



Bylaws

2024

Bylaw Amended	Comment
Amended on 27 March 2024	
26	References to under 12 changed to under 13.
34.4	References to under 15 changed to under 16 and under 12 changed to under 13.
34.10	Reference to under 15 changed to under 16 and Division 1 changed back to 15 minute quarters.
39.1	Added in reference to under 13 competition and minimum age increased to 8.
39.2	Reference to under 12 changed to under 13.
39.3	Bylaw deleted.
41.2	Amended to outline the process for drawn finals for under 13.
43.3.8	New bylaw outlining the rules for under 13 or under 16 players playing a second match in a round for another club in the under 13/16 competitions.
Table of Fees	Removed team nomination fees; increased team registration fees, turf match fees and turf training fees. Fees payable to panel umpires was added.
Amended on 3 April 2024	
43.2.8 – 43.2.10	New bylaws outlining the rules for players playing a second match in a round in Division 3, for clubs who have fielded 2 teams in Division 3.
43.2.11	Re-numbering of previous 43.2.10 to 43.2.11

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TERMINOLOGY

"Delegate" shall mean a person nominated by a Member to act as its representative at meetings of the Board of Management or other meetings of the Association. Such nomination shall be on the approved form, bearing the motif of the Association logo, as prescribed by the By-laws.

"Member" shall mean a Club competing in a premiership competition of the Association.

"Individual" shall mean a person.

"Executive" shall mean the elected Directors as detailed in clause 11 of the Lower South East Hockey Association Constitution.

CODE OF CONDUCT

1. The Code of Conduct

- 1.1 All members of the Lower South East Hockey Association – players, coaches, officials, spectators and guests agree to abide by the Code of Conduct and the relevant Guidelines for Participation.
- 1.2 I will behave in a sporting manner at all times to all players, coaches, officials and spectators.
- 1.3 I will help to ensure that every game is played in the spirit of fair play and good sportsmanship.
- 1.4 I will not make detrimental statements in respect of the performance of any match officials, umpires or players.
- 1.5 I will abide by the rules of hockey at all times and ensure that the game of hockey is not brought into disrepute by my actions.
- 1.6 I will not engage in inappropriate and/or physical contact or verbal abuse with players, officials or spectators during the course of play.
- 1.7 I will acknowledge all volunteers who are giving up their valuable time to enable the conduct of competition.
- 1.8 I will adhere to the Policies advocated by Hockey Australia, and Hockey SA, as they apply to this competition.

2. Guidelines for Participation – All

- 2.1 Provide a safe environment for training and competition.
- 2.2 Accept responsibility for all actions taken. Exercise reasonable care to prevent injury by ensuring play within the rules. Reasonable care consists of showing due diligence in abiding by the rules and adhering to the officials decisions.
- 2.3 Adhere to the Policies advocated by Hockey Australia, as they apply to this competition, including Anti-Doping, racial and sexual vilification and any other relevant policy as may be introduced from time to time.
- 2.4 Not do anything which adversely affects or reflects on or discredits the game of hockey, Hockey Australia, any member State Association, the Lower South East Hockey Association, club or any squad, team, competition, tournament, sponsor, official supplier or licensee, including, but not limited to, any illegal act or any act of dishonesty or fraud.
- 2.5 Not bet on the outcome or on any other aspect of a hockey match or competition.
- 2.6 Not try to achieve a contrived outcome to a match or competition, or otherwise improperly influence the outcome or any other aspect of a match or a competition.
- 2.7 Place the safety and welfare of the players above all else.
- 2.8 Avoid situations that may lead to a conflict of interest.
- 2.9 Be courteous, respectful and open to discussion and interaction.

3. Coaches and Managers

- 3.1 Promote a climate of mutual support amongst the players. Encourage players to respect one another and their worth within the team.
- 3.2 Encourage and facilitate players' independence and responsibility for their own behaviour, performance, decisions and actions.
- 3.3 Determine, in consultation with the player, what information is confidential and respect that confidentiality.
- 3.4 Avoid situations with your players that could be construed as compromising.
- 3.5 Recognise individual differences in players and cater to these as best you can.

- 3.6 Make a commitment to providing a quality service to your players. Provide a training program that is planned and sequential. Seek continual improvement through performance appraisal and ongoing coach education and be open to other people's opinions.

4. Spectators

- 4.1 Support skilled performances and show respect for opposition teams, officials and players.
- 4.2 Not enter the playing field unless called upon by an official to render assistance to an injured player or for some other legitimate reason.
- 4.3 Leave the spectator area tidy and free from litter.
- 4.4 Not ridicule mistakes or losses – supporters are there to support.

5. Umpires

- 5.1 Be consistent: and maintain the respect of players.
- 5.2 Be fair: decisions must be made with a sense of justice and integrity.
- 5.3 Be prepared: no matter how long an umpire has been officiating, it is important to prepare thoroughly for every match.
- 5.4 Be focused: concentration must be maintained at all times, nothing must be allowed to distract an umpire.
- 5.5 Be approachable: a good understanding of the rules must be combined with a good rapport with the players.
- 5.6 Have a thorough knowledge of the rules of hockey, remembering that the spirit of the rule and common sense must govern interpretation.
- 5.7 Support and encourage skillful play, deal promptly and firmly with offences and apply the appropriate penalties.
- 5.8 Establish control and maintain this throughout the match.
- 5.9 Use all the available tools for control.
- 5.10 Apply the advantage rule as much as possible to assist a flowing and open match, but without losing control.
- 5.11 Arrive at the field in good time.
- 5.12 Before the match commences check the field markings, the goals and check for any dangerous playing equipment e.g. markers left out from trainings
- 5.13 Work as a team with their fellow umpires.
- 5.14 Prior to a match umpires discuss and agree how they are going to work together to assist each other.
- 5.15 Take responsibility and be prepared to assist when their colleague is unsighted or has difficulty in seeing certain parts of the field.
- 5.16 A technical official (TO) shall be allocated by the umpire coordinator for Division 1 games in minor rounds.

