

ESPERANCE HOCKEY ASSOCIATION

Time: 6.04pm – 7.10pm

Date: 19th May 2022

Location: Greater Sports Grounds Pavilion / MS TEAMS

Chair: Niccole Cooper

Attendees: Ange Hill, Henry Johnston, Tania Wright, Jen Williams, Terri Herbert, Tom Edwards (Joined 6.08) via MS Teams, Nicc Cooper & Ian Odea Greater Sports Ground Pavilion, Tash McCarthy via phone.

Apologies: Matt Ryan - COVID

Minute taker: Terri Herbert

Item	Recommendations	Summary of discussion	Actions
6pm	Minutes from previous meeting	<ul style="list-style-type: none"> Nicc has spare keys and will get copies cut tomorrow Friday 20th May 	<ul style="list-style-type: none"> Anyone who needs a key to let Nicc know.
	Volunteer Program with Horizon Power	<ul style="list-style-type: none"> 25th May, need one association rep/volunteer to be present, numbers and dietary requirements to be given to Kelly Nunn, \$400 to be claimed back, invoice to be sent to Horizon Power. Equipment & materials to be supplied by us, morning tea & lunch provided. Wash and paint fibro of building Fix, remove weeds and paint pavers Clean perspex Rust proof beams Wash and paint verandah Remove and replace rails Sand and replace non slip tape to steps Remove and replace door High pressure wash bricks Paint interior floor Remove photos and move to brick wall Replace clips on goal netting 	<ul style="list-style-type: none"> Nicc will do walk though meeting on Tuesday afternoon with Kelly Ange will purchase materials required from Bunnings and attend on Wednesday Nicc to get together with Exec group present on Saturday and create a list of supplies that are needed for the day for Ange to purchase.

		<i>Minutes of the previous meeting were read by all in attendance. They were accepted as a true and accurate record.</i>		<i>Moved: Ange Hill</i>	<i>Seconded: Henry Johnston</i>
	President's Report		<ul style="list-style-type: none"> NIL 		
	Correspondence		<ul style="list-style-type: none"> As per below 		
	Treasurers Report (Tania W)		<ul style="list-style-type: none"> As per attached Possibly bar bills outstanding Outstanding team fees for 3 x men's teams - Castletown, Cascade & Rams Face masks have been ordered Haven't heard from electrician yet. Westpac paperwork to be signed for credit card Country week losses from last year queried, confirmed that Association pay the nomination fees, players cover accommodation. 	<ul style="list-style-type: none"> Terri to send Tania a copy of the new constitution Tania to follow up with electrician regarding kitchen work. Terri to sign Westpac paperwork Ange can send invoices to players for accommodation at Country week from the website. 	
		<i>Motion -That the schedule of payments made between 1 January and 15th May 2022 be approved.</i>		<i>Moved: Tania Wright</i>	<i>Seconded: Niccole Cooper</i>
	Women's Report (Tash M)		<p>Ladies comp is looking reasonably fair so far, with number of teams being affected by covid, but probably the case across whole association.</p> <p>Ladder currently stands:</p> <p>Condy Emus Bacchus Furies Mallee Sharks Legs</p> <p>Umpiring standard has been good, no one appears to have struggled to source umpires yet. It has also been wonderful to see a number of ladies being mentored and having a go across the grades. We need to continue to encourage these individuals to keep going.</p> <p>Country week numbers are looking solid, it looks as though we will be able to take both an open (Div 2 or 3) and Masters team.</p>	<ul style="list-style-type: none"> 	

