### **ESPERANCE HOCKEY ASSOCIATION**

#### MINUTES OF EXECUTIVE MEETING HELD FRIDAY 17<sup>th</sup> JULY 2020

Meeting opened: 6.05pm

**Present:** Jon Paul Adams, Justine McDonald, Ang Jeitz, Jen Williams, Fraser O'Brien, Tash McCarthy, Rachel

Hoey, Rachel McDonald, Ian O'Dea, Stew McKenzie

**Apologies:** Ange Hill

Non-Attendance: N/A – executive meeting only, no team delegates required to attend

<u>Minutes</u> – previously emailed so not read out <u>Adopted</u>: Stew McKenzie <u>Seconded</u>: Tash McCarthy

#### Matters Arising from previous minutes:

 The cleaning of the public toilets is the responsibility of the Shire as confirmed in an email from Alli McArthur

• Greater Sports Ground fee breakdown. Hockey pay 12.5% of maintenance costs for the grounds and the fee is not based per participant

#### **Presidents Report**:

A huge thank you to everyone, especially the ladies' captains for their hard work in getting the ladies competition up and running. Thank you also to the junior committee for their commitment and getting all grades playing hockey. It has been fantastic to see retired players/umpires coming back down on a Saturday morning to umpire our junior grades. The atmosphere of the men's competition has been going well. The canteen should be up and running within the next couple of weeks which should see parents and juniors stay and watch other grades.

#### Correspondence In:

DATE	FROM	INFORMATION	ACTION
15/6/20	Alli McArthur	Email - Greater Sports Ground fee breakdown	Email read. Confirmed that hockey pay 12.5% total maintenance costs and fee is not based per participant
30/6/20	Julie Waters	Email – request to refund registration fee due to injury	To discuss in general business
9/7/20	Shane Tobin	Please clean up our area	Discussed. Execs to spread the word
13/7/20	Ryan Lenegan – Hockey WA	Email - Request update of affiliation fee waiver	Discussed, JP to reply to Ryan
17/7/20	EDRA	Post - Affiliation form & update information	Invoice to treasurer, secretary to complete form and return to EDRA
17/7/20	Dept of Communities	Post - WWCC for: Heath McDonald, Stew McKenzie, Louise McKenzie, Perrin Guest, Niccole Cooper, Kylie Francis, Fraser O'Brien, Rhys Bratten, Mackay Neale,	Pass onto registrar
17/7/20	Clubs WA	Club contact update forms and membership invoice	Secretary completed update form, invoice given to treasurer
17/7/20	Hockey WA	Countryweek nominations \$450 per team	Discuss in general business

#### **Treasurers Report:**

- Tabled and attached
- Noted that ECTM have generously increased their sponsorship from \$750 to \$1000.
- The kitchen flooring of \$2000 has not yet been invoiced
- Norm's Cabinets donated the kitchen cupboard doors since it took so long for him to put them on

Moved: Rachel McDonald Seconded: Ang Jeitz

#### Women's Report

- There has been a lot of correspondence in the lead up to getting the season started.
- The team delegate meeting went well with the majority of ladies providing positive responses. There were 2 teams that wanted to combine specifically with each other but once discussions were had regarding their lack of umpires and strength to be competitive they agreed that the best outcome would be to split all women interested in playing evenly across 4 teams. The ladies' captains agreed to support and help recruit players for Bacchus, Strikers and Legs regroup in 2021.
- Naming each of the 4 teams after a life member Anderson, Reid, Campbell and Mather and having an end
  of season award 'The Love of Hockey Award' also named after a life member Walsh, Holthouse, Roe and
  Bratten was very well received by all delegates at the meeting. Life members have been contacted and
  were thrilled with the representation. Contact information is needed for Marg Gray and Marg Walsh.
  Many of them would be thrilled to present the awards at our windup.
- The fixtures have been completed with duties spread evenly
- Discussion was had regarding junior boys playing in the women's competition. Stew is going to get this information from Hockey WA
- The beginner sessions went really well. 11 ladies have been attending who have never played before but will be keen to start next season. There is one on the following Monday 20<sup>th</sup> July where Stew will be attending to run through some rules with them.
- Tash has completed the training schedule except for 1 team. Once this is confirmed she will email it through to us.
- The complaints process was discussed with JP explaining that any complaint should be tiered down through the association, not straight to the ladies' captain. The team delegate submits the complaint on behalf of the team / player to the secretary who then follows procedure as outlined in the constitution / by-laws. There seems to be some communication breakdowns amongst teams so it was decided to ask all teams for 2 delegates who can be relied upon to pass required information on to team members. Tash will send out a request to the 4 women's teams with Justine sending to the men's teams and 2019 women's teams (to keep everyone in the loop).