BREACHES OF THE CODE OF CONDUCT

6. Breaches Directive

- 6.1 Where a breach of any of the Codes of Conduct occurs any Member may lay a complaint by providing a written description of the circumstances, to be received by at least two (2) Executive members no later than 48 hours from the date of the alleged breach.
- 6.2 Reports received by the Executive members shall be forwarded to the remaining Executive for review and action within 24 hours.
- 6.3 Any and all breaches may be referred to an Investigation Tribunal for the case to be heard. Penalties may be handed down in accordance with clause 20 of the Constitution and the Tribunal section of the By-Laws.
- 6.4 The decision by the Executive in response to a report will be communicated to the reporter within 24 hours of the decision being made.
- 6.5 A Tribunal hearing in response to an individual's report shall take place within 7 days of the decision by the Executive to call a Tribunal hearing. A date and time will be notified to all relevant parties by the Director of Administration (DoA).
- 6.6 Complaints received after the time specified in 6.1 will be handled at the discretion of the Executive.
- 6.7 If a conflict of interest occurs within the Executive regarding the complaint, the matter shall either be referred to Member Presidents to determine the appropriate course of action or referred to an Investigation Tribunal.

7. Misconduct of Players

- 7.1 A person appointed as an Umpire to any match shall be considered the delegate of the Association and shall be accorded the authority of the position until the match card is signed by the umpires which will determine the completion of the match. Refer to match card procedure in section 37.
- 7.2 In accordance with the rules of Hockey, Umpires shall have the right to discipline players who persistently break the rules of the game or the Association's Code of Conduct in accordance with the following scale:
 - 7.2.1 **Caution (Verbal Warning)** – an umpire may verbally caution a player without displaying a card or recording the fact.
 - 7.2.2 **Temporary Suspension (Green Card)** – for a more serious breach or for repeating a breach which has already incurred a caution, an umpire will apply a 2 minute suspension to a player by showing a green card.
 - 7.2.3 **Temporary Suspension (Yellow Card)**– where a breach warrants it, or for repeating a breach which has previously incurred a warning or green card suspension, an umpire may temporarily suspend a player for a minimum of 5 minutes and show a yellow card. A yellow card temporary suspension shall be recorded on the Match Card by the umpire.
 - 7.2.4 **Full Suspension (Red Card)** – for a more serious breach or for repeating a breach which has already incurred a temporary suspension, an umpire may suspend a player for the remainder of a match and show a red card. If a report by an umpire has been made, a full suspension shall be recorded on the Match Card by the umpire.
 - 7.2.5 **Full Suspension (Red Card) with Official Report** – for very serious offences an umpire may report a player to an Investigation Tribunal, by advising the player(s) concerned at the time of the offence and showing a red card.

- 7.3 The time of suspension starts when the player/official is seated in the Technical Official hut.
- 7.4 The suspended player/official cannot take part in the game in accordance with Federation of International Hockey rules.
- 7.5 Umpires shall not resume play until the Technical Official is aware of the card being given.
- 7.6 If a suspended player does not comply with the umpire's directives, the umpire may:
 - 7.6.1 Stop the game until such time as the request(s) is complied with, or
 - 7.6.2 Terminate the game, and in that event shall submit a written report to the Executive, who shall act at their discretion.
- 7.7 Reporting of misconduct occurring during a match is the primary responsibility of the umpires.
- 7.8 The Technical Official has the power to stop the game and report to the umpires where a serious breach has occurred.
- 7.9 The player or players reported by an umpire during the course of a match will be immediately suspended from participating in any further games as either a player, team management or umpire, until further notice is given to the Member Presidents or individuals concerned, directly by an Executive member.
- 7.10 The report is to be written by the umpires and submitted in accordance with section 6.

8 Misconduct of spectators, coaches or interchange players

- 8.1 In the event of any abuse or harassment of umpires, players or team management on or around the field to the detriment of the quality and control of the match, the umpire(s) shall stop the match and instruct the captain of the team responsible for such spectators, coach etc. that such persons must behave in a more sporting manner before the match shall continue.
- 8.2 If the harassment of umpires, players or team management continues subsequent to the first warning, the umpire(s) shall again suspend play and instruct the captain(s)/team official(s) that play will not recommence until the offending person(s) leave the vicinity of the playing field.
- 8.3 Where umpires find spectator interference with a match to be severe they may end the match and declare the result to be a forfeit by the team whose spectators are causing offence. Where spectators from both teams are at fault the match may be deemed to be a forfeit by both sides.
- 8.4 Umpires shall provide notification of such misconduct to at least two (2) Executive members within 24 hours of the forfeit taking place. A written report must follow within 48 hours.
- 8.5 Where a team wishes to appeal against an umpire's decision to forfeit, it must be noted on the match card. Refer to section 37.
- 8.6 During the match, an umpire may request that interchange players, Team Management and spectators modify their behaviour, or that spectators and/or Team Management change their position on or around the field to enable the match to be played safely and fairly. Such requests may be made directly to the person(s) involved or through the team captain(s).
- 8.7 In the event that an umpire deems it necessary, the coach, manager or any other member of the bench may be given a green, yellow or red card. If a green or yellow card is awarded the person carded must move themselves to the technical area and have no communication with their team or bench for the duration of the suspension. During the period of suspension, the team from which the suspended person is from must remove a player from the field. This player is still eligible to be substituted as per the Rules of Hockey. Once the period of suspension ends, the

requirement for a team to remove a player from the fields ceases. If a member of the bench is given a red card, they must leave the hockey ground, but the team is not required to remove a player.