		<p>Accommodation has been locked in, Quest South Perth Apartments, same as last year. Sam Stubna has used her own credit card to hold the rooms, it would be good to change this to an Association card ASAP. Nominations for teams are due to Hockey WA by 6th June, so we will aim to have our teams locked in by 2nd June. Last year the Secretary completed the nomination process for both Men and Women's teams.</p> <p>Other:</p> <ul style="list-style-type: none"> • I have picked up a few things that need to be edited before we print another batch of match cards. Anyone else who has suggestions feel free to send them through. • A few suggestions from teams and individuals – could we look at selling some other items/merchandise through the canteen? Things mentioned include: <ul style="list-style-type: none"> • Mouthguards - just cheap ones that could be purchased if someone forgets theirs (prevent a safety issue) • Umpiring packs including whistles and cards • Umpire shirts/vests 	
Men's Report (Henry J & Tom E)		<ul style="list-style-type: none"> • Tom has \$70 cash from casual player forms to pass on to Ange • Query regarding COVID regs when it comes to a goalie being out with COVID. Teams can play with 11 on the field • Country week hoping to get two men's teams together, Henry to look at accommodation this week. • Will follow up with 3 men's teams with outstanding fees. • Season has started well pretty close comp so far. 	<ul style="list-style-type: none"> • COVID regs discussed in general business.
Umpire Report		<ul style="list-style-type: none"> • Henry -Wants to go back to the finals format where and chat back is an automatic card, no warning. • Jen put a note about this in U/17 comp last week and it worked well on Saturday with lots of green cards issued. • Ange queried regarding mentoring umpires and if we have a checklist or feedback form to complete to help develop umpires • Jen mentioned for new umpires they do three weeks straight umpiring, 1st week they shadow behind umpire, 2nd 	<ul style="list-style-type: none"> • Henry to put a notification on Umpies WhatsApp group and team delegates to be notified also. • Terri & Ian to follow up and see if they can dig out one from Umpiring Level ½ courses they may have filed.

			<p>week they both umpire together 3rd week umpire themselves with guidance as needed by mentor behind them.</p>	
Registrar Report (Ange)			<ul style="list-style-type: none"> • 367 Members • Quite a few Casual players each week • Reminder that individual teams are responsible to complete Casual forms for all casual players and collect \$10 cash each time that they play. This should also be done prior to the games as it waivers their insurance. These completed forms and cash need to be given to either me or Men's/Women's Captains or an EHA executive member (to then give to me)- can this please be relayed to team delegates/captains. • Senior teams that recruit an U17 player that has registered as "U17 Not Playing in the Senior Competition" need to inform those players that they have to pay the \$15 difference. This is done by me upgrading them in the website and an invoice is generated then emailed through to that player. Please do not take cash from these players. • The website is up to date with fixtures including duties, results and ladders. Please encourage all players/supporters etc to go there first for information. 	<ul style="list-style-type: none"> • Men/Ladies captains to inform teams delegates that Casual player forms are a MUST or the individual waivers their insurance. Forms need to go to Ange, Men/Ladies captains or Exec committee. Or can be added to Game Card File
Junior Report (Jen)			<p>MINKEY</p> <ul style="list-style-type: none"> • Some changes introduced this year <ul style="list-style-type: none"> ○ Length of session has been reduced to 45 minutes. This was feedback given from last year's team – attention span of players didn't extend to a full hour ○ Minkey is now split into Kindy/PP and Yr One – also feedback from last year. Too difficult to target the wide range of skills in the two age groups ○ Minkey is working well <p>2/3 Grade - NIL</p> <p>4/5 Grade</p>	<ul style="list-style-type: none"> • Ange can do invoicing through website for all carnival invoices.

- Presentations are now conducted between fields 3 and 4 so reduce the need to go to the clubrooms (A lot of 4/5's play up and were missing the presentations). This is working a lot better
- One issue with an umpire finishing the game early – this has been addressed
- Covid has meant a restructure of some teams on some weeks. Teams are sharing players so that each team has the same number of players. Overall – teams are 'even' most weeks and on average are playing 10 a side (supported by the 2/3 kids that play up)

6/7/8 Grade

We have 72 players playing in the 6 teams, this includes about 13 younger players playing up. 4 of our teams are coached by Junior players. The games have been played in an excellent spirit and the standard of hockey is improving every week. So far we haven't been too affected by Covid. It seems most players are attending the presentations after the matches and are eager to hear who scored goals and won the voucher. Feedback from coaches and managers suggest they are happy with the teams.

U17 Grade

- All but one team happy with evenness. Junior committee trying to come up with a solution as we speak. Rest of the comp is really happy. Covid is an issue but we have been sorting it as best we can week by week.
- I have sent out a message to umpires to crack down on "mouths" on the field as it was starting to escalate. Quite a few cards given out on the weekend just gone so hopefully, our U17 cohort will get the message.
- Umpiring at this level has improved since last season and I'm liking the new split and the Seniors supplying umpires that are controlling the game.

