



SHC-POL001

SMOKE-FREE POLICY

AUGUST 2014

Purpose

Hockey SA recognises that passive smoking is hazardous to people's health and that non-smokers should be protected from exposure to environmental tobacco smoke.

Scope

This policy applies to players, coaches, officials & visitors at the State Hockey Centre.

Sale of Tobacco

Cigarettes and other tobacco products will not to be sold (including from vending machines) at any time, by Hockey SA.

Coaches, Players and Officials

Coaches, players, officials and volunteers will refrain from smoking while acting in an official capacity for Hockey SA, both on and off the field. Smoke-free policy and protocol will be incorporated into the code of behaviour for coaches, players and officials.

State Hockey Centre

All facilities inside the entry gates are to be completely smoke-free including:

- Indoor areas:
 - offices, meeting rooms, and other office areas.
 - upstairs bar/canteen and function areas.
 - change rooms, utility rooms, first aid room, storage rooms.
 - indoor spectator viewing and playing areas.
- Outdoor areas:
 - spectator grandstands and seated areas.
 - smoking shall not occur within a 5 metre radius of entry / exit points
 - cigarette butt bins will be provided at outdoor locations for smokers to dispose of cigarette butts before entering/ re-entering smoke-free areas.

A designated smoking permitted area is located adjacent to the carpark. This location will be signed and communicated to visitors.

Any hire of the State Hockey Centre facilities will be conditional that the lessee abides by this smoke-free policy. The facilities will remain smoke-free during the period of the lease.

Functions

All Hockey SA functions, including social and official events (competitions, dinners, fundraising events and meetings – both senior and junior) will be smoke-free.

Hockey SA functions held in other venues will be completely smoke-free and may require an assurance from the venue of compliance with this policy before a booking is made.

Venue management will be asked to:

- remove any ashtrays from venue where function is to be held
- enforce the smoke-free policy during the function
- not sell cigarettes (including vending machines) at any time during the function.

Policy Communication / Promotion

Effective communication of this policy is vital in establishing its acceptance by our patrons, in minimising policy breaches and in developing a smoke-free culture.

Hockey SA will promote it's smoke-free policy regularly by:

- promoting in newsletters, notice boards and in printed member / player information
- displaying a copy of the policy in the upstairs bar/canteen and function area
- promoting invitations/advertising for functions, meetings and events as smoke-free
- placing non-smoking signage in prominent locations at the State Hockey Centre.

Non-compliance

The Hockey SA Board and staff will monitor the smoke-free policy.

Any non-compliance will be handled according to the following process:

1. explain the policy to the person/people breaching the policy. Ask the person or people to either move to an area where smoking is permitted or to stop smoking.
2. continued non-compliance with the policy should be handled by the CEO or most senior staff member on site using discretion to decide the appropriate action to be taken, which may include asking the person/people to leave the facilities or function.

Review of policy

The Board of Hockey SA will review this policy annually or as often as it determines necessary and will make any changes it determines necessary or desirable.

Access to the policy

This policy will be available for viewing by any member of Hockey SA via the website or a copy will be provided upon request.