

Meeting Minutes

Date	Tue 17 Oct 2017 18:20
Type	Board Meeting
Location	Illawarra Hockey Centre

Attendees		
Bull, Garry Johnston, Wesley Orth, Ernest	Grant, Marian Lackenby, Maree Phelan, Vanessa	Hughes, Leo Massie, Jan Simms, Jodie
Guests		
David & Saxon Perry		

Meeting items

Item #1. Welcome (raised by Garry Bull)
Item #2. Apologies (raised by Jan Massie)
nil
Item #3. Amendments to previous minutes (raised by Garry Bull)
nil
Item #4. Acceptance of the Minutes of the previous meeting (raised by Garry Bull)
Motion #1. That the minutes of the previous Board meeting on 21 August 2017 be accepted
Moved by Jodie Simms; seconded by Leo Hughes
Carried? Yes
Associated files
1. ISCH Board Minutes 2017 08 21.pdf
Item #5. Joint items (raised by Garry Bull)
5.1 <i>All Committee Roles and Responsibilities are completed and uploaded to website:</i> <ul style="list-style-type: none">• Roles and Responsibility Documents yet to be finalised:• Finance & Administration

- Officiating - (Draft received/needs to be reworked)

Outcome/Action (Responsible):

- **Finance & Administration document being progressed (JM, WJ)**
- **Officiating being revised (MG)**

5.2 Trophies/Perpetual

- Competition Committees to provide 2018 requirements

Outcome/Action (Responsible):

- **Competition Committees to provide feedback regarding 2018 perpetual trophy requirements (Junior FCC, Men's FCC, Women's FCC)**
- **Remind Committees - item needs to be raised at pre-season meetings and in consultation with Clubs (see motion)**
- **Board to make decision by June 18**

5.3 Constitution Review (Advisory Group)

- Meeting prior to AGM
- Constitution changes (motions): notification to be sent to members 37 days prior to AGM

Outcome/Action (Responsible):

- **Meeting to be organised prior to the end of 2017 year (LH, WJ, ML JM)**

5.4 Competition Rules

- Draft submitted for approval [Field Competition Rules - amendments](#)

Outcome/Action (Responsible):

- **Send document to Competition Committees for feedback and review (JM)**
- **Board members on Committees to progress meetings**
- **Competition rules need to be consistent and practical across all competitions**
- **Need to be in place prior to any competition start**

Motion #1. Competition Committee to consult with Clubs in their pre-reason meeting in regards to the perpetual trophies to be awarded in the 2018 season. feedback to be provided to the ISCH Board prior to competition start.

Moved by Marian Grant; seconded by Jodie Simms

Carried? Yes

Item #6. Guest session (raised by Garry Bull)

David, Cooper and Saxon Perry

- discussion of grievance/appeal

Business arising: General Correspondence P/E 17 October 2017

Items dealt with through email/meeting

7.1 Appeal Grading: Dapto 1st Grade Women

- Appeal Rule 4.2.12 *Once a player cannot qualify for the finals series, the player must be removed from the gradings list unless the player is only registered with ISCH, in which case they can continue to be graded as an additional player and do not count in the minimum required numbers for player gradings*

Actions/Outcomes (Responsible):

- **Appeal denied based on player's primary association not ISCH**

7.2 Appeal Forfeit: Saints 3rd Grade

- Appeal Rule 5.13.4 *No team may commence a match with less than seven (7) players, one of whom must be a Padded Goalkeeper. The match time will commence at the scheduled start time and if after ten (10) minutes is still unable to meet the minimum team requirements the match will be forfeited. The forfeiting team will be fined the opposition's association matchfee.*

Actions/Outcomes (Responsible):

- **Appeal upheld based on evidence not recorded on scoresheet and conflicting reports**
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The Board in its deliberations recognised this was the first time the relevant competition rule, 5.13.4 had been seriously reviewed and a number of interpretational items require further clarification to ensure all game officials, clubs and teams understand the application of the rule. It will also be making recommendations to ensure that game officials, clubs and teams understand the importance of the accuracy of the match result sheet and the application of all competition rules.