General

- We had fixtured a double header on the 28th and 29th May. We have decided to postpone it due to it clashing with exam week and depleted teams.
- Junior Committee would like to go back to this format (as opposed to the more formal 'Meeting agenda' and 'Meeting

		<p>minutes' expectation). This 'Junior report' format much less time consuming.</p> <ul style="list-style-type: none"> • Planning a "Have a go" goalie clinic (John driving this). • John is getting quotes for one medium and one large goalkeeping kits, 3 smocks and one helmet as we barely meeting current needs and current stock is getting old. This was budgeted for last year and not purchased. • Bunbury Hockey carnival <ul style="list-style-type: none"> ○ Covid slowing things up (parents not so willing to commit). ○ Nicc and I have been in contact with Bunbury and I can email teams (had trouble registering on-line). Hopefully – this will get done tomorrow. ○ Still trying to determine whether we need a bus. ○ Rego fees have gone up this year to \$450 per team. We are hoping to send three teams. Need a few more for the 9/10 girls and 7/6 boys teams ○ Have an organising committee this year. Fiona Ryan – food. Tania Wright – working out costings ○ Have one umpire travelling with us – Caleb. ○ Can we please confirm that cost breakdown stays the same as previous carnivals. 	
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	GENERAL BUSINESS		
	CBH Group Country Championships nominations open	<ul style="list-style-type: none"> • Covered in Women's & Men's Reports • Women: Friday 17 June 2022 – Sunday 19 June 2022. Women's (all figures are GST inclusive): Women's Division 1: \$786.00 Women's Division 2: \$737.00 Women's Division 3: \$644.00 Women's Division 4: \$644.00 Women's Division 5: \$644.00 Women's Masters Division 1: \$737.00 Women's Masters Division 2: \$644.00 • Men: Friday 24 June 2022 – Sunday 26 June 2022. 	<ul style="list-style-type: none"> • Women's & Men's Captain to get nomination details to Terri who will complete nomination process on their behalf. • Ange can do invoicing through website for both country week competitions for player invoices.

			<p>All Men's Divisions: \$1,210.00 (GST Inclusive).</p> <ul style="list-style-type: none"> Nominations Close Monday 6 June 2022, 11:59pm 	
	Hockey WA Covid Safety Plan and Covid Affected Procedure		<ul style="list-style-type: none"> Set up a COVID rule regarding players out. Rescheduling games as per Hockey WA plan will be too hard. If possible, most teams will probably try to field a team and play with the minimum 7 players over taking a nil all draw. Juniors – 4,5,6,7,8kids get moved around to cover player losses and even teams out. Would play with 7 a side. U/17 comp teams would also play with 7 a side over the forfeit. 	<ul style="list-style-type: none"> Motion below moved. Finals to be rescheduled
		<p><i>Motion – COVID RULE if 5 people in a team are affected with COVID and unable to play on the day it will be called a Nil all Draw. Women's & Men's captains to be notified as soon as possible and a card filled in with players that would normally be playing.</i></p>	<p><i>Moved:</i> Nicc Cooper</p> <p><i>Seconded:</i> Ian Odea</p> <p><i>All in favour.</i></p>	
	RASP Coaching/Umpiring Development		<ul style="list-style-type: none"> ETDP aims to support sub-elite athletes (T3 in the attachment) Money assigned to support coach (and umpire) development. Ideally looking to support people who are going to end up coaching T3 athletes. Having said that, the journey starts with one step, so it may be appropriate to support someone who aspires to be that T3 (Level 2?) coach, by helping them along the pathway. 	<ul style="list-style-type: none"> Terri to forward info to Nicc & Jen Nicc to contact Geoff Poole regarding all correspondence to go to Jen as junior coordinator.
	Association A0820683C ESPERANCE HOCKEY ASSOCIATION INC., Job 1814177		<ul style="list-style-type: none"> Notice of special resolution to change the rules form (Form 5) received by the Department of Mines, Industry Regulation and Safety - Consumer Protection Division (Consumer Protection) on 04 April 2022 Changes have been lodged effective 03 May 2022 and placed on our records on the basis that the Association's executive or committee have declared that the amendments were passed by special resolution (75% majority) of members at a general meeting. 	<ul style="list-style-type: none"> Terri to follow up with Association's online to confirm our new constitution has been accepted then it needs to go out to all clubs and be placed on the website.
	Reimbursement of Registration fee to Sharon Henning due to injury	<p>All were in favor of a refund being issued.</p>	<ul style="list-style-type: none"> Sharon registered but injured herself before the season started She rang HOCKEY AUSTRALIA regarding getting a refund and they were fine with reimbursing insurance side 	<ul style="list-style-type: none"> Ange to process refund