- 8.8 If such requests are not met, the umpire may:
 - 8.8.1 Stop the game until such time as the request(s) is complied with, or
 - 8.8.2 Terminate the game, and in that event shall submit a written report to the Executive, who shall act at their discretion.
- 8.9 The Technical Official has the power to stop the game and report to the umpires where a serious breach has occurred.

TRIBUNAL

9 Jurisdiction

- 9.1 Without limiting the power of the Board of Management (BoM), a Tribunal shall be established to hear and deal with any reports of misconduct or infringement of the Constitution or By-Laws against any Member, Official, Team or Individual.

10 Compositions

- 10.1 The Tribunal shall consist of one representative each from at least 3 of the Member clubs of the Association, provided that they comply with the other requirements of these By-Laws and Constitution (11.1.10) whereby the Executive shall approve or reject nominations as they deem appropriate.
- 10.2 No Member's representative shall investigate a report in respect of a game or incident in which the Member was involved.
- 10.3 The representatives at any meeting of the Tribunal shall elect a Chairperson from amongst them. The Chairperson shall conduct each meeting of the Tribunal in such a manner as set out in these By-Laws.
- 10.4 The Tribunal may make a majority decision by consensus or a vote by a show of hands. The Chairperson shall announce the decision of the majority. The Chairperson shall only have a deliberative vote. In the case of a deadlock the charge shall be found not proven.

11 Procedures

- 11.1 Calling Tribunal: The DoA or their nominee shall:
 - 11.1.1 Notify any individual reported to the Tribunal if applicable to appear before the Tribunal at the date, time and venue. Advise that a support person can attend as well.
 - 11.1.2 Notify the relevant Member/s.
 - 11.1.3 Notify the selected tribunal representatives.
 - 11.1.4 Notify the person/s making the report if applicable to attend the Tribunal at a date, time and venue.
 - 11.1.5 Ensure all associated documents are received by Members and tribunal representatives no later than 24 hours after the tribunal date has been set.
 - 11.1.6 Provide copies of the reports and match cards where applicable.
 - 11.1.7 Attend the hearing in the capacity of administration, record keeping and communication of proceedings as directed by the Tribunal or Executive.
 - 11.1.8 Where it is alleged that the person(s) has breached a By-Law or Code of Conduct the relevant documents shall be supplied that contain the relevant By-Laws or Codes of Conduct.
 - 11.1.9 Arrange a suitable candidate to act in the role of hearing attendant for the purpose of supervision of all parties waiting to be called.

- 11.1.10 Ensure due compliance with the Constitution and By-Laws of the Association.
- 11.2 Where a report is laid by an Umpire, whether the plea is guilty or not guilty, if the person reported does not attend, the case will be heard in their absence.
- 11.3 Tribunal Assembles:
- 11.3.1 The Tribunal, once assembled, shall elect a Chair from those assembled.
The Chair shall:
 - 11.3.2 Admit the Umpire or party making the report or bringing the charge, and then the person or person(s) specifically named in the report or charge for the report to be read at the discretion of the Tribunal.
 - 11.3.3 Both parties may be accompanied by an advocate to assist and advise during the hearing, only the advocate may examine and cross-examine any witness(es) brought to the proceedings.
 - 11.3.4 Ask the DoA to read the report as outlined in By-Law 6.1, identify the participating parties and outline the charge(s) against the person(s). Ask any persons other than the accused and their advocate to leave the room.
 - 11.3.5 Ask the reported person(s) whether they wish to contest the charge(s). The Chairperson asks if they wish to make a statement whereupon they may be cross-examined by members of the Tribunal.
 - 11.3.6 The Tribunal may determine its procedure where it is not provided for in these By-Laws.
 - 11.3.7 If the charge is not to be contested then the Chair may move straight to section 13 Deliberations.
 - 11.3.8 The report of an umpire or any other relevant person shall be considered as evidence by the Tribunal.

12 Contested charges

- 12.1 The Chairperson or representatives of the Tribunal may address questions to all participants in the presence of the reported person and their advocate.
- 12.2 Statements of witnesses, of the umpire/s or reported person/s shall be examined by members of the Tribunal and used as evidence.
- 12.3 Witnesses named may be called upon at the discretion of the Tribunal to give testimony.
- 12.4 Representatives of the Tribunal may question the parties as they see fit.
- 12.5 Both parties may direct questions and statements to representatives of the Tribunal but not to each other without the consent of the Chair.
- 12.6 All extraneous matter should be ruled 'out of order' by the Chairperson of the Tribunal as and when it arises.

13 Deliberations

- 13.1 Once the Tribunal representatives have satisfied themselves that they have heard all of the facts and evidence of the Report they may then make a determination. The case shall be determined in the reported person's absence at the Tribunal's discretion.

14 Findings and Penalties

- 14.1 In response to a guilty plea or verdict the Investigation Tribunal is directed to consider the following:
 - 14.1.1 Seriousness of the misconduct (Guide Only)
 - Minor – warning or suspended sentence
 - Medium – 1-3 rounds
 - Serious – 3-5 rounds
 - Major – 5 or more rounds

- 14.1.2 The Tribunal may choose to impose a penalty of similar magnitude on person(s) who are not players. This might include volunteer service for the benefit of Hockey.
- 14.1.3 The Tribunal must specify how the penalty will apply.
- 14.1.4 The penalty shall apply to all scheduled fixtures of the team, including finals, in which the person(s) normally participate/s.
- 14.1.5 The final penalty or combination of penalties may take the form of suspension, fines, warnings, volunteer service to the benefit of Hockey, reprimands or some other penalty that is suitable to the seriousness of the misconduct concerned and may be determined at the Tribunal's discretion. Where deemed appropriate such penalties may be suspended.

15 Notification of Findings and Penalties

- 15.1 The Chairperson of the Tribunal shall announce the decisions of the Tribunal.
- 15.2 The DoA will report the Tribunal's findings in writing to the Executive.
- 15.3 The decision of the Tribunal shall be communicated formally together with any relevant determination and/or comment by the Executive, to the individual(s) involved and the Member as soon as practical.