7.3 Shoalhaven Competition Rules

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If teams are equal at the completion of normal playing time in Finals Series Matches then the following process will determine the winner. After a break of five (5) minutes, the umpires shall toss a coin with the captains and the winner shall have the choice of ends or possession of the ball to re-start the match. The teams shall play extra time of ten (10) minutes each way for seniors and five (5) minutes each way for juniors with no break between the periods of extra time under sudden death conditions (the first team scoring a goal wins the match). If the match is still a draw after extra time the team higher on the competition table will be declared the winner apart from Senior Competition Grand Finals where a shoot out will decide the winner.

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Highlighted section to be deleted for 2017 season only

Actions/Outcomes (Responsible):

- **Board approved for 2017 finals**
- **Rule to read:** *If teams are equal at the completion of normal playing time in Finals Series Matches then the following process will determine the winner. After a break of five (5) minutes, the umpires shall toss a coin with the captains and the winner shall have the choice of ends or possession of the ball to re-start the match. The teams shall play extra time of ten (10) minutes each way for seniors and five (5) minutes each way for juniors with no break between the periods of extra time under sudden death conditions (the first team scoring a goal wins the match). If the match is still a draw after extra time a shoot out will decide the winner.*

7.4 Exemption underage player to play in U13 Indoor competition

- Albion Park Men's HC seeking exemption to use an underage player in the indoor competition

Actions/Outcomes (Responsible):

- **Board approved pending waiver to be signed by parents and player ability reviewed by Indoor Committee**

7.5 Robertson Indoor Team - exemption to play dual association players

Actions/Outcomes (Responsible):

- **Board approved - see motion**
- **Robertson nominated teams in Women's 3rd Grade and U11's and withdrew the Men's C Grade nomination due to restrictions placed on them by the Indoor Committee**

7.6 Indoor Rule Changes and amendments

Actions/Outcomes (Responsible):

- **Board approved**
- **Uploaded on Revolutionise**

7.7 Release request: Saxon Perry

Actions/Outcomes (Responsible):

- **Release denied by RTC**
- **Board upheld RTC decision** *based on a thorough review by the Board on the merits of the request and the decision by the Representative Teams Committee in conjunction with the current selections policy, the request to release Saxon Perry has been denied. It is considered in the best interests of Illawarra South Coast Hockey and the players representing our association.*

7.8 Release request: Emma McLeish

Actions/Outcomes (Responsible):

- **Release denied by RTC**
- **Board overturned RTC decision -**
-

Motion 1: *'That Emma McLeish be provided a release to Nepean Hockey Association if she so wishes. This release has been granted due to past events over a period of time . Furthermore, this release is granted free of any sanctions being imposed.'*

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Motion 2: *'That Emma McLeish provide a reply to the Board as to her acceptance or rejection of the release by Friday 13 October 2017'*

Items to be addressed at Board Meeting

7.9 Notification of non-compliant clubs WWCC from HNSW

Actions/Outcomes (Responsible):

- **Forwarded to MPIO**

7.10 Indoor Officiating Positions to be approved (email received from Acting Indoor Coord - Judy Hooper)

- Secretary: Mark Pilkington

- Officiating: Vicki Cowan (Women's), Tyson Street (Men's), Tracey Shephard (Juniors)
- Fixtures: Rebecca Burgess (Women's), Pat Preeo (Juniors)
- Coordinators: Donna Rieck (acting Women's), Warren Gale (Men's - reappointment)

Actions/Outcomes (Responsible):

- **Secretary, Officiating and Fixtures position be appointed pending confirmation from nominees**
- **Men's Coordinator be reappointed**
- **Acting Women's Coordinator not appointed by Board - position can be delegated by Committee but has no voting rights**
- **EOI to be sent for Indoor Coordinator position - Judy Hooper ratified to act in that position until it is filled (Judy Hooper has 1 vote on the Committee)**

7.11 MPIO Update - Allsorts

Actions/Outcomes (Responsible):