Good Sports Accreditation		<ul style="list-style-type: none"> Current policy was emailed out for everyone to look at Clarification was discussed regarding drinks being awarded as prizes after games contradicting the policy. We offer kitchen voucher also. Media Protocol template 	<ul style="list-style-type: none"> Terri to continue with the accreditation running policies past committee members for approval to achieve the GOLD ACCREDITATION.
Meeting day and time		<ul style="list-style-type: none"> Tash raised meeting time might not work with everyone this season due to people missing their trainings etc. Suggested changing the committee meetings to Tuesday nights 7pm. Ange raised that Online Meetings worked well for exec meetings. General meeting to be in person though. Keep general meetings as scheduled in fixture book to Thursdays – met at pavilion. 	<ul style="list-style-type: none"> Terri to change meeting nights to Tuesday 7pm for committee
Bar Fridge Quotes		<ul style="list-style-type: none"> Henry queried weather John had managed to get the other bar fridge quote as they are eager to have the new fridge asap. John still working on it. 	

Correspondence:

DATE	FROM	INFORMATION	ACTION
19/5/2022	WESTPAC	Updated changes made to EHA Services & preferences – User Administration – User added – Tania Wright	Forward on to Tania for filing
19/5/2022	WESTPAC	Updated changes made to EHA Services & preferences – User Administration	Forward on to Tania for filing
19/5/2022	Clubs WA	Service Bulletin	Read and forwarded on to Nicc
19/5/2022	Graham Pilcher HockeyWA	UPDATE: Hockey WA Framework for Return to Play after COVID-19	Forwarded to Exec committee & team delegates for distribution.
19/5/2022	Clubs WA	Government Grants Now Available, Liquor Licence Refunds and National Road Safety Week Announcements.	Forwarded to Exec committee
19/5/2022	Goldfields Sport and Recreation	FW: Up to \$2000 to help with COVID cleaning costs - APPLY NOW - Closing 30th May	Read & Filed
19/5/2022	Geoffrey Poole ETDP Coordinator	Mental Health On-line session	Forwarded to Justine McDonald & Jen
19/5/2022	Jill Reynolds - Esperance Shire	Free Workshop for Clubs – OMG I'm on the Board	Forwarded to Exec committee & club delegates to pass on to their committee
18/5/2022	Kevin Cockburn Accounts Manager - Midland Branch - CES	Fw: MID/067984 attn Nicole Re: GST left off payment	Forwarded to Nicc & Tania