#### Men's Report

- Going well, only 3 cards issued so far for minor offences
- Castletown playing un-registered players was discussed. Fraser said that although they didn't pay until the Tuesday after their game, they were financial before the next fixture so we decided they would not be penalised but receive a warning.

#### Junior Report

Tabled and attached. Extended information from the report:

- Toni Cronk will confirm her Narrogin visit and then contact Stew with a date for an Esperance visit
- Discussion and list of names for a high school countryweek team. The team to include girls living in Perth. Ang and Jen to liaise with Rachel and Tash re list, coach and which division to nominate them in
- Rachel McDonald to check with Trophy Kings about initial cost of perpetual trophies

#### **Registrar Report**

Ange supplied an updated player registration list via email

#### **Greater Sports' Ground Strategic Planning Committee Report**

No meeting

#### **Umpire Report**

- Stew will be attending the beginner ladies' session on Monday 20<sup>th</sup> July to run through some basic rules with them. He will be holding a junior umpiring briefing on Tuesday 21<sup>st</sup> July which has been opened up to all junior players, parents, coaches and team managers.
- Stew went through sponsors he has secured for the umpiring program he is coordinating. MLP Civil, Ian & Katherine O'Dea and Livin for Hockey have all paid. As mentioned above ECTM have increased their sponsorship amount. Jamie at ECTM has told Stew that if we would like his help around the club in any capacity he is more than willing to come down. It was also noted that if anyone from the association needs work done at ECTM they should mention they are a member of the association.
- Livin For Hockey have provided merchandise that Stew will be able to give away to his umpires.
- He has been in contact with numerous FIH accredited umpires from other states around Australia who has
  expressed their interest in umpiring our finals. He will continue to liaise with them if that's an avenue we
  want to pursue.
- Adam Kearns, an Olympic grade umpire will be coming to Esperance and would love to umpire a game.
- Stew asked the committee what area he would be allocated for the umpire program sponsor signage and where can it go.
- Some of our under 17's players are not wearing shin pads / mouthguards at games and training. It was
  reiterated that our junior committee endorse the following: To ensure safety, <u>ALL</u> grades including
  minkey <u>MUST</u> wear shin pads and mouth guards at games and training. Stew asked Jen if grade
  coordinators could follow this through with coaches and umpires every week. It was also discussed that
  the rule applies to juniors playing in the senior competition.
- Stew discussed the conditions of the lines. The 5-yard arc and short corner push out marks are very light.
   He finds it hard to teach new umpires when they can't see the lines. JP gave him Matt Ryan's number and Stew will contact Matt directly.
- Stew provided further information regarding junior male goalies playing in the women's competition but he will confirm with Hockey WA next week. It looks like a boy under the age of 15 can play in the women's competition. All juniors must have turned 12 by the 1<sup>st</sup> January in the year of competition.
- WWCC are coming through. It was confirmed that if you are coaching a team that has your child in that team you fall under the exemption rule (unless going away on an overnight camp).
- Umpires who hold up to the Community level can be assessed at countryweek if they want. There 3 regional umpires who can assess up to level 1. These are Rodney Thornton, Rodney Johnson and Stew McKenzie. Umpires wanting to be level 1 assessed can do the theory and 1 practical in their own town and then do a 2<sup>nd</sup> practical at countryweek.
- Stew would like to hold another senior briefing in a month which keeps the information fresh and provides updates as required. He urged all umpires to attend especially the senior men as some umpires do not keep up to date with current rules and they aren't calling infringements because they don't want to.
- Stew noted that he has been umpiring an under 17's game every week and said the standard of play has been good.
- We discussed the purchase of headsets again. Stew said he had submitted a grant to the Shire but had not received anything back. Rachel Hoey would chase this up with Shane Tobin. Ideally it would be good to have 3 operational sets so while we wait for the Shire Stew asked if we could purchase 1 set.

Jon Paul Adams moved a motion for the association to approve for Stew McKenzie to purchase 1 set of headsets which comprises of 3 units. The cost is estimated at \$1250. 2<sup>nd</sup> Stew McKenzie.

Motion carried: 9 votes for / 0 votes against.

#### General Business:

• Jon Paul Adams moved a motion to carry over Julie Waters association registration amount of \$37.00 to the 2021 season. The funds can contribute to any family members' 2021 registration fee. Ang Jeitz second.

Motion carried: 9 votes for / 0 votes against.