16 Member Responsibilities

- 16.1 The Member is to ensure that the Investigation Tribunal's penalties are adhered to. Failure to comply will be referred to the Tribunal for consideration.

17 Appeals

- 17.1 For any appeals against process, verdict or penalty, a Member or a reported person/s shall have the right to have the Tribunal referred to Hockey SA.
- 17.2 Appeals must be received in writing by the DoA on an appeal report form within 7 days of the official notification of the findings of the Tribunal. This form will be forwarded to Hockey SA, along with all evidence submitted, minutes, correspondence relating to the process, verdict and penalty of the Tribunal. Such notice of appeal shall state in detail all grounds on which the appeal is made.
- 17.3 Any ground for appeal which is not clearly set out in the appeal form cannot be introduced or used at the hearing of the appeal.
- 17.4 Any notice of appeal which is not lodged with the Association within the time limited by these rules shall be treated as no notice and the appeal shall not be heard.
- 17.5 Any costs incurred in the appeal process will be the joint responsibility of the individual/s or Member making the appeal and the LSEHA.
- 17.6 The outcome of the appeal is the final decision. There is no further right of review.
- 17.7 The DoA, on behalf of the Executive will communicate the outcome of the appeal to all parties concerned.

RESPONSIBILITIES OF MEMBERS

18 Communication

- 18.1 It is the responsibility of every Member to ensure adequate access to communications from the Association. For the purposes of these By-Laws, all electronic communications will be deemed to have been received at the time they were sent.

19 Registration of Players

- 19.1 Every player who plays in the Lower South East Hockey Association competition must be registered to a Member prior to participating in their first match of each season. Registrations must be made by via the Hockey SA Membership portal, requiring payment of the Hockey SA Individual Registration Fee.
- 19.2 No player shall register with more than one Member during any one season without the approval of the Association or except as provided in these rules.
- 19.3 Players registered with other Associations may play in the LSEHA provided they comply with all other requirements of these By-Laws.
- 19.4 **Penalty - Playing Unregistered Player:**
A Member that plays an unregistered player shall:
 - 19.4.1 Forfeit the match in which that player took part. The score shall be recorded as 0-5, or the actual score, where the margin is greater than 5 goals, and
 - 19.4.2 Be Fined the amount set out in the Table of Fees.
- 19.5 **Registration – Coaches, Managers & Officials:**
Every coach, manager and Club/match official who participates in the Lower South East Hockey Association Competition shall be registered in accordance with these Rules. A Member that does not comply shall be warned or fined the amount prescribed in the Table of Fees at the discretion of the Executive.

20 Clearances

- 20.1 A registered player of one Member is required to obtain a Clearance from that Member to play with another Member. It is the responsibility of the gaining Member to ensure the Clearance is approved and the player is registered with their new Member prior to playing.
- 20.2 A player who has previously been registered with a Member but who has allowed that registration to lapse for a period of five years shall be considered a free agent to register with any Member prior to playing.

21 Procedure

- 21.1 The Gaining Member shall forward a request for clearance of a player on the 'Clearance Form' to the clearing Member. A duplicate copy shall be sent to the relevant Records Coordinator.
- 21.2 The Clearing Member shall within fourteen (14) calendar days of the receipt of the request for a Clearance either:
 - 21.2.1 Grant the Clearance and complete the Clearance Form and forwarding it to the relevant Director of Records and advise the Gaining Member, or
 - 21.2.2 Refuse the Clearance and complete the Clearance Form stating the reasons for refusal and forward it to the relevant Records Coordinator who shall advise the Gaining Member.
- 21.3 The grounds for refusing a Clearance shall be limited to:
 - 21.3.1 Failure by the player to meet a financial obligation to the Clearing Member, or
 - 21.3.2 Failure by the player to comply with a disciplinary ruling by either the Member or the Association.
- 21.4 A player shall have the right to appeal a decision to refuse a Clearance. Any such appeal shall be in writing and shall be addressed to the Executive for its determination. Any such determination shall be final.
- 21.5 The Association shall maintain and publish a Register of Clearances for the Competition.
- 21.6 A Member that plays a player without a Clearance shall:

- 21.6.1 Forfeit the match or matches in which that player took part. The score shall be recorded as 0-5, or the actual score, where the margin is greater than 5 goals.
- 21.6.2 Be Fined the amount prescribed in the Table of Fees.

22 Financial Obligations

- 22.1 It shall be the responsibility of all Members to ensure that all monies owing to the Association are paid in a timely manner.
- 22.2 A Member who has failed to pay debts owing to the Association may forfeit matches played or be suspended from the Competition at the discretion of the Executive.

23 Administrative Obligations

- 23.1 All Members are required to contribute to the running of the Association in accordance with the Constitution and these By-Laws.
- 23.2 Members failing to provide a representative, or furnish an acceptable apology will incur a penalty point for Management or Support Committee meetings and 2 penalty points for a BoM Meeting. A member accumulating 5 penalty points shall be subject to the Fine set out under "Failure to meet administrative obligations" in the Table of Fees.
- 23.3 Along with nomination of teams each year, Members are required to submit 'Notification of Club Officials' and their 'Club Representatives' to the DoA. Failure to do so by the due date may incur the fine for "Failure to meet administrative obligations" in the Table of Fees.
- 23.4 The Executive shall have the power to change fines appointed to individuals or members at their discretion.

HONOURS AND AWARDS

24 Best and Fairest Awards

- 24.1 At the end of each match, umpires together shall record votes for the Best and Fairest players in the match on the score card: three (3) votes for best, two (2) votes for second, and one (1) vote for third.
- 24.2 At the end of the minor rounds these votes shall be collated and the winner in each grade be awarded a perpetual trophy and an individual trophy.
- 24.3 Any suspended player will be automatically excluded from Best and Fairest Awards for that season.

