

ESPERANCE HOCKEY ASSOCIATION

MINUTES OF EXECUTIVE MEETING HELD SUNDAY 11th APRIL 2021

Time: 2.33pm

Date: Sunday 11th April

Location: Greater Sports Grounds Pavilion

Chair: Niccole Cooper

Attendees: Justine McDonald, Rachel McDonald, Stew McKenzie, Wade Stokes, Jen Williams, Will Lewis

Apologies: Ange Hill, Rachel Hoey, Tash McCarthy

Item	Recommendations	Summary of discussion	Actions
Minutes from previous meeting	Any business arising?	- Should the vice presidents be included in all junior committee email correspondence - Honour board update - Busy bee - Niccole would like to see meetings be more efficient and kept to a shorter time limit	- It was agreed that the junior coordinator will only include the vice presidents in email correspondence when required. There is no need for them to be involved in the 'day to day' operations - Topsigns have been contacted, the secretary has provided Ian with a key so he can access the building - Ran very smoothly, thank you to everyone who attended
President's Report	Verbal report	- Future meetings will be capped at 90 minutes - If committee members have an agenda item that requires extra time or is of an important nature they should email the secretary and the agenda item will be put at the top of the list	Junior coordinator will talk to Dave Greer about submitting the same information he puts on our webpage
Correspondence	Read and discuss as required	Esperance Tide submission	Junior coordinator will talk to Dave Greer about submitting the same information he puts on our webpage
Treasurers Report	No report	- No report - Request to purchase internet 'terminal'	Pricing and options were presented and discussed or the best solution for cashless purchases. It was agreed that the treasurer would purchase 1 unit at this time to see if it is suitable for us
By-law clause regarding fees	Clause 3.1b discussed		For the 2021 season it was decided that juniors playing in the senior competition would pay 1.9% of the senior fee set to be eligible financial members of the senior competition. These players will be required to pay 100% of the junior fee set to play in the under 17's competition
Budget – Junior and Seniors	Reviewed and discussed	- Reviewed and discussed - Team fees	- Junior coordinator to review costs associated with carnival nomination fee - Team fees were approved as: - Senior - \$30.00 - Junior - \$65.00 (all grades from minkey to under 17's) - Under 17's playing seniors - \$15.00

Constitution update	Questions from Linda read	- It was agreed that when our new constitution is rewritten we will be changing our financial year set up. It will be 1st November to 31st October each calendar year. Our AGM will be held in November - The number of ordinary members to constitute a quorum at a general meeting was discussed. It was agreed that we would set this at 15 in the new constitution
Women's Report	- Updated delegate list sent to Justine - Fixtures sent to Justine for adding to the fixture book - Umpire spreadsheet has been created - broken down into those able to umpire & which grades, as well as those willing to learn. This has been sent to Stew & Jen (for allocating learners to junior duties) - Ladies Day: - Flyer created & shared in WhatsApp group. - Can we use association shirts for the day? Or blue bibs - Justine's team used last year? - Will send another email out to update women's teams after this meeting - Men's lightening carnival	It was agreed that women will be asked to bring along a white and black shirt each
Men's Report	Future club fundraising	- Flyer has been distributed - Sharks asked if they could do a sausage sizzle fundraiser - agreed - A ½ field will be painted outside the clubrooms on the grand final pitch for the day - All fundraising needs to be approved by the committee before the event. Men's and ladies coordinators will ensure all teams know this
Umpire Report	No report	
Registrar Report	No report	- The secretary would contact Ange to pass on approved fees. - Registrations can be opened once figures and additional information are put in
Junior Report	- Burbury 2022 - Email sent to 2020 parents - Narrogin carnival 2021 - Mouthguard Clinic	- Accommodation has been booked - A good return of responses so far - A bus has been booked, still waiting to hear from the Ag School \$250 donation has been deposited into the cheque account

			Carnival surveys	Dave Green has prepared surveys for Narrogin and State Championship carnivals to send out to junior parents to gauge interest. The junior coordinator will distribute these to junior parents
David Green's Query regarding CW	Item adjourned until the next meeting	Letter read		The secretary will respond to Dave. All Perth adult players contribute to umpire fees and other costs asked of them before playing CW. Their Hockey Australia insurance covers them to play within any association
Coffee Machine	Review quote and viability	- Committee members to review and vote on installing a coffee machine - Justine forwarded to Tania who is in favour of a coffee machine		- A vote of 4 – yes / 3 – no to purchase was counted with 2 votes not recorded as the committee members were not present. - It was decided that the secretary would send an EOI to all team delegates and the junior coordinator would forward to junior parents to see if the machine would be a used and worthwhile purchase
Fundraising Committee		Nico has written a blurb		- Put on FB, email to members -- still to do - How many committee members? – still to discuss - Who to lead? – still to discuss
Replacing locks/padlocks and keys	Quote came in at \$2700 for 15 padlocks and 7 locks. Keys are \$20 each	- Options discussed - Do we replace all or do we only replace the 2 main doors?		The secretary will consult with Esperance Lock and Kay and we will replace the 4 glass door locks and purchase keys
Committee Roles and Responsibilities	Are there any changes needed?		Where are we at?	Junior coordinator needs to forward their amendments
One and All Program			Update from Jen – who is involved	Ada Smith, Maggie Scott and Ben Simons will be running the session
Governance Information Session	Overview of the meeting		Information has been distributed to committee members	Everyone was happy with the information supplied
Request from Guildford Grammar School	Len Farnades would like to run a clinic in Esperance		Stew explained who Len was and commented that if he was willing to run a clinic in Esperance we should take him up on the offer	The secretary will contact Len and ask when, what, how, cost etc to see what he would be offering
Amend the season start date			Discussion on pushing back the season start date by a week to give more time for registrations	Rachel McDonald moved a motion that The Esperance Hockey Association season would commence on Saturday 1st May, seconded Stewart McKenzie. Motion carried unanimously
Challenge Cup			Seniors	It was agreed that seniors would be participating in the Challenge Cup

Correspondance:

DATE	FROM	INFORMATION	ACTION
26/3/21	Sarah Moroney	Esperance Tide submission	Anyone want to take this on?
30/3/21	Kristen Jerkovich – Hockey WA	HA Safe Hockey & Integrity Workshop	Forward to exec committee for someone to attend
31/3/21	Kristen Jerkovich	Healthy Halftimes Program	Forward to exec committee. Jen followed up.
31/3/21	Melissa Gmeiner	Coaching resources	Forwarded to Nicki MacKenzie
31/3/21	Tom Edwards	Request to train with Bacchus	Justine replied yes
1/4/21	Graeme Hall – Hockey WA	Regional president catch up	Forwarded to Niccole
1/4/21	Junior Coordinator	Junior Budget	Secretary replied with a couple of questions for review before forwarding to committee
1/4/21	Clubs WA	Various information	Forwarded to Stew
3/4/21	Dave Green	Junior survey regarding carnivals	Secretary replied
6/4/21	Marcia Walter	Registration query	Secretary replied
7/4/21	Linda Soerianto – Clubs WA	Questioning constitution rewrite initial questions	Secretary replied – explained meeting tonight
7/4/21	Sarah Moroney	GSGI masterplan feedback form	To discuss at the meeting
8/4/21	Sarah Moroney	One and All program update	Forwarded to Jur for coordinator
9/4/21	Kleenwest	Various MSDS	Printed, to have in cleaning cupboard
11/4/21	Tash McCarthy	Ladies coordinator report	Secretary to present at the meeting

Next meeting: Time and place TEA
Meeting Closed: 4.11pm

Signed as a true and accurate record



Niccole Cooper
President