#### Revised By-laws

The by-laws had been circulated amongst the executive committee and the following amendments were proposed:

- Remove section 3.1(b) as it is not relevant to our structure
- Reword section 6.1 to read 'All cards will be written on the back of the game card by the umpire. Breaches of conduct and misconduct that result in a red card will be detailed on an incident report form which the umpire will complete.
- Insert a clause on association property. This will become section 10

Stew McKenzie moved a motion to amend the above sections of the by-laws, 2<sup>nd</sup> Ian O'Dea. Reasons for the motion:

- To protect the executive committee and provide clarity of information to our members
- Making the changes will benefit the association

Motion carried: 9 votes for / 0 votes against.

Passing of the by-laws is made by a majority vote of our current senior teams; comprising of 5 men (Cascade, Castletown, Condingup, Sharks and Rams) and 4 women's (Reid, Anderson, Mather and Campbell) for the 2020 season.

#### Asset register

We don't currently have a current asset register, but it was noted that one needs to be maintained. Jen will supply a list of junior equipment and Justine will collate a general association inventory.

#### 2020 Club Structure

Jon Paul Adams moved a motion that due to COVID-19 and the impacts it has had on the association all women's clubs and Wolves membership will be suspended for the 2020 season. He would also like to endorse that the 4 women's teams developed to suit a format which will enable a women's competition to be played be accepted. 2<sup>nd</sup> Stew McKenzie

Motion carried: 9 votes for / 0 votes against.

Jon Paul Adams moved a motion that the junior committee be allowed to record and maintain their own
equipment in a register and all deposits for coaching equipment will be waived for the 2020 season. 2<sup>nd</sup>
Ang Jeitz.

Reasons for the motion:

- Junior committee feel its unfair to charge coaches a deposit on equipment when they are already volunteering their time. Deposits may deter future coaches
- The junior coordinator is willing to prepare an amnesty of equipment at the end of the season to limit the amount of lost property

Reasons against the motion:

- No accountability, therefore, a register must be kept and followed up
- Cost of equipment will need to be spread across registration fees

Motion carried: 7 votes for / 2 votes against.

#### • Kitchen Update

Esperance Plumbing have been approved to install the hand washing sink. Brown Sugar have recently closed and are selling their commercial range hood for approx. \$1000. A new one will be in excess of \$5000. JP has extended the clubs interest to purchase from Brown Sugar. He will be talking to Ken regarding installation as well as obtaining a 2<sup>nd</sup> quote from Corry Johnson Work will hopefully be scheduled for next week. The ceiling needs painting and then the kitchen should be usable.

#### Countryweek

Mens – Dave Green has been obtaining expressions of interest to fill a highschool team. So far he has 6 names but will keep working on it. He would like the boys to stay at a separate accommodation to the other 2 teams. Fraser will keep in touch with Dave for updates. Fraser also said they should be able to get 2 men's teams. Women's – discussed above in the Women's report.

Umpires – teams need to decide whether to provide their own or they have the option of each chipping in \$50 per player which will cover the cost of paying Hockey WA to supply umpires.

#### Team Fees

There are currently 92 registered senior players. Hockey WA fees will come in at around \$14000 so with 9 teams this will equate to \$1555 per team. Due to COVID-19 and not being able to play a full season it was discussed to reduce the cost to teams for the 2020 season.

Ang Jeitz moved a motion that the association would set the 2020 senior men's team fees at \$1000. The women's teams will offer their players the choice of paying \$80 up front or \$10 per game. 2<sup>nd</sup> Rachel Hoey. *Motion carried: 9 votes for / 0 votes against.* 

#### Sponsorship

JP and Rachel have been discussing sponsorship. It was decided that they would offer all current sponsors of our goals the opportunity of an additional 3-year package at \$100 per year. JP also talked about his idea of placing sponsor signs along the railings of the clubroom. These will also be offered first to our current sponsors at \$500 per year for 3 years. They will be required to pay for the cost of their own sign. Rachel will contact Topsigns for details.

#### Executive Committee Member Resignation

Due to personal reasons Angela Jeitz's resigned as secretary of the association.

Jon Paul Adams moved a motion and nominated Justine McDonald to take on the role of secretary with Angela Jeitz taking over as Vice President. 2<sup>nd</sup> Rachel McDonald.

Motion carried: 9 votes for / 0 votes against.

#### General discussions:

- The recycling bus is coming to Esperance on 1<sup>st</sup> September offering 10cents per stubby. Is this something the association would be interested in? All agreed yes, JP will follow up.
- Fraser thanked Ian for supplying a tv to the clubrooms until we purchase one.
- Offering EFTPOS at the bar is working well with sales up.
- Primaries have a tv they are willing to donate to us which will replace the broken one in the bar. Fraser will arrange pick-up and delivery.
- It was noted that with softball no longer operational Hockey have taken on full lease of the pavilion.
- Stew mentioned that he has a national branch meeting next Wednesday 22<sup>nd</sup> July with Peter Rundle, Colin de Grussa and Martin Aldridge where he will be asking for sponsorship.