- **Need an independent resolution**

7.12 Concerns raised by Clubs (Albion Park Men's, Gerrington, Wests and Fairy Meadow in regard to changes in Rep Team

- changes to U13's and U15's accommodation policy from the Junior Representative Forum by the RTC

Actions/Outcomes (Responsible):

- **Changes to policy not ratified by the Board**
- **Procedures for 2018 accommodation need to revert to previous 2017 Field procedures i.e accommodation bookings for U13 and U15 teams allow for parents and players - see motion**

7.13 Concerns with Officiating (raised by RTC)

- appointment of umpires to State Championships

Actions/Outcomes (Responsible):

- **Process of appointments an issue; Board supports the creation of a Liaison Officer**

7.14 RTC Liaison Role on Officiating (raised by RTC)

Actions/Outcomes (Responsible):

- **An EOI to appoint a Officiating Liaison Officer to the RTC**
- **Position will be responsible for:**
- **Allocation of umpires to Field and Indoor State Championships**
- **Automatically appointed to Officiating Committee to provide a conduit of information between committees**

7.15 Travel Subsidy (raised by RTC)

Actions/Outcomes (Responsible):

Historically:

- **Coach and umpires accommodation paid in full**
- **20c per kilometre from Unanderra**

- **Managers paid the same except if they have a child in the team then half is paid**
- **Procedures not in any written form - need to be approved**

7.16 State Championship Eligibility (from HNSW)

- Hockey NSW has developed the new State Championships Eligibility Policy under the premise “Participants play representative hockey where they play Club hockey”.
- Hockey NSW is also committed to supporting each of your local Association representative selection policies and asks that each Association review its current representative selection policy in order to amend any references to the old policy linked to association reform.
- Associations consider including a clause that similarly supports the premise “Participants play representative hockey where they play Club hockey” – eg junior players wishing to play in junior representative teams for Association X must play junior hockey with clubs affiliated with Association X.

Actions/Outcomes (Responsible):

- **May lead to changes to ISCH Representative Selection Policy**

7.17 AP appeal forfeit Indoor Rd 1

Actions/Outcomes (Responsible):

- **Appeal upheld based on lack of evidence provided**
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Item 1

Albion Park Women's Hockey Club Appeal to be denied and the committee's decision to apply a forfeit to their round 1 match endorsed.

Item 2

Maddison Barton be given approval to play for one club of her choice in the 2017 women's indoor competition.

Motion #1. Players registered with Robertson HC as their primary club either with ISCH or SHH be treated as ISCH primary members of Robertson HC for the 2017 Indoor Competition. This exemption does not apply to ISCH representative teams only ISCH Indoor competition

Moved by Wesley Johnston; seconded by Garry Bull

Carried? Yes

Motion #2. The Board accepts the nominations of Vicki Cowan (Women's Officiating), Tracey Shephard (Junior Officiating) and Tyson Street (Men's Officiating) on to the Indoor Committee pending their acceptance of the nomination

Moved by Ernest Orth; seconded by Wesley Johnston

Carried? Yes

Motion #3. The Board accepts the nominations of Rebecca Burgess (Women's Fixtures) and Pat Preeo (Junior Fixtures) on to the Indoor Committee pending their acceptance of the nomination

