



Minutes of Annual General Meeting 18th March 2022

Present:	Niccole Cooper, Sarah O'Neil, Michael Zani, Angela Hill, Jen Williams, John Simons, Henry Johnston, Kayla McDonald, Matt Ryan, Tash McCarthy, Tash Woodhouse, Will Lewis, Caitlin James, Corrina Rawlinson, Ian O'Dea, Christin Burns, Sonia Dowsett
Apologies:	Justine McDonald, Rachel McDonald, Sam Stubna, Rachel Norward, Frazer O'Brien, Dave Green, Tara Wells
Opened:	5.36pm

Note: Agenda had incorrect date of 27th February 2022 as the AGM was postponed to this date of 18th March 2022.

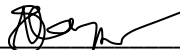
ORDINARY BUSINESS	DISCUSSION		
Previous Minutes	Minutes of the previous meeting were read by all in attendance. They were accepted as a true and accurate record.	Moved: Angela Hill	Seconded: Niccole Cooper
Presidents Report	Presented by Niccole Cooper (tabled and attached)		
2021 Financial Report	Financial Statements were reviewed (tabled and attached). Niccole Cooper has followed up on Kleenheat Gas Community Grant \$1000. Money still to come.	Moved: Niccole Cooper on behalf of Rachel McDonald	Seconded: Sarah O'Neil
2022 Auditor		Moved:	Seconded:
Nomination and Election of Office Bearers for 2022 Committee Positions			
	<i>Niccole Cooper declared all positions vacant, and Kayla McDonald became the returning officer to call for nominations.</i>		
President	Angela Hill nominated Niccole Cooper, seconded Ian O'Dea	Accepted	Elected
Vice President x 2	Niccole Cooper nominated Matt Ryan, seconded Tash McCarthy Will Lewis nominated Henry Johnston, seconded Niccole Cooper	Accepted Declined	Elected

	Matt Ryan nominated Ian O'Dea, seconded Henry Johnston	Accepted	Elected
Secretary	_____ nominated _____, seconded _____	No nominations provided	Committee to source
Treasurer	_____ nominated _____, seconded _____	No nominations provided	Committee to source
Men's Captain	Matt Ryan nominated Tom Edwards, seconded Caitlin James	Accepted	Elected
	Niccole Cooper nominated Henry Johnston, seconded John Simons	Accepted	Elected
Women's Captain	Natasha McCarthy self-nominated and was not going be in attendance at previous AGM date although is now, Justine McDonald seconded.	Accepted- happy to share with someone else if interested	Elected
	Tash McCarthy nominated herself, seconded Angela Hill		
Junior Coordinator	Matt Ryan nominated Jen Williams, seconded Tash McCarthy	Accepted	Elected
Junior Umpire Coordinator	_____ nominated _____, seconded _____	No nominations provided	Junior Committee to source
Senior Men's Umpire Coordinator	_____ nominated _____, seconded _____	Multiple people to be approached to form an Umpiring Board for the Men's & Women's competitions	Committee to source
Senior Women's Umpire Coordinator	_____ nominated _____, seconded _____	As Above	Committee to source
Bar Manager	Angela Hill nominated John Williams, seconded Matt Ryan	Accepted as a Deputy role	Elected
	John Simons nominated Frazer O'Brien, seconded Caitlin James	Subject to acceptance	

Registrar	Caitlin James nominated Angela Hill, seconded Jen Williams	Accepted	Elected
EDRA Representative	_____ nominated _____, seconded _____	No nominations provided	Committee to source
Grounds Maintenance	Angela Hill nominated Matt Ryan, seconded Niccole Cooper	Accepted	Elected
Other Business			
Number of executive members to make up the composition of our committee	Tash McCarthy moved a motion that the Men's and Women's Captain, Registrar and Junior Coordinator become executive committee members as per 2021 making it 9 members.	Angela Hill	Passed unanimously
Team and member subscriptions for the 2022 season	<p>General discussion with various people offering different options</p> <p>Sarah O'Neil moved a motion that Team fees to remain at \$1600 per Senior Team and all individual registrations to increase by \$15: Seniors \$95, U17 also playing Seniors \$95, U17 not playing in Seniors \$80, all other Juniors \$80</p> <p>Hockey Australia has increased insurance fees: 19 years and older now \$47, all juniors other than Minkey now \$35 and Minkey remains \$0</p>	Tash McCarthy	Passed unanimously
Signatories	Angela Hill moved a motion for Justine McDonald and Rachel McDonald to be removed as signatories and add Ian O'Dea until positions of Secretary and Treasurer have been appointed and then add them as well.	Tash McCarthy	Passed unanimously
2022 Credit Card Holders	Niccole Cooper moved a motion for Rachel McDonald to rescind her credit card and Niccole will have hers approved. New Treasurer will also have a credit card when appointed.	Tash McCarthy	Passed unanimously
Turf Presentation	Niccole Cooper explained that it is too early to present anything meaningful about the Turf although said that the Feasibility Group is working hard behind the scenes and hope to present something soon. Everyone is encouraged to complete the Turf Survey that has been emailed to all 2021 members and posted on the EHA Facebook site.		