With no further business arising,

Meeting closed: 8.15pm

Signed as a true and accurate record

Jon Paul Adams President

# HOCKEY



#### 2020 registrations

Minkey	30 (last year – 39)
2/3's	30 (last year - 34)
4/5's	43 (last year – 40)
6/7/8's	53 (last year - 62)
U17's	63 (last year – 53)

Numbers are down by 9 from last year but we may still get Minkey registrations in Term three.

#### Social members/COVID 19 on line training

Received a registration report from Ange this morning. Not too many social registrations on the list so will follow up on who needs to get that done. Same applies to the COVID training. I don't have certificates from all junior volunteers so will chase those up and send through to Ange

#### Planned clinics - umpiring and goalkeeping

#### 1. Toni Cronk possibly coming to Esperance

Stewart McKenzie and Junior Committee are looking into a visit from Toni Cronk to run a Goalkeeper development clinic. So far Stew and Toni have discussed the following:

Toni would come down for the weekend so she can watch a few games juniors and seniors. We would look at a junior clinic on the Sunday say 8-10 am and then a senior clinic 11-1:00 then do a coach the coaches session 2-3:30-4:00.

Pricing is a little up in the air as it will be dictated by attending numbers.

Toni will come back to me this week with a few dates.

Stew has offered to provide accommodation and subsidise fuel.

#### 2. Association Junior Goalkeeping clinics

Stew has offered to run these clinics on Sunday mornings for 4 weeks (after which time – we will review). First one is this coming Sunday (19<sup>th</sup> July 2020)

#### 3. Umpire briefing

Stew McKenzie will be running this next Tuesday 21<sup>st</sup> July 2020. An event has been created on our Facebook page (thanks Tash) and I have asked Junior Grade Coordinators to email information out to team managers (who will then forward to all players).

#### 4. Potentially sending an U17 boy team to Country week

Greenie is looking into putting an U17 team together to attend country week. Only 6 names so far but only put it out there this week. Greenie has approached high school re: borrowing uniforms if needed so we wont have to use EHA shirts

#### 5. Potential hockey tournament in Rockingham

Rachel Hoey has been contacted by Jerome Buck. BMR are planning a tournament on the 8<sup>th</sup>/9<sup>th</sup> Oct. Possibly in Rockingham. Format would be 9 a side with 2 age divisions – 19's and U16's. We are holding off for now as it seems a little unorganised.

#### 6. Rachel's development squad

Prior to school holidays – Rachel was having 8 (on average) attend each week. We are currently talking about ways we can make this more accessible to more kids.

#### Mouthguard clinic

EHA was given a chq for \$100 (for doing not very much). This has been handed to Rachel for banking.

#### **Goalie equipment update**

We have 'just' enough goalie gear to get us through this year. Could use another medium kit for 2021. John has advised that he plans to review the condition of all components of each kit toward end of season as some pieces are going to need to be replaced.

#### Trophies and wind up

We have begun discussing the above as we need to get trophy order in early this year (Due to COVID and trophies being made in China and related freight issues). Trophy King only have last year's stock and no new trophies will available this year. We are focusing on how to reduce costs from last year. Some of the things we have discussed include:

- not having 4/5 finals
- Having people that have donated the trophy (like me) pay for it
- Cater the windups like we did last year by asking parents to provide food/drinks

Overall – the junior competition seems to be running smoothly. All volunteer positions have been filled. Umpires have been very easy to find and we now know who is umpiring and when thanks to the efforts of Fraser, Kris and Tash to feed this info back to me. Kids are loving their hockey – mission accomplished 🕃



## **Esperance Hockey Association**

## **Treasurer Report**

**Kids Sport** 

## 17th July 2020



## Bank Account Balances as at 17th July 2020

Opening Cheque account balance as at 12 <sup>th</sup> June (AGM date)	\$13,789.56
LESS: MYOB Subscription Sports Power Kleen West Kleen West Cheque (Bar Float) Transfer to Debit Account (Kids Sport Payments)	\$48.00 \$1463.00 \$243.54 \$380.16 \$800.00 \$300.00
ADD: Interest earned June	\$1.13
Registrations	\$6451.00
Livin For Hockey (Umpire Program) MLP Civil (Umpire Program) Aurelias Ice Creamery (Umpire Program) Square (Eftpos) Bar Income 20/06/2020 Bar Income 27/06/2020 Deposit:	\$250.00 \$1500.00 \$150.00 \$257.01 \$438.00 \$332.00 \$530.00
\$30 Socks, \$100 Mouthguard Clinic, \$400 Casual Players 2019 \$400	