Moved by Wesley Johnston; seconded by Ernest Orth

Carried? Yes

<p>Motion #4. The Board approved the reappointment of Warren Gale to the position of Men's Coordinator on to the Indoor Committee</p> <p>Moved by Wesley Johnston; seconded by Ernest Orth</p> <p>Carried? Yes</p>
<p>Motion #5. EOI to be sent out for Coordinator - Indoor Committee</p> <p>Moved by Maree Lackenby; seconded by Vanessa Phelan</p> <p>Carried? Yes</p>
<p>Motion #6. That the 2018 accommodation procedures reflect the previous 2017 field procedures and that accommodation bookings include enough ccommodation for parents and players</p> <p>Moved by Wesley Johnston; seconded by Ernest Orth</p> <p>Carried? Yes</p>
<p>Motion #7. A new position: Representative Teams Officiating Coordinator be created on the Representative Teams Committee to coordinate umpires attending field and indoor state championships</p> <p>Moved by Maree Lackenby; seconded by Wesley Johnston</p> <p>Carried? Yes</p>
<p>Motion #8. Albion Park Women's HC appeal be denied and the committees decision to apply a forfeit to their round 1 endorsed</p> <p>Moved by Wesley Johnston; seconded by Ernest Orth</p> <p>Carried? Yes</p>
<p>Motion #9. Maddison Barton be given approval to play for one club of her choice in the 2017 Women's Indoor competition</p> <p>Moved by Wesley Johnston; seconded by Ernest Orth</p> <p>Carried? Yes</p>
<p>Item #8. Committee Reports, Minutes & Action Items: Finance and Administration (raised by Wesley Johnston)</p>
<p>8.1 <i>Finance Report</i></p> <p>Actions/Outcomes (Responsible):</p> <ul style="list-style-type: none"> • Reports not available • Indoor Team Fee invoices being sent
<p>8.2 <i>Financial/Accounting Policies</i></p> <p>Actions/Outcomes (Responsible):</p> <ul style="list-style-type: none"> • Review structure, policy and procedures (WJ, VP) • Develop financial/accounting policies including purchasing procedures (WJ/VP) • Establishment of a Finance Committee to break up tasks/ split the role of Finance Officer is a vacancy occurs (WJ to transition) • Placement of a Finance administrator on Committees - priority RTC • Processes of raw data being sent to Finance is not accurate - needs to addressed
<p>8.3 <i>Length of Board Meetings</i></p> <p>Actions/Outcomes (Responsible):</p>

- **Administrative Committee to investigate streamlining options (JM)**
- **using Revolutionise to help streamline**

8.4 *Transition data to Revolutionise*

- Data to be moved from <http://www.ihockey.com.au/> to <https://www.revolutionise.com.au/isch/home/>

Actions/Outcomes (Responsible):

- **Majority of Data moved and updated (JM)**
- **Marketing & Events to become involved (GB, JM)**

8.5 *Member Protection Seminars*

- sent to MPIO

Actions/Outcomes (Responsible):

- **Organising session with HNSW (MPIO)**

Item #9. Committee Reports, Minutes & Action Items: Indoor Competition Committee (raised by Ernest Orth)

9.1 *Minutes*

- Nil

9.2 *2017 Competition*

- Concerns/ enquiries regarding results not updated
- Consequences - appeals lodged

Item #10. Committee Reports, Minutes & Action Items: Junior Field Competition Committee (raised by Wesley Johnston)

10.1 *Minutes*

- 7/08/17
- [FCC Junior Minutes 2017 08 /07](#)
- Committee would like the 2018 Junior Competition A Division runners-up to get an award
- B Division will not receive an award of equal standing

Actions/Outcomes (Responsible):

- **Changes need to approved by Board (Board)**
- **Competition Rules to be updated (if adopted) (JM)**
- **To be considered under Competition Rules review**

10.2 *Joey Ball Review and Recommendations*

- [Review attached](#)

Actions/Outcomes (Responsible):

- **to be reviewed by Board for any further action**

Associated files
1. FCC Junior U7 and U9 Joey Ball review 2017.pdf 2. FCC Junior Minutes 2017 08 07.pdf
Item #11. Committee Reports, Minutes & Action Items: Men's Field Competition Committee (raised by Leo Hughes)
11.1 <i>Minutes</i> <ul style="list-style-type: none"> • 14/10/17 • Men's FCC Minutes 2017 08 14 <p>Actions/Outcomes (Responsible):</p> <ul style="list-style-type: none"> • Diversity of issues surrounding officiating • Gradings • Behaviour/culture - not penalising bad behaviours • Poor turnout but meeting was beneficial
Associated files
1. FCC Mens Minutes 2017 10 14.pdf
Item #12. Committee Reports, Minutes & Action Items: Women's Field Competition Committee (raised by Marian Grant)
12.1 Minutes <ul style="list-style-type: none"> • Nil
Item #13. Committee Reports, Minutes & Action Items: Shoalhaven Field Hockey Committee (raised by Vanessa Phelan)
13.1 <i>Minutes</i> <ul style="list-style-type: none"> • 8/8/17 & 6/9/17 • Shoalhaven CC Minutes 2017 08 08 • Shoalhaven CC Minutes 2017 09 06 <p>Actions/Outcomes (Responsible):</p> <ul style="list-style-type: none"> • Indoor sports centre under construction
Associated files
1. FCC Shoalhaven Minutes 2017 08 08.pdf 2. FCC Shoalhaven Minutes 2017 09 06.pdf