18/5/2022	Jill Reynolds - Esperance Shire	FW: National Reconciliation Week - Mabo Movie Event	Forwarded to Exec committee.
18/5/2022	Jill Reynolds - Esperance Shire	Up to \$2000 to help with COVID cleaning costs - apply now !	Read & will follow up on COVID cleaning funding costs.
18/5/2022	Graeme Hall – Hockey WA	Sustainability Model	Forwarded on to Nicc
17/5/2022	The Good Sports Team	Help your members stay safe on the roads	Read & Filed
16/5/2022	Rebekah Yeow – Hockey WA	RE: Fuel to Go & Play J 11/12 Club Championships Forum	Forwarded on to Nicc & Jen as president & junior coordinator
16/5/2022	Emina Mujakic emina.mujakic@dlgsc.wa.gov.au	Refund 2022 - Esperance Hockey Association Inc – Liquor Licence Refund Application - Email address on the application form differs to the ones recorded on the licensee account	Read, replied with club secretary and treasurer email for correspondence regarding the refund.
13/5/2022	Justine McDonald	Fixture Book - by-laws indicate 6pm is cut off time for notification of a forfeit (not midday)	Fixture book to be updated and new version placed on website.
12/5/2022	Clubs WA	Liquor Licence Refunds, Free Beer Dispenser System Audits, Club Networking, and much more	Read & Filed
12/5/2022	The Pier Hotel	Drink Cards are ready for collection	Notified Exec committee over WhatsApp – Moose collecting weekly.
12/5/2022	Kelly Nunn – Volunteering WA	Esperance - Corporate Volunteering Day Information – Following up	To be discussed at committee meeting 19 th May
12/5/2022	Sarah Welsh – Esperance Shire	Lease Inspection Confirming date 2.30pm Wednesday 15	Filed, Nicc included in email chain
11/5/2022	Shayley McGurk Davy – Hockey WA	NOTICE: Hockey WA COVID-19 Update 10 May 2022	Forwarded on to Nicc & Jen
9/5/2022	Covid, Vaccine Communications	Please share - Esperance COVID Clinic - Walk-in or Book-in!	Read, Forwarded on to Nicc & Filed
9/5/2022	Sarah Bridge – Esperance Shire	Invoice for Payment INV 81195 Electricity 18.2.22 to 22.4.22 \$210.66	Forwarded on to Tania
9/5/2022	Emily Temby – Esperance Shire	Lease premises inspection – June need RSVP with name and date.	Follow up with Nicc if she can still attend & get date to RSVP.
9/5/2022	Emily Temby – Esperance Shire	Public Liability Certificate of Currency. Needing the latest updated version.	Following up with EIB.
7/5/2022	Frasier O'Brien	Request to send reminder to all team delegates that all bar staff need a responsible service of alcohol (RSA) ticket to be behind the bar	Email sent to team delegates and WhatsApp message also.
7/5/2022	Hockey WA Media	CBH Group Country Championships nominations open	Read & Filed
6/5/2022	Tara DeLandgraftt	Legs goalie kit request	All Exec committee received
6/5/2022	Sharna Triplett	Overdue invoices – Apologies accounts have been paid in full.	Read & Filed
6/5/2022	Sharna Triplett	Overdue invoices. INV 80858 Seasonal Hire for 2022 Hockey Season \$10,692, INV 80572 Social Indoor Hockey \$1,080, INV 13577 Social Indoor Hockey - Adjustment of fees Credit \$370	Forwarded to Tania & Nicc
6/5/2022	Roshika Orton roshika.orton@dlgsc.wa.gov.au	Apply to have your 2022 Annual liquor Licence fee/s Refunded	Forwarded to Tania

5/5/2022	Elaine Burnside	RASP – Funding available for anyone that may like to train further as a coach or umpire in Perth	Forwarded to Justine & Exec committee
5/5/2022	Clubs WA	Upcoming Events, Customised Pricing for Clubs WA Members with Bunnings Trade, National Road Safety Week 15-22 May, Red Bull Wings for Life World Run	Forwarded to Exec committee
5/5/2022	Rebekah Yeow – Hockey WA	CBH Group Country Championships nominations open	Forwarded to Exec committee, added to Committee Meeting agenda 19 th May 2022
5/5/2022	Jill Reynolds - Esperance Shire	WHS & Clubs - Only a few spots left	Forwarded to Exec committee
5/5/2022	The Good Sports Teams	How to respond to drugs at your club	Read & Filed
3/5/2022	Sandra Corica Associations and Charities, Registration Section	Job 1814177 - Advising that the changes have been lodged effective 03 May 2022 and placed on records on the basis that the Association's executive or committee have declared that the amendments were passed by special resolution (75% majority) of members at a general meeting.	Forwarded on to Exec committee. Follow up required re: requirement to submit an Information Statement (the Statement) to Consumer Protection. Statement required to be lodged no later than six months after the end of the association's end of financial year. Statement can be submitted using AssociationsOnline which is available at www.commerce.wa.gov.au/associationsonline .
3/5/2022	Shire of Esperance	All the Sporty things! 🏀⚽🏈🏉🏊🏉🏏🏑	Read & Filed
2/5/2022	Kelly Waterhouse - Dept of Local Government, Sport and Cultural Industries (DLGSC)	Open Now - Risk Management Workshop Series - For Expressions of Interest	Forwarded on to Exec committee for nominations
2/5/2022	Kevin Cockburn Accounts Manager - Midland Branch - CES	Flood Light inv mid/067945 for payment before order can be processed	Forwarded on to Nicc & Tania
2/5/2022	Graeme Hall - Hockey WA	Strategic Facilities Plan	Forwarded onto President Nicc
29/4/2022	Jill Reynolds - Esperance Shire	Postponed Workshops and TOAST are back!! OMG I'm on the Board has been rescheduled for 1 June (and will be live streamed for those that aren't able to get into town), TOAST will on 3 June and both at the Civic Centre. Please RSVP to myself 90710609 or jill.reynolds@esperance.wa.gov.au	Forwarded on to Exec committee for anyone interested.
29/4/2022	Express Yourself Printing	Invoice 00034043; From Express Yourself Printing A4 Match Cards \$238	Forwarded on to Tania for payment
28/4/2022	Greg Bower - Sportspower FB Messenger	With the Phoenix 6/7/8 grade we don't have red and black hoop in stock. Was this meant to be red and white hoop?	Forwarded email to Jen – Junior Coordinator