Proposed Tribunal Members for 2022	Angela Hill moved a motion for Dr Robyn McIntyre, Malcom Heasman, Mark Bratten, Dave Rigney, Terri Tholstrup, Kevin Hall, Leisa Blackman and Shane Tobin to be contacted and asked if they would be prepared to be part of our tribunal if the need arises. Niccole Cooper to write to these individuals.	Matt Ryan	Passed unanimously
Special Resolution			
Revised Constitution	The draft proposed constitution of the EHA was presented as attached- moved by Niccole Cooper	Tash McCarthy	Passed unanimously
Meeting Closed	6.40pm		

Signed as a true and accurate record



 President



Esperance Hockey Association

P O Box 1011

Esperance WA 6270

E mail: esperance.hockey@gmail.com

ABN: 221212222

Incorporation certificate No A8208

Agenda item: Special resolution

Document tabled: Draft proposed constitution of the Esperance Hockey Association

Special resolution proposed:

The members resolve:

1. That the current constitution be repealed
2. That the proposed constitution attached to the notice of the meeting of the members of the Esperance Hockey Association be adopted as the constitution of the Association.

Moved by: Niccole Cooper

Seconded by: Tash McCarthy

Discussion: Nil

Decision: The special resolution was - Carried unanimously

NOTICE OF SPECIAL RESOLUTION

Notice is hereby given pursuant to section 249L (1) of the *Corporations Act 2001*, that at the upcoming AGM, it is intended that the following motion be proposed as a **special resolution**:

THAT the current Constitution of the Esperance Hockey Association be repealed and the proposed new Constitution attached to the notice of the meeting of the members of the EHA, be adopted as the Constitution of the EHA.

By way of summary, the executive committee is proposing to amend the EHA Constitution in order to:

- Change the financial year of the association from calendar year to 1st November – 31st October each year
- Amend the wording of affiliated club to affiliated team and amend the description of how the affiliated team is a member of the association
- The recommending and appointing of life membership has been changed
- The role of the team delegate has been defined
- Defined a casual player membership
- Quorum for special general meetings has been changed from 1/3 of the member base to 13 financial members
- The term 'management committee' has been changed to 'executive committee' throughout the document
- How members vote at a meeting has been included
- Defined the committee ability to pass a resolution outside of a committee meeting
- Defined the number of committee meetings that must be held in one financial year
- Wording changed from 'powers of the association' to 'powers of the committee'
- Personal interest of committee members has been included
- Sub committee's role and responsibility has been updated
- Inclusion clause of the Liquor Act and the club's role and responsibilities
- Removal of the By-laws clause

A reminder that only full and life members can vote at the AGM, but we warmly invite everyone to attend.

2022 EHA AGM

President's Report

18th March 2022

5:30pm via Teams Meeting

2021 was a year full of challenges and of triumphs. We faced many hurdles through Covid restrictions but with a proactive committee and a positive, supportive member base, the EHA was able to run a successful season 2021.

In my first season as President, I was supported by a fantastic committee and thoroughly enjoyed myself. Thank you to all of the committee members for their tireless work throughout the season. Jennie Williams, our Junior Co-ordinator pushed through some very trying circumstances to get Season 2021 up and running for our junior members. She and her junior committee ensured that our kids had every opportunity to get out and play our great sport of hockey and we really appreciate all of their hard work.

Tash McCarthy, Rachel Hoey and Will Lewis and Women's and Men's Captains did a fantastic job of putting together a successful season of hockey. From the fun antics of the preseason games, through to the serious business of the finals campaign – everyone had a very enjoyable season thanks to all of your hard work.

Ange Hill, our Registrar, always busy behind the scenes – thanks for all of your work Ange. Ange got our Website up and running and keeps it maintained throughout the year to keep all of the stats and our member base details up to date.

Ian O'Dea and Henry Johnston the two Vice Presidents – thank you for your assistance and advice throughout the year. It is very comforting whilst in a new role to know that someone (in this case two someones) completely have your back and the best interests of the Association at heart.