25 Leading Goal scorer

In each of the senior grades the male and female players recorded as having scored the most goals in the minor rounds shall be awarded a perpetual and an individual trophy.

26 Junior Rising Star

At the end of the minor rounds the coach of each Under 13 team will be asked to select a player from one of the other Under 13 teams as their Junior Rising Star nomination. The player who gains the most coaches' nominations in each of the Under 13 competitions shall be awarded the "Junior Rising Star" perpetual and individual trophy. In the event of a tie, the Junior Competitions Committee will make the final decision. Previous recipients of this award are not eligible for nomination.

27 Senior Rising Star

At the end of the minor rounds the coach of each Division One team will be asked to select a player from one of the other Division One teams as their Senior Rising Star nomination. The players aged 21 or under who gain the most coaches' nominations in each of the Division One competitions shall be awarded the "Rising Star" perpetual and individual trophy. In the event of a tie, the Senior Competitions Committee will make the final decision. Previous recipients of this award are not eligible for nomination.

28 Teams of the Year

At the end of the minor rounds the coach of each male and female Division One team will be asked to select a side consisting of field players, a goalkeeper and a coach from each of the other Division One teams. The 16 players and the coach receiving the most nominations will be announced as the Association Team of the Year. All members will receive a commemorative token.

29 Coaches of the Year

Each Member may nominate a coach to be voted on by other coaches registered with the Association. The coach receiving the most votes will be awarded an individual and perpetual trophy.

30 Umpire of the Year

At the end of the minor round each Member will be asked to nominate the umpire of the year. The umpire receiving the most votes shall be awarded an individual and perpetual trophy.

31 Best First Year Umpire

At the end of the minor round each Member will be asked to nominate a person who is in their first year of umpiring. The umpire who gains the most nominations shall be awarded the "Best First Year Umpire" perpetual and individual trophy.

32 Honour Roll

The names of all winners of Association Honours and Awards will be recorded in an Honour Roll to be displayed at the Clubrooms.

COMPETITION RULES

33 Entry and Withdrawal of Teams:

- 33.1 Each Member shall give notice in writing (Nomination Form) of the teams it wishes to enter in the premiership competitions to the DoA, setting out the details required on the approved form as set out in these By-Laws and accompanied by an amount set out in the Table of Fees by the nominated date. Late nominations may be subject to an additional fee (as set out in the Table of Fees) for each day which passes after the nomination date at the discretion of the Executive.
- 33.2 Each Member must fill a team in every senior grade before nominating a second team in any senior grade.
- 33.3 Any member applying to withdraw a team or to nominate a second team in any senior grade contrary to 33.2 must apply in writing to the Executive for approval. The Member shall be liable for all fees incurred at the time of its lodging the application with the DoA.
- 33.4 Nomination fees, with the exception of any which may be forfeited, shall form part of the current season's subscriptions.

34 Rules for Matches

- 34.1 Each team shall supply a ball.
- 34.2 In the event of a team commencing a game without eleven (11) players, the absent player(s), on arrival shall be allowed to take their place on the field at any time during the game provided they enter at the centre line in view of the umpire.
- 34.3 (34.3 was removed on 4 April 2023 and replaced by 5.16 which was added)
- 34.4 Substitutions/Interchange: Interchanges in the senior and under 16 competitions shall be governed by the Federation of International Hockey rules. For the under 13 competition there shall be no restriction on the number of players named on the match card.
- 34.5 To the umpire's discretion, all games start at the scheduled time, regardless of whether teams are ready to play or not.
- 34.6 Prior to the commencement of a match the umpires shall signal to both teams that the match is to commence. Any team not ready to play within 10 minutes of the commencement signal shall be deemed to have forfeited the match.
- 34.7 Any team delaying the commencement of a match shall be penalised by one goal being added to their opponents score for every five minutes or part thereof by which the match is delayed. The umpire shall notify the offending team of the penalty and record it as a "Time Penalty" goal on the match card.
- 34.8 If at the end of the 10 minute period neither team is ready to play the umpires officiating may cancel the match and no points shall be awarded or if they agree they may still play the match but the time lost through delay shall be deducted equally from the four quarters of the match.
- 34.9 In the event of an appointed umpire or umpires not arriving on the ground at or prior to the 5 minute warning time then the captains shall appoint an umpire or umpires.
- 34.10 Current match format is in 15-minute quarters for Division 1, Division 2, Division 3 and U16 games. Quarter time breaks are two minutes and the half-time break is 5 minutes. The game time will not be stopped for the playing out of penalty corners.
- 34.11 Umpires may restart the match following the quarter or half time breaks regardless of whether players are ready.
- 34.12 Holding Time (Finals only) – The time allocated for a match will not be extended except where a player is seriously injured and has to be carried from the field or a

goalkeeper has to be replaced requiring a player to be fully kitted up.

34.13 All Division 1 matches in the finals series must have a panel umpire as the Technical Official.

34.14 Unless agreed upon by both Members, the 3 match officials must not be supplied by the same Member.

35 Abandoned matches

35.1 After play has commenced the match may only be abandoned upon the agreement of the two umpires concerned. If the match is abandoned before the completion of the first half it shall be rescheduled for a time agreed by all parties. If a match is abandoned after the completion of the first half the score at the time of abandonment shall be recorded as the final result.

36 Rescheduling of Matches

36.1 Where it is felt to be in the best interest of the Association, the Competitions Committee may reschedule matches by advising the Members involved and the Umpires. Notice of any such rescheduling will be given at least seven days prior to the rescheduled time. A Member which feels unfairly disadvantaged by such a change shall have the right to appeal to the Executive.

36.2 All premiership matches shall be played on the day and at the time set out in the program of matches except when:

36.2.1 An alteration to the day and time has been determined by the Executive and communicated to the Members and umpires involved.