Reconciled Closing Debit Account balance as at 17/07/2020	\$20,464.00
Less: accounts not yet paid from cheque account	
- Norms Cabinets	\$7205.00
- South Coast Food	\$142.29
- Sports Power	\$465.00
Opening Debit account balance as at 12 <sup>th</sup> June (AGM date)	\$241.15
LESS: Kids Sport	\$457.51
Square reader	\$59.00
Woolworths: Bar Supplies	\$62.00
BP Castletown: Ice	\$5.00
ADD: Interest Earned June	\$0.02

Transfer from Cheque Account (Kids Sport Payments)

Reconciled Closing Debit Account balance as at 17/07/2020

\$440.00

\$300.00

\$397.66

Opening Reserve account balance as at 12<sup>th</sup> June (AGM date) \$52,777.73

ADD: Interest Earned May \$2.31

Reconciled Closing Debit Account balance as at 17/07/2020 \$52,780.04

After reviewing the bank statements of the association account and the treasurers report I (the president) can confirm that this report is a true and accurate record of the financial position of the Association

Jon Paul Adams

President

17th July 2020





#### **Transaction Search**

Accounts:

Westpac Community Solutions Cash Reserve - 222498 (\$52780.0400)

Searched for:

all

Search fields:

Type: all

12 Jun 2020 - 17 Jul 2020 Date Range:

Amount Range:

Date

Account

Description

Debit

Credit

30 Jun 2020

Reserve Account 036-150 222498

INTEREST PAID

\$2.31

- end of report -

#### Things you should know

The PDF report will show only those transactions that have been processed and won't include the intraday transactions.







#### **Transaction Search**

Accounts:

Westpac Community Solutions One - 216936 (\$397.6600)

Searched for:

all

Search fields:

Type:

all

Date Range:

12 Jun 2020 - 17 Jul 2020

Amount Range:

Date	Account		Description	Debit	Credit
30 Jun 2020	Debit Card	036-150 216936	INTEREST PAID		\$0.02
23 Jun 2020	Debit Card	036-150 216936	DEPOSIT DLGSC 082887		\$300.00
23 Jun 2020	Debit Card	036-150 216936	DEBIT CARD PURCHASE POST ESPERANCE POST ES ESPERANCE AUS Card No. ~195903	-\$59.00	
22 Jun 2020	Debit Card	036-150 216936	DEPOSIT SQUARE AU PTY LT SDV-VRFY		\$0.01
22 Jun 2020 22 Jun 2020			DEBIT CARD PURCHASE WOOLWORTHS 4383 ESPERANCE AUS Card No. ~195903 EFTPOS DEBIT 0004235 CASTLETOWN SS 6329 \ ESPERANCE 20/06 Card No. ~461397		
22 Jun 2020	Debit Card	036-150 216936	SQUARE AU PIY LI SDV-VRFY	-\$0.01	
19 Jun 2020	Debit Card	036-150 216936	PIN*Esperance Hockey A ESPERANCE AUS Card No. ~195903 DEBIT CARD PURCHASE	-\$62.21	
18 Jun 2020	Debit Card	036-150 216936	PIN*Esperance Hockey A ESPERANCE AUS Card No. ~195903	-\$22.04	
18 Jun 2020	Debit Card	036-150 216936	DEBIT CARD PURCHASE PIN*Esperance Hockey A ESPERANCE AUS Card No. ~195903	-\$62.21	
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7 Jun 2020	Debit Card	036-150 216936	DEPOSIT ONLINE 2912781 TFR Westpac Com	7 =	\$300.00
6 Jun 2020	Debit Card	036-150 216936	DEPOSIT DLGSC 082420		\$140.00

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#### **Transaction Search**

Accounts:

Westpac Community Solutions One - 216936 (\$397.6600)

Searched for:

all

Search fields:

Type:

all

12 Jun 2020 - 17 Jul 2020 Date Range:

Amount Range:

Date	Account		Description	Debit	Credit
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18 Jun 2020	Debit Card	036-150 216936	DEBIT CARD PURCHASE PIN*Esperance Hockey A ESPERANCE AUS Card No. ~195903	-\$62.21	
17 Jun 2020	Debit Card	036-150 216936	DEPOSIT ONLINE 2912781 TFR Westpac Com		\$300.00
16 Jun 2020	Debit Card	036-150 216936	DEPOSIT DLGSC 082420		\$140.00

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