14.1 Minutes

- 22/3/17 (Reformatted), 3/5/17, 5/6/17 & 5/7/17
- RTC have tabled items and motions that require Board approval/ ratification
- [Amended Policies and Roles and Responsibilities \(attached\)](#)
- [REPRESENTATIVE TEAM COMMITTEE Minutes 2017 03 22 \(amended\)](#)
- [REPRESENTATIVE TEAM COMMITTEE Minutes 2017 05 03](#)
- [REPRESENTATIVE TEAM COMMITTEE Minutes 2017 06 05](#)
- [REPRESENTATIVE TEAM COMMITTEE Minutes 2017 07 05](#)

Actions/Outcomes (Responsible):

- **Review items from minutes supplied and table items requiring approval/ratification by Board(RTC)**

14.2 Rep Teams Uniforms

- Purchase warm jackets: black double thick waterproof, priced at \$70, embroidered, plus GST
- [ISCH Warm jacket](#)

Actions/Outcomes (Responsible):

- **Provide at least 3 different design options (RTC)**
- **Design and quotes to come from alternate supplies (RTC)**
- **7 jackets supplied have been purchased and invoiced to members**

14.3 EOI for Men's Masters Coordinator and Junior Field/Indoor Administrator

- Nominations received for Men's Masters Administrator
- Nil received for Junior Administrator

Actions/Outcomes (Responsible):

- **Jon Laurenson approved as the Men's Masters Administrator**

Motion #1. Jon Laurinson be appointed the Men's Masters Administrator

Moved by Wesley Johnston; seconded by Ernest Orth

Carried? Yes

Associated files

1. REPRESENTATIVE TEAM COMMITTEE Minutes 2017 06 05 #5.pdf
2. ISCHREP01 Representative Teams Committee amended.pdf
3. REPRESENTATIVE TEAM COMMITTEE Minutes 2017 03 22 #3 (Reformatted).pdf
4. REPRESENTATIVE TEAM COMMITTEE Minutes 2017 05 03 #4.pdf
5. REPRESENTATIVE TEAM COMMITTEE Minutes 2017 07 05 #6.pdf

Item #15. Committee Reports, Minutes & Action Items: Game Development Committee (raised by Jodie Simms)

15.1 *Minutes*

- 2/9/17
- [Game Development Minutes 2017 09 02](#)

15.2 Committee resignations

- Tracey Shephard stepping down as Coordinator Game Development Committee for 2018 season
- Further resignations from Peter Huk and Cheryl Cohen

Actions/Outcomes (Responsible):

- **EOI to be sent for Game Development and other vacant committee positions (JM)**

15.3 Board representative on Committee

Actions/Outcomes (Responsible):

- **Ern Orth to step down and Jodie Simms to be the Board representative on the Game Development Committee**

Motion #1. Jodie Simms to replace Ern Orth as the Board representative on the Game Development Committee

Moved by Wesley Johnston; seconded by Vanessa Phelan

Carried? Yes

Associated files

1. Game Development Minutes 2017 09 02.pdf

Item #16. Committee Reports, Minutes & Action Items: Officiating Committee (raised by Marian Grant)

16.1 *Minutes*

- Nil

16.2 *Officiating Selection Policy for State Championships*

- Wording to include '*Any junior official appointed to a representative team by the Officiating Committee needs to be under the care of an adult with a current WWCC*'