36.2.2 The Members involved have obtained the express permission of the Executive to reschedule the match.

36.2.3 A Member has complied with the rules and forfeited the match.

36.2.4 The captains or umpires of the match decide that the ground is unfit for play. The Executive shall reschedule the match for a time suitable to both Members.

36.2.5 Any team not playing in accordance with the schedule shall forfeit the match 5-0.

36.2.6 Both Members affected by a rescheduled match must agree in writing to a time and date for the match and forward it to the Director of Competitions at least 2 business days prior to the originally scheduled game. The rescheduled game must occur prior to the commencement of semi-finals.

36.2.7 If agreement on a rescheduled match can't be reached, the Competitions Committee will resolve the issue.

37 Match Card

Umpires and players shall be required to carry out the following administrative tasks:

37.1 Prior to the match ensure that the two Teams have provided a Match Card and verify the numbers of players, Given and surnames are recorded on the match card.

37.2 After the match ensure that the relevant details pertaining to the match (Misconduct, Permits, etc) are recorded on the Match Card.

37.3 Adhere to any administrative instruction or directive dealing with umpiring that is approved by the BoM from time to time.

37.4 All information on the match card needs to be recorded correctly and checked for accuracy by the captains/umpires before being signed by the captains and umpires.

37.5 If there is a dispute regarding the accuracy of the information recorded on the match card it needs to be noted on the card and the card signed.

37.6 Injuries must be noted on the card.

37.7 It shall be the responsibility of the captain, or the officiator of the team, to cross off any

names of players on the match card, who did not take part in the match.

37.8 Any match card breach shall be recorded as a loss. The score shall be recorded as 0-5, or the actual score, where the margin is greater than 5 goals.

37.9 Disputes need to be reported to the DoA where the Executive will act.

37.10 The match card is a statutory document and must be treated with such respect.

37.11 All match cards must be placed in the Card Box at the conclusion of the match.

38 Forfeits

38.1 The following rules apply only to matches which are forfeited due to one team being unable to participate and do not apply to matches forfeited due to failure to comply with Player Regulations.

38.2 A Member intending to forfeit a match must by 7pm Thursday prior to the match, notify the opposing team, the Umpires Coordinator and the Record Secretaries. If any Member fails to comply with this provision it shall be liable to the fine prescribed in the Table of Fees.

38.3 A Member forfeiting a match must forfeit the match in the lowest senior grade of the competition in which they participate. If any Member fails to comply with this provision, all senior teams at or below that level in their respective men's or women's competition shall be forfeited for that round. Monetary penalties shall apply to the highest forfeiting team.

38.4 A Member which is forced to forfeit without notice shall be liable to a larger fine as prescribed in the Table of Fees. Provided that in the case of a junior side being forced to forfeit due to an unexpected lack of numbers the fine may be waived if a scratch match is organised thereby permitting players present an opportunity to play.

38.5 A team receiving a forfeit shall be credited with four Premiership Points and a goal score of five to nil (5-0).

38.6 If two opposed teams forfeit neither shall be credited with any score or points. The game shall not be re-scheduled.

39 Competitions Under 13

39.1 Players are eligible to play in the under 13 competition from their 8th Birthday.

39.2 The following special rules shall apply to matches played in any competition for players aged under 13 or younger:

39.2.1 Coaches are permitted on the field but must not interfere with play. If the ball hits a coach or the coach obstructs a player a free hit will be awarded to the opposite team. If in the opinion of an umpire the coach is interfering with the game the umpire may instruct the coach to leave the field.

39.2.2 One coach per team is permitted on the field. Coaches are not permitted inside the attacking or defending 23 metre areas, with the exception of short corner and penalty stroke where the coach of the defending team will be permitted to take up a position behind the goals.

39.2.3 Coaches on the field are subject to the same rules as players, at the discretion of the Umpires.

39.2.4 Games will be played in 12 minute quarters. Quarter time breaks are 2 minutes and the half-time break is 5 minutes.

40 Premiership Competition

- 40.1 The Executive shall determine the number of matches or rounds to be played in each grade. Points shall be awarded as follows:
- four (4) premiership points for a win,
 - two (2) for a draw,
 - one (1) for playing and
 - nil (0) for a forfeit or bye.
- 40.2 Mercy Rule: If a junior game is played in which there is a greater than 7 goal winning margin, the winning team shall have their goals reduced to a 7-goal difference.
- 40.3 Ranking for Semi Finals If two or more teams have the same number of points at the end of the qualifying (minor) round matches, these teams shall be ranked according to the following method:
- 40.3.1 Comparison for goal difference which is goals scored less goals conceded.
- 40.3.2 If a tie exists, the teams will be compared on a head-to-head basis.
- 40.3.3 If a tie still exists, the team with the lower number of goals scored against it in the minor rounds qualifies highest.
- 40.4 Subject to the discretion of the Executive, finals matches shall be played in the following order:
- 40.4.1 Semi-Finals:
- Qualifying final -first team v second team
 - Elimination final -third team v fourth team
- 40.4.2 Preliminary Final:
- Loser of qualifying final v winner of the elimination final.
- 40.4.3 Grand Final:
- Winner of qualifying final v winner of the preliminary final.

41 Drawn Finals Matches – All Grades

In the event of a draw:

- 41.1 The umpires shall declare an interval of 5 minutes. The teams shall change ends and play 5 minutes extra time. At the conclusion of 5 minutes the teams shall change ends again and play a further 5 minutes. The first team to score in either time period shall be declared the winner.
- 41.2 If the match is still drawn, penalty shoot outs will be played in accordance with section 42 below, with the exception of Under 13s whereby the team finishing higher on the ladder at the end of the minor rounds will be declared the winner of any elimination, qualifying or preliminary final. In the event of a drawn Under 13 grand final, and extra time has not produced a result, the winner of the qualifying final will be declared Premiers.