28/4/2022	Kirsty Leef – FB Messenger	14 yr old son has just moved here and interested in playing wondering if that's still possible	Forwarded email to Jen – Junior Coordinator
28/4/2022	Clubs WA	Upcoming Events, Alternatives to the NBN, COVID Updates, Win a POS System, and much.. much more	Read & Filed
28/4/2022	Jill Reynolds - Esperance Shire	An “around the table discussion” with Barry McCosh, OSH Risk Management Officer SOE and Erica Austin, Coordinator Volunteer Resource Centre SOE. Thursday 12 May 2022 7am Breakfast & 5pm Sundowner	Forwarded to Exec Committee- RSVP needed by 4pm 9 May for Catering
27/4/2022	Justine McDonald Bacchus & Condingup Men)	Request to the Executive Committee for Shyanne Schmitt to play senior women due to work commitments making her unavailable for U17 and Dominic Mantilla to play senior men’s due to U17 currently being full and placed on wait list or as a floater player	Forwarded to Executive committee for consideration
27/4/2022	Geoffrey Poole ETDP Coordinator	Workshop help 27/4/2022 follow up. Next week we have the last of the face-to-face sessions being delivered by providers who have been contracted to the program by the Department	Forwarded onto Justine for RASP Program distribution
27/4/2022	jess.starcey@gmail.com	Note Facebook Page EHA - Minkey hockey start time sat mornings? Asking for a trial to see if daughter like it also	Confirmed Minky time is 10.15am and trial would be fine, needs to fill in Casual Player form. Referred to the EHA website for forms and registration details.
27/4/2022	Department of Local Government, Sport and Cultural Industries	COVID-19 Refund of Liquor Licence Annual Fee	Forwarded to Tania for action or to forward banking details to me to follow up with applying for refund
26/4/2022	Claire Rymer - Broker Assistant (EIB)	1st Debtor: Esperance Hockey Association- Business Pack Renewal 2022 - 2023	Forwarded onto Tania for payment
26/4/2022	Emily Temby – Esperance Shire	Public Liability Certificate of Currency	Follow up certificate with Tania to see if this year’s cover has been paid and track down certificate.
25/4/2022	Stan Salazaar - 7 Doradeen Close, Hillman WA 6168.	Would it be possible for you to send me a pin badge of the Esperance Hockey Association for my hockey memorabilia collection? Thankyou. Best wishes.	Forwarded on to exec committee to see if we have these badges and if so, what was the process, charge etc.

25/4/2022	Rachel McDonald – Bacchus Hockey Club	Bacchus new uniform proposal	Forwarded to Executive committee for consideration and approval
25/4/2022	The Pier Hotel	Hockey Drinks Cards will be ready to pick up by Thursday could you please arrange for someone to collect these every week. Thanks Kalisha	Forwarded onto Executive committee
22/4/2022	The Pier Hotel	Season start date	Replied with start date 30 th April 2022
21/4/2022	Clubs WA	Important changes to work health and safety (WHS) breaches; Easing of COVID Measures; Public Holiday Pay Rates; 2022 Clubs WA State Conference & more	Filed
21/4/2022	Corrina Rawlinson	Use of clubrooms - Wednesday 27 th April evening at 5.30pm - mental health task force	Forwarded to Executive committee for consideration and approval
21/4/2022	The Pier Hotel	Wanting list of all the senior teams and fixtures for this years season	Forwarded on team lists and will forward through fixtures once complete
20/4/22	Geoffrey Poole	Head Injuries Workshop – 27 th April 22	Forwarded on to Justine RASP Program
20/4/22	C.E.S. Midland <sales.midland@ces-au.com>	Quote MID/023214 – Sports & Area Flood Lights	Forwarded to Executive committee
19/4/22	Chris Crosby – Goldstix Coordinator	2022 Goldstix Equipment Pack Information and Registration Process Reminder	Forwarded on to Ange