Finally Rachel and Justine McDonald – our Treasurer and Secretary. Both of these ladies have done truckloads of work this season and both have stepped down from the committee for season 2022. Thank you Rach and Juss for everything you have done for the EHA – I'm sure we will see you both back on the committee in future seasons to come and look forward to seeing you both out on the field in the coming weeks.

As we embark on season 2022, I'm excited to see some new faces on our committee and looking forward to working together to continue to make the Esperance Hockey Association as family friendly, welcoming, inclusive and fun as it always has been.

**ESPERANCE HOCKEY ASSOCIATION
AUDITOR'S REPORT**

I have examined the accounts and records of the Esperance Hockey Association for the year ended 31st December 2021 and have attached the Profit and Loss and Balance Sheet to this report.

I believe that the Statements accurately reflect the financial position of the Esperance Hockey Association as at the 31st December 2021. I have not performed any review of the Equipment or Building costs listed in the Balance Sheet and these assets have been brought forward at the values declared in the previous year. No provision has been made for depreciation. The Association may wish to undertake a review of these assets to ensure their values are still current.

During 2021 further upgrades were made to the kitchen at a cost of \$16,533.73. This expenditure is included as an asset in the Balance Sheet and is not represented in the Profit and Loss Statement.

A donation of \$1,000 was recorded during the year, as yet this money has not been received and is included in Accounts Receivable. The Committee may wish to review whether this donation is still current.

The Association had a very positive income stream for the year. Some of the expenditure to match this income has not yet been incurred; however, the Association has healthy bank balances to facilitate the associated expenditure in 2022 and beyond as these projects come to fruition. These projects include:

- Healthway's grant of \$3,994 (of which \$1,730.70 has been expended on the purchase and installation of a water fountain).
- Southern Sports sponsorship of \$3,685.50 for lights.
- Insurance Claim of \$7,156 for the outside roller door.
- Goal Post Signage Sponsorship of \$3,400 (this income has been transferred to the Reserve Account).

I would like to congratulate the Treasurer for the meticulous manner in which the accounts were presented for audit. Monthly bank reconciliations were prepared for all three accounts with all expenditure and income supported by relevant documentation and clear explanations.

I wish the Esperance Hockey Association a successful 2022 season.

Yours sincerely



Tiffany Bertola
Honorary Auditor.
18/02/2022

PROFIT AND LOSS REPORT
ESPERANCE HOCKEY ASSOCIATION
1ST JANUARY 2021 - 31ST DECEMBER 2021 - ACCRUALS

		2021	2020
4-0000	Income	\$	\$
4-0001	Carnival Income		
4-3100	Narrogin Junior Carnival	9,050.00	0.00
	Total Carnival Income	9,050.00	0.00
4-1100	Juniors	213.80	420.00
4-1125	Sponsorship	3,685.50	0.00
4-1150	Seniors	0.00	400.00
4-1200	Bar Income	28,414.06	13,023.91
4-1250	Bank Fees Income	0.00	6.16
4-1300	Umpire Program Income	400.00	2,900.00
4-1400	Goal Post Signage Sponsorship	3,400.00	0.00
4-1600	Kitchen Income	13,641.40	0.00
4-1650	Senior Team Fees	19,200.00	9,000.00
4-2400	Registrations - Senior	13,570.00	4,761.00
4-2410	Registrations - Juniors	13,975.00	5,894.00
4-2415	Registrations - Social/Non Playing Member	80.00	100.00
4-2420	Registrations - Juniors also playing Seniors	3,300.00	0.00
4-2450	Kids Sport Income	1,171.50	440.00
4-2500	Singapore 6s	0.00	3,753.29
4-2550	Senior Country Week	0.00	7,251.00
4-2555	Womens Country Week	4,640.00	0.00
4-2620	Hire of Pavilion	600.00	1,000.00
4-2625	Multisport Handover	0.00	1,505.14
4-2630	Insurance Income	7,156.00	301.00
4-2631	Donations	1,176.70	0.00
4-2632	Health Way Grant	3,994.00	0.00
4-2633	Senior Windup Tickets	2,575.00	0.00
4-2634	Healthy Half Times Research Initiative	500.00	0.00
4-2635	Fundraising	2,702.25	0.00
	Total Income	133,445.21	50,755.50
5-0000	Cost of Sales		
5-2000	Stock Purchases - Bar	14,779.85	7,962.24
5-2020	Stock Purchases - Kitchen	7,568.33	0.00
	Total Cost of Sales	22,348.18	7,962.24
	Gross Profit	111,097.03	42,793.26