42 Penalty Shoot-out Competition

- 42.1 LSEHA will follow Federation of International Hockey tournament rules for the Penalty Shoot out competition.

43 Playing Regulations

43.1 Qualifications for Finals Matches

- 43.1.1 No player shall be permitted to play in any of the final matches unless he/she has played at least 6 rounds in any grade during the season for the Member wishing to play him/her. In the event of any players not meeting qualifications, they may seek permission of the Director of Competitions to participate in finals. If the number of rounds is reduced from a regular season, a lower number of rounds to qualify may also be permitted at the discretion of the Executive.
- 43.1.2 To qualify a player from a higher grade for the finals in a lower grade, the said player must play his/her last five matches in such lower grade before the finals.
- 43.1.3 Where a Member has more than one team in the finals and those teams are playing in the same week, all players not selected for the highest grade shall be eligible to play in a lower grade (one level down only) in that particular round provided however that requirements of Regulation 43.1.1 and those relating to age qualifications must be observed.
- 43.1.4 To qualify to play in finals matches for a team in a junior grade a player must play at least 5 games in that junior grade or the junior grade below.
- 43.1.5 In the event of any Member fielding two or more teams in the one grade of a competition, any player may interchange between the two teams. For the purposes of finals qualification, a player shall qualify for the team for which he/she played the majority of their games prior to and including round 10. A player starting after Round 10 will qualify for the team for whom they play their first game in that competition.

43.2 Playing More than one Senior Match in a Round

- 43.2.1 All players registered with the Association are entitled to play one senior game with their club in each round of scheduled matches subject to the following exceptions and restrictions:
- 43.2.2 Players can only play down 1 grade at any time.
- 43.2.3 Players may play a second match subject to by-law 44 The First Quarter Rule.
- 43.2.4 A player may act as a substitute for a Hockey SA State Representative Player, in the Representative Player's current team (which must be higher than the substitute's team) if the Representative Player is absent due to participating in, or travelling directly to or from, an official championship or activity with that team or squad, or where non-participation is directed by Hockey SA.
- 43.2.5 A Substitute for a State Representation Player must be clearly recorded on the match card as "SA Representative" before the start of a match. The name of the State Representation Player must be written on the back of the match card.
- 43.2.6 A goalkeeper may play a second match as a goalkeeper in one round on a maximum of 5 occasions, provided they are playing in a grade higher than that in which they have played the majority of their matches and provided they are not playing a second match in that round under 43.2.7.
- 43.2.7 In addition, goalkeepers may play a further match as a field player in any minor round regardless of whether it is in a higher or lower grade provided subject to bylaw 44 The First Quarter Rule.
- 43.2.8 Where a Member has fielded two teams in a Division 3 competition, a player for that Member in that grade may play a second match in a round in the Member's other team in the same grade, provided that it is a minor round match, and provided that they play a second match in a round in no more than three consecutive rounds. The occasion of a bye or non-scheduled match is not

considered as a round under this bylaw.

- 43.2.9 The maximum number of players in a particular match who may play a second match in a round in accordance with bylaw 43.2.8 is three (3).
- 43.2.10 The maximum number of players on a team in a particular match which includes players playing a second match in a round in accordance with bylaw 43.2.8 is eleven (11).
- 43.2.11 On the occasion of a bye or non-scheduled match for any team, no member of that team who played in the previous match shall play in any lower team in the round of matches in which the bye or non-scheduled match is included. This does not preclude players who have played a majority of games in a lower grade.

43.3 Junior Players

- 43.3.1 To be eligible to play in a junior grade of the Association a player must be under the required age at midnight on 31st December of the previous year.
- 43.3.2 Junior players participating in senior competitions are subject to all the rules of that competition.
- 43.3.3 Junior players may play in any junior grade for which they are qualified by their age.
- 43.3.4 Permits to play a player who is older than the required age may be issued subject to the agreement of the Junior Committee and are subject to the Committee being convinced that such a permit is in the best interests of the player and the competition. Permits granted under this provision may be revoked at any time if it is felt they are no longer appropriate.
- 43.3.5 Permits to play a male junior player in a female junior competition, or vice versa may be issued subject to the agreement of the Junior Committee subject to the Committee being convinced that such a permit is in the best interests of the player and the competition. Permits granted under this provision may be revoked at any time if it is felt they are no longer appropriate.
- 43.3.6 Subject to the approval of both Members a junior player may be registered to play in a junior competition for one Member and a senior competition for another where the senior Member does not have a team in the junior grade in which the junior player is eligible to play.
- 43.3.7 Junior players are eligible to play in the senior competition from their 12th Birthday. Any junior player wishing to play in a senior competition prior to their 12th Birthday must have written consent from the Member and written consent from the parent/legal guardian and approval from the Lower South East Hockey Association Junior Committee prior to being able to take the field in a senior competition hockey match.
- 43.3.8 A player in the under 13 or under 16 competition may play a second match in a round for another Member in any junior grade for which they are qualified by their age, on a maximum of four (4) occasions in each grade. Such players shall be identified on the match card with an asterisk beside their name and shall be ineligible for umpire best and fairest votes when playing for the other Member.

- 43.4 In exceptional circumstances, a member may apply for a permit for a player to play outside the provisions above.

