTA coaching and training programs run by the Community In-house Coaching Team or run elite by coach(es) with a specific MOU with MFTTA. All coaches are reminded that under the Associations Incorporation Reform Act 2012 it is illegal for any person to gain or profit from an incorporated association such as MFTTA Inc as a result of their connection with or membership of such an association.

Procedures for coaches in various categories

1. **Community In-house Coaching Team members** – this team provides for day to day coaching of members and the community
 - These team members are expected to provide some promotional services on a volunteer basis from time to time;
 - Official group coaching sessions will be set for each term these times will be advertised on our official website.
 - If coaching for approved club programs then all participant fees are collected and recorded by the MFTTA allocated official and coaches are remunerated at the agreed rate for that program;
 - Recommended Coaching rates will be set at least yearly with agreed ceilings for members to hire MFTTA accredited coaches.
 - All new MFTTA accredited coaches will be expected to charge no more than the ceiling rate for their first year, after which they can charge whatever they consider to be the market rate.
 - Coaches who charge above the ceiling rate must pay half the court hire rate e.g. 2022 \$10 per hour, to MFTTA on the day as they will be considered to be not part of the MFTTA subsidised coaching program.

- Any potential conflicts of interest will be managed by the Board of Directors for example by ensuring those directly involved abstain from associated decision making or voting.

2. **Elite coach(es) representing MFTTA**– for more advanced coaching.

- All arrangements are subject to the specific commercial in confidence MOU between an elite coach(es) and MPTTA. Court hire is as per agreed rates between MFTTA and such coaches.

3. **Coaches not representing MFTTA**

- Non MFTTA accredited coaches wishing to book for use of MFTTA facilities and/or using MFTTA facilities will be **deemed to be coaching** and therefore pay the court hire advertised to the public at that time e.g. 2022 \$20 per hour, and must not purport that they represent the MFTTA in any capacity.
- A booking **MUST** be made 24hrs prior to the requested coaching session and bookings will only be accepted if they are outside official group coaching sessions and will be **subject to availability**. Non booking may lead to not being able to use MFTTA facilities. This will apply to both in-house official coaches and any external coaches.
- Non MFTTA coaches must provide details of WWCC, Public Liability and personal Insurance and current coaching accreditation.