16.3 *Roles and Responsibilities Document*

- *To be reviewed*

Actions/Outcomes (Responsible):

- **Review Development Strategy, State Championships Selection and Roles and Responsibilities documents to ensure consistency (MG)**
- **Create task and attach relevant documents (JM)**

16.4 *Input of data by technical officials to Revolutionise*

- Current TO's not trained

- 2017 TO's to be paid \$10/game, Registrars to be paid \$2/score sheet

Actions/Outcomes (Responsible):

- **Training session to be organised after end of field season/new year (JM)**
- **Laptops purchased have gone missing - to be investigated (WJ)**
- **Organise payment of TO's, Registrars and Umpires (WJ)**

16.5 *Number of games umpires can officiate in a day - should there be a limit*

Actions/Outcomes (Responsible):

- **To be taken back to the Committee (MG)**

Action items	Status
1. Committee Reports, Minutes & Action Items: Officiating Committee	Not started

Associated files
1. ISCH_Officiating_Development_Appointment_Policy 2017 08 21.docx
2. ISCH Officiating Committee Structure Procedures V2 2016 (Draft by admin) docx.docx
3. ISCH Officiating Committee Strategy Document.docx
Item #17. Committee Reports, Minutes & Action Items: Marketing & Events Committee (raised by Garry Bull)
<p>17.1 <i>Minutes</i></p> <ul style="list-style-type: none"> • Nil <p>Actions/Outcomes (Responsible):</p> <ul style="list-style-type: none"> • EOI to be resent, position details to be revised (GB)
Item #18. Life Members (raised by Garry Bull)
<p>18.1 <i>Delegates and their operations/involvement to be addressed</i></p> <ul style="list-style-type: none"> • <p>Actions/Outcomes (Responsible):</p> <ul style="list-style-type: none"> • Provide a communication process for Life Members: email addresses to be arranged (JM) • Life Members have been provided with the following email addresses to use when communicating • lifemembers@ihockey.com.au (all current Life Members) • lifemembersidh@ihockey.com.au (Life Members of IDH) • lifemembersiw@ihockey.com.au (Life Members of IWHA) • lifemembersscw@ihockey.com.au (Life Members of SCWHA) <p>18.2 <i>Life membership: D Shipp, Life Member wishes to nominated two members</i></p>

- All members from the prior Associations are entitled to be considered for Life membership to the Illawarra South Coast Hockey Association

- Clubs are able to put forward nominations; a process needs to be developed to include a supporting statement/endorsement from existing Life Members

Actions/Outcomes (Responsible):

- **Nominations need to have a CV for consideration; contact D Shipp for more information (JM)**

18.3 Criteria to be nominated for Life Membership

Confer Life Membership in recognition of distinguished, outstanding or special services to the Association or a member club or body, in two (2) or more of the categories prescribed herein, over a period of at least fifteen (15) years or cumulative periods aggregating fifteen (15) years.

Categories of Service:

(i) Officer of the Association or member of any previous management committee of the Association however designated.

(ii) Delegate of the Association to the New South Wales Hockey Association or any other organisation with which the Association is affiliated.

(iii) Representative player, coach or manager with the District, State or Australian Hockey teams.

(iv) Umpire at New South Wales or Australian Championships.

(v) District, State or Australian selector.

I should also note that I believe this highlights a significant gap in our current process for receiving Life Membership nominations and AGM approval which is not fully detailed by our Constitution.

5.2 Life Members

(a)The Board may recommend to the Annual General Meeting that any natural person who has rendered distinguished service to the Association or Hockey, where such service is deemed to have assisted the advancement of Hockey in the Region, be appointed as a Life Member.

(b)A resolution of the Annual General Meeting to confer life membership (subject to clause 5.2(c)) on the recommendation of the Board must be a Special Resolution.

(c)A person must accept or reject the Association's resolution to confer life membership in writing. Upon written acceptance, the person's details shall be entered upon the Register, and from the time of entry on the Register the person shall be a Life Member.