Correspondence out:

- 17/05/22 – Email 'Emina Mujakic' emina.mujakic@dlgsc.wa.gov.au confirming club email addresses for liquor licence refund paperwork
- 15/05/22 – Treasurer statements have been emailed this morning to senior teams with team fees outstanding. Castletown, Cascade, Rams, Emus - overdue first half of team fees due 14th May, reminder and statement. Bacchus, Condly M, Legs, Mallee, Sharks M, Sharks W - thank you for first half of team fees received, statement and reminder final payment due 4th June.
- 11/05/22 – The Pier Hotel – Copy of Fixtures for Round One
- 10/05/22 – Email Emily Temby regarding Lease Inspection to be carried out with Nicc on Wed 15th June at 2:30pm
- 2/05/22 -Treasure emailed invoice to Steve Martin MLC for \$1000 Junior Sponsorship
- 28/4/22 – Email Stan Salazaar regarding Pin Badges and EHA not having them available.

- 28/4/22 – Phone call to Janette Ansell 0407645787 regarding Softball hiring of Pavilion on Saturday 4/6 to decline the request due to fixtures being scheduled. Will arrange to have the honor board removed possibly on the Sunday 5/6 or another time.
- 27/4/22 - Claire Rymer EIB regarding payment of Business Renewal Package
- 27/4/22 – Email The Pier Hotel regarding collection of Hockey Drink Cards
- 27/4/22 – Email Justine McDonald approving fundraiser dates
- 26/4/22 – Treasurer Emailed Senior Team Fee Invoices to teams
- 26/4/22 – Nicole Cooper Emailed CES Midland to proceed with the purchase of 2 x Orion Sports Flood 600watt Multi Beam lights please, as per line 4 of quote
- 23/4/22 – Email The Pier Hotel regarding hockey season start date
- 20/4/22 – Email to Melanie Banyrad @ Hockey WA re: Executive Committee Contact details.
- 20/4/22 – Email to EDFA regarding Football Fixtures and Finals, potential clash for last two rounds and semi finals.
- 20/4/22 – Nicole Cooper sent email to CES Midland regarding Quote MID/023214 – Sports & Area Flood Lights
- 19/4/22 – Email to Rebekah Yeow Apologies sent, Declined: Fuel to Go & Play J 11/12 Club Championships Forum 12th May 22

With no further business, the meeting was declared closed

Meeting Closed: 7:10pm

Signed as a true and accurate record



Nicole Cooper
President

Next meeting: 9th June 2022 – General Meeting

'These minutes are correct and approved by the executive committee at time of disbursement'

Attachment 1

Esperance Hockey Association - Treasurers Report

1 January 2022 - 15 May 2022

BALANCE SHEET		\$
CASH		
Cheque Account	62,681	
Debit Account	472	
Reserve Account	48,994	
Floats	1,200	
Australia Post Mastercard	726	
	<u>114,074</u>	
BUILDING & EQUIPMENT		
Club House Improvements	52,508	
Flood Lights, upgrade 2022	3,266	
Equipment at Cost	<u>42,037</u>	
	97,811	
TOTAL NET ASSETS	211,885	
TOTAL EQUITY	211,885	

Debtors Outstanding	\$
Condingup Mens	800
Castletown	1,600
Cascades	1,600
Rams	1,600
Sharks Men	800
Bacchus	800
Legs XI	800
Mallee	800
Sharks Women	800
Emus	800
	<u>10,400</u>

INCOME AND EXPENSES		\$
Registrations		
Senior	11,472	
Juniors	14,955	
Social/Non Playing	9	
Juniors also playing Seniors	<u>4,265</u>	
	30,701	
Hire of Pavilion		
Cricket	1,000	
Mouthguard Clinic	<u>200</u>	
	1,200	
Other Income		
Interest Income	2	
Senior Team Fees	8,800	
KidSport Income	329	
Sponsorship (Hon Steve Martin MLC)	1,000	
Donations (Kleenheat)	<u>1,000</u>	
	11,131	
TOTAL SEASONAL INCOME	43,032	
Expenses		
Accounting	250	
Electricity/Gas	898	
Insurance & Admin	12,154	
Internet	207	
Cleaning/Bins (Pest Control)	871	
Junior Equipment	72	
Printing, Stationery, Postage	377	
Lease - Outdoor Hockey	10,692	
Lease - Indoor Hockey	720	
KidSport expense	230	
Junior Windup (2021 Trophys)	2,338	
Senior Windup (2021 Trophys)	<u>1,935</u>	
TOTAL SEASONAL EXPENSES	30,744	
NET SEASONAL SURPLUS/(LOSS)	12,288	