PROFIT AND LOSS REPORT CONT.
ESPERANCE HOCKEY ASSOCIATION
1ST JANUARY 2021 - 31ST DECEMBER 2021 - ACCRUALS

		2021	2020
		\$	\$
6-0000	Expense		
6-1000	Accounting fees	884.00	2,336.85
6-1100	Umpire Program Expense	982.62	1,719.96
6-1150	Grounds	766.60	0.00
6-2000	Electricity/Gas/Plumbing	1,777.36	1,704.87
6-2600	Insurance and Admin	10,578.05	5,165.00
6-3000	Internet	179.00	80.34
6-3025	Cleaning/Bins	3,266.76	1,242.01
6-3050	Junior Equipment	0.00	526.95
6-4200	Printing, Stationary and Laptops	90.15	412.00
6-4600	Lease/Rent	10,045.00	110.00
6-5200	Sundry expenses	0.00	72.00
6-5750	Seniors	37.00	1,463.00
6-5820	Great Southern	300.00	0.00
6-5840	Bunbury Carnival	0.00	1,000.00
6-5842	Senior Country Week	0.00	9,879.00
6-5845	Mens Country Week	1,210.00	0.00
6-5850	Womens Country Week	5,895.00	0.00
6-5855	Narrogin Junior Carnival	3,857.21	0.00
6-5860	Kids Sport expense	1,144.95	457.51
6-5880	Meeting Expenses	0.00	48.00
6-6400	Junior Windup	786.44	3,389.21
6-6450	Senior Windup	3,689.51	424.21
6-6600	Singapore 6s	0.00	12.00
6-6650	First Aid	0.00	352.27
6-6655	Club House Upgrades	2,213.72	0.00
6-6656	Health Way Grant	1,730.70	0.00
6-6657	Bar Expenses	1,590.00	0.00
6-6658	Kitchen Expenses	400.00	0.00
6-6659	Fundraising	2,086.31	0.00
	Total Expense	53,510.38	30,395.18
	Operating Profit	57,586.65	12,398.08
8-0000	Other Income		
8-1200	Interest income	5.60	1,455.05
8-1400	Other income	500.00	0.00
	Total Other Income	505.60	1,455.05
9-0000	Other Expense		
9-1000	Other expenses	1,005.95	139.00
	Total Other Expense	1,005.95	139.00
	NET PROFIT	\$57,086.30	\$13,714.13

BALANCE SHEET
ESPERANCE HOCKEY ASSOCIATION
31ST DECEMBER 2021

		2021	2020
		\$	\$
1-0000 Asset			
1-0001 Banking			
1-1000 Cheque account - 216485		58,804.91	22,351.58
1-1100 Debit Account - 216936		53.71	502.07
1-1150 Reserve Account - 222498		48,992.48	45,586.88
Total Banking		107,851.10	68,440.53
1-0002 Building @ Cost			
1-2000 Club House Improvements (Kitchen Upgrade \$16,533.73)		52,507.97	35,974.24
Total Building @ Cost		52,507.97	35,974.24
1-0003 Current Assets			
1-1800 Accounts receivable		1,200.00	58.00
Total Current Assets		1,200.00	58.00
1-0004 Equipment @ Cost			
1-3100 Goal Posts		28,110.75	28,110.75
1-3150 Bar Tables		780.00	780.00
1-3200 Fountain Pump Motor Set		300.00	300.00
1-3240 Laptops *2		2,398.00	2,398.00
1-3250 Microsoft Office		298.00	298.00
1-3260 Television 32 inch		298.00	298.00
1-3300 Minkey Shirts and Goalie Gear		1,928.95	1,928.95
1-3400 Gas Heaters		258.00	258.00
1-3410 Twin Pan Fryer		940.50	940.50
1-3500 Pre 2015 Equipment		2,295.00	2,295.00
Total Equipment @ Cost		37,607.20	37,607.20
1-0005 Junior Equipment			
1-4020 Goalie Gear		2,159.00	2,159.00
1-4040 Team Uniforms x 2 Teams		2,271.00	2,271.00
Total Junior Equipment		4,430.00	4,430.00
Total Asset		203,596.27	146,509.97
3-0000 Equity			
3-0001 Current Earnings			
3-1800 Current year earnings		57,086.30	13,714.13
Total Current Earnings		57,086.30	13,714.13
3-0002 Retained Earnings			
3-1600 Retained earnings		146,509.97	132,795.84
Total Retained Earnings		146,509.97	132,795.84
Total Equity		203,596.27	146,509.97