44 The First Quarter Rule

- 44.1 A player may be named as a first quarter player provided they are playing in a grade higher than that in which they have played the majority of their matches. If equal games have been played, they are deemed to be in the higher grade.
- 44.2 The number of players for which the first quarter rule may be applied in a particular match is three (3)
- 44.3 A player cannot play as a first quarter player in more than three consecutive rounds. The occasion of a bye or non-scheduled match is not considered as a round under this by-law
- 44.4 First quarter players must not enter the field of play during the first quarter of the match unless they are making the team numbers up to eleven (11)
- 44.5 First quarter players must not enter the field of play during the first quarter of the match unless they are substituting for a player who, in the opinion of the umpire, has sustained an injury requiring off field medical attention; and there are no other substitute players.
- 44.6 If the player replacing the injured player in Rule 44.5 is a first quarter player; and the injured player is able to re-enter the field of play during the first quarter of the match; then the first quarter player shall resume their role on the substitute bench and be subject to normal first quarter rule considerations
- 44.7 First quarter rule players must be identified to the umpires and clearly recorded on the match card as "FQP" before the start of a match
- 44.8 Use of first quarter rule players is allowed in Finals matches
- 44.9 Games played as a first quarter player count toward grade qualifications as part of competition rules

45 Rules for Players

- 45.1 Teams playing players who are unregistered or suspended or for whom no permit has been granted will forfeit the match or matches in which such player(s) take part 5-0 or the actual score whichever is the greater. The Record Secretary will notify in writing the team at fault of any of these infringements.
- 45.2 An injured/bleeding player must leave the field and receive medical attention and injury to be covered to the umpires' satisfaction before considered able to return to the field of play.
- 45.3 Male or females are to play in their respective competition only regardless of age or standard subject to the provisions of clause 43.3.5.
- 45.4 Players shall accumulate penalty points for cards issued by umpires on the following scale:
 - Green Card – no points
 - Yellow Card – 5 points
 - Red Card – 15 points
- 45.4.1 Any player accumulating 20 or more points will be automatically suspended from participating as a player or official in the next full round of matches, junior and senior grade. Should the player's next round of games include a scheduled bye or forfeit; the suspension will be delayed to the next applicable round.
- 45.4.2 Following each week's suspension, the player has 10 points deducted from their total.
- 45.4.3 The club secretary of a player earning an automatic suspension shall be notified in writing by the appropriate Records Coordinator or the DoA before 5pm of the following Thursday.
- 45.4.4 At the beginning of the finals series, all players' accumulated points will revert to zero. Any suspensions will carry forward into finals.
- 45.4.5 Any player accumulating 10 points or more in the finals series will be

automatically suspended from participating in the next round. Should the next round of games be a non-scheduled match, the suspension will be delayed to the next applicable round.

- 45.4.6 At the end of each season all players' accumulated points will be reduced to zero (0), except for players who have served a suspension during the season. The Executive will consider carrying forward the points for these players.
- 45.4.7 Any end of season Tribunal shall have the power to impose penalty points for the following season.

46 Uniforms

- 46.1 All Members must register their uniform with the Association prior to the commencement of the season. The Competitions Committee shall have the responsibility for approving uniforms and setting any conditions for the wearing of a uniform.
- 46.2 Once registered a uniform may not be changed without the express approval of the Competitions Committee
- 46.3 For the purposes of this clause a uniform consists of playing top, shorts or skirt and socks.
- 46.4 Where it is felt that two Member's uniforms are too similar, conditions may be applied to the wearing of the uniform in matches played between the two teams.
- 46.5 All players must be attired in their uniform to the satisfaction of the umpire(s). Umpires are empowered to temporarily suspend any offending player until he/she is satisfactorily attired.
- 46.6 Players' shirts will have a number on the back 20cm in height.
- 46.7 If a Member has two teams entered in the same grade they should make distinctions in their colours and submit these to the Competitions Committee for approval.

47 Representative Team Uniforms

- 47.1 The managers of representative teams shall be responsible for distribution and collection of Association uniforms.
- 47.2 The Executive shall determine a hiring/cleaning fee for Association uniforms.
- 47.3 Players that have not returned Association uniforms can be suspended from the Association and Club matches until the uniform has been returned or replaced. Member secretaries are to be provided with a list of unreturned uniforms.

TABLE OF FEES

Ref	Item	Amount
	Registration fee for Senior Team – Div 1 & 2 (\$200-00 discount for away clubs) - Div 3	\$880 \$660
	Registration fee for Junior Team – Under 16 (\$200-00 discount for away Clubs (u/16 only) - Under 13	\$550 \$275
	Late Team Nomination Fee	\$500
	Late Team Withdrawal Fee	\$500
	Hire of turf for training (per hour)	\$66
	Turf fee for Senior Association Matches	\$88 / team
	Turf fee for Junior Association Matches	\$66 / team
	Hire of turf for other matches	Exec discretion
	Fee for hire of Turf to non-affiliated bodies	Exec discretion
	Fee for hire of Clubrooms to Members	\$0
	Fee for hire of Clubrooms to affiliated individuals	\$50
	Fee for hire of Clubrooms to non-affiliated individuals	\$100
	Club signage	\$180/year
	Fine for failure to meet umpiring commitment (\$50 to be paid to the person who fulfils the commitment)	\$100
	Fine for forfeit of senior match (with notice)	\$50
	Fine for forfeit of senior match (without notice)	\$100 + Turf fees for both teams if applicable
	Fine for forfeit of junior match (with notice)	\$30
	Fine for forfeit of junior match (without notice)	\$60 + Turf fees for both teams if applicable
	Fine for playing an unregistered player	\$100
	Fine for playing a player registered with another Member without a clearance	\$100
	Fine for Failure to register a coach or other official	\$25

Ref	Item	Amount
	Fine for failure to meet administrative obligations	\$100
	Fine for failure to fulfil junior development responsibilities	\$100
	Fees payable to Division 1 panel umpires for panel commitments only (per match umpired):	
	No level umpires	\$20
	Level 0 umpires	\$30
	Level 1 umpires	\$40
	Fees payable to Division 2 & 3 panel umpires for panel commitments only (per match umpired):	
	No level umpires	\$15
	Level 0 umpires	\$25
	Level 1 umpires	\$30
	Fees payable to Under 16 panel umpires for panel commitments only (per match umpired):	
	No level umpires	\$15
	Level 0 umpires	\$20
	Level 1 umpires	\$25

28 day period for review/appeals for fines.