		\$
Bar		
Income	1,808	
Expenses	<u>301</u>	
	1,507	
Canteen		
Income	2,714	
Expenses	<u>2,347</u>	
	367	
CARNIVALS		
Bunbury Carnival		
Income	-	
Expenses	<u>4,890</u>	
	(4,890)	
Narrogin Junior Carnival		
Income	200	
Expenses	<u>-</u>	
	200	
Womens Countryweek		
Income	-	
Expenses	<u>-</u>	
	-	
Mens Countryweek		
Income	-	
Expenses	<u>-</u>	
	-	
Great Southern Hockey Carnival		
Income	-	
Expenses	<u>-</u>	
	-	
TOTAL INCOME	47,754	
TOTAL EXPENSES	38,283	
TOTAL SURPLUS/(LOSS)	9,471	

Payments List 1 January 2022 to 15 May 2022		
Esperance Hockey Association		
PO Box 1011, Esperance, WA, 6450		
Cash mode		
Generated 18 May 2022 20:59:45		
1-1000	Cheque account - 216485	
Date	Transaction description	\$
05/01/2022	MYOB Subscription	50.00
07/01/2022	Payment; Shire of Esperance	228.00
07/01/2022	Payment; Department of Local Government, Sport and Cultural Industrial	301.00
20/01/2022	Payment; C & L Burr Contractors	7,656.00
03/02/2022	MYOB Subscription February 2022	50.00
23/02/2022	Payment; Trophy Kings Esperance	1,935.30
23/02/2022	Payment; Trophy Kings Esperance	2,338.45
01/03/2022	MYOB Subscription March 2022	50.00
17/03/2022	Payment; Shire of Esperance	177.36
23/03/2022	Payment; Flick Anticimex Pty Ltd	871.00
23/03/2022	Payment; Shire of Esperance, Electricity	510.41
01/04/2022	MYOB Australia MYOB 2-10002417015 0184111	50.00
14/04/2022	CHEQUE 200401 Bunbury Carnival Accom Deposit	4,890.00
28/04/2022	BPAY Ausure Ins EIB Insurance	4,424.58
29/04/2022	CHEQUE 200403 - Canteen Float	400.00
29/04/2022	CHEQUE 200402 - Bar Float	800.00
02/05/2022	WITHDRAWAL Bayswater Mouthguard Clinic, refund (paid twice)	200.00
02/05/2022	WITHDRAWAL Express Yourself Printing	238.00
02/05/2022	WITHDRAWAL Shire of Esperance Inv80858, Outdoor Hockey 2022 Grounds Lease	10,692.00
02/05/2022	WITHDRAWAL- Shire of Esperance Esp Shire Inv80572, Indoor Hockey Lease	720.00
02/05/2022	MYOB Australia MYOB 2-10002634339	50.00
02/05/2022	WITHDRAWAL- Esperance District Recreation Assoc Affiliation Esp Hockey Assoc	55.00
03/05/2022	WITHDRAWAL- City Electric Supply CES Flood Lights ESPERANCE HOCKEY	3,266.20
16/05/2022	WITHDRAWAL- Shire of Esperance Shire Electricity Inv 81195 15 MAY 2022	210.66
16/05/2022	WITHDRAWAL- South Coast FoodService Esp Hockey Canteen 15 MAY 2022	2,537.57
16/05/2022	WITHDRAWAL- Tania Wright Reimb Prepaid SIM, Phone & AustPost MasterCard	206.95
Total		42,908.48
1-1250	Australia Post MasterCard	
Date	Transaction description	\$
29/04/2022	EHA KidSport	97.55
29/04/2022	EHA KidSport	132.55
29/04/2022	Canteen Food	37.62
29/04/2022	Minky Hockey Balls	72.00
Total		339.72