Actions/Outcomes (Responsible):

- **Review and provide feedback (All Board members)**

Item #19. Facilities Committees (raised by Garry Bull)

19.1 *Minutes*

- Croom Regional Hockey Centre: 07/08/17
- [Croom Working Group Meeting 2017 07 08](#)
- Illawarra Hockey Centre: 05/09/17
- [Illawarra HC Meeting 2017 09 05](#)

19.2 *Responsibilities at hockey venues*

Actions/Outcomes (Responsible):

- **Facility providers to organise procedural document for opening, closing, scoreboard and watering procedures (GB)**
- **Clubs and facility management to work in conjunction to organise and clarify procedures (GB/Clubs)**

19.3 *2018 EOI Field State Championships*

- Applied for U13 and U15

Actions/Outcomes (Responsible):

- **EOI were not successful**

Associated files

1. Croom Working Group Meeting 2017 08 07.pdf
2. Illawarra HC meeting 2017 09 05.pdf

Item #20. General Business (raised by Garry Bull)

20.1 *Mouthguard Waiver (Competition Rules requirement)*

Actions/Outcomes (Responsible):

- **Form designed based on HNSW form**

20.2 *Process for Appeals*

- need a process that comes through Committees
- information / report gathering prior to presentation to the Board
- Appellant and Committee representative able to attend Board hearing

Actions/Outcomes (Responsible):

- **Form / template to be drafted (LH)**

20.3 *Illawarra Bombora*

- promotion of online news and media outlet

Actions/Outcomes (Responsible):

- **Marketing and Events to review and report back**

20.4 Committee Correspondence - Minutes and Action items

Actions/Outcomes (Responsible):

- **All Committees are to submit minutes and action items for Board approval at least 5 days prior to the Board meeting. (All Committees)**
- **Educate Committees to use Revolutionise for meetings/minutes/tasks (JM, WJ)**
- **Notify all Committees (JM)**

20.5 Special Resolution (via electronic means)

The Board of Illawarra South Coast Hockey Inc identified a change in the constitution to bring the financial year of the association back in line with Hockey NSW who this year changed from 30 September to 31 December.

Information relating to the change

- It will aid in Financial reporting as the indoor season will now not overlap financial years.
- The Annual General Meeting would also move to February in line with the financial year.
- The current elected Board members will have their terms extended until the next AGM in February

The following Special Resolution has been endorsed by the Board and proposed by Wesley Johnston and seconded by Garry Bull.

In accordance with Section 28.3 of the Constitution, the Board of Illawarra South Coast Hockey Inc endorsed the use of a postal (email) vote for determination of this special resolution.

Resolution:

Amend definition 2.1 "Financial Year"

Current

"Financial year" means the year ending on the next 30 September following incorporation and thereafter a period of 12 months commencing on 1 October and ending on 30 September each year.

Proposed

"Financial year" means a period of 12 months commencing on the 1st January and ending on 31st December each year.

Each club president along with Life Member Delegates and Elected Directors are entitled to vote to approve or reject the change to the constitution.

For a valid vote to occur, delegates must

- Cast their vote on the Ballot Paper attached to this email
- Vote with **YES OR NO**
- Save* and return the completed Ballot via email to admin@ihockey.com.au
- Votes must be received by Admin no later than 5:00 PM on Monday 9th October 2017 for this special resolution.

Actions/Outcomes (Responsible):

- **Special Resolution was passed unanimously**

Motion #1. All Committees to provide copies of minutes and action items to the Board at least 5 days prior to the Board meeting. Ant action items to be approved by the Board needs to be in a sperate document in a format notified by the Board.

Moved by Maree Lackenby; seconded by Leo Hughes

Carried? Yes

Motion #2. Events and Management Committee to review Illawarra Bombora and report back

Moved by Wesley Johnston; seconded by Ernest Orth

Carried? Yes

Item #21. Next meeting (raised by Garry Bull)

Next Meeting: Tuesday 5 December, 6 pm, Unanderra

Meeting Closed: 9.50 pm