ESPERANCE HOCKEY ASSOCIATION

General Meeting Minutes

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| Time: | 6:30pm |
| Date: | 14th March 2024 |
| Location: | Clubhouse |
| Chair: | Angela Hill |
| Attendees: | Angela Hill, Rachel Norwood, Tash McCarthy, Matt Ryan, Nic Crane, Sara Harcourt-Smith, Ian O’Dea, Sophie Podmore, James McCooey, Sonya Dowsett, Jeremy Cottle, Sam Stubna, Terri Herbert, Nia Stevens, Tash Woodhouse. |
| Apologies: | Tom Edwards, Fiona Ryan, Jayme Bergman, Niccole Cooper, Jan Clawson, Justine & Heath McDonald |
| Minute taker: | Terri Herbert |

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| --- | --- | --- | --- | --- |
|  | Item | Recommendations | Summary of discussion | Actions |
| 6.32pm | Minutes from previous meeting | Any business arising? |  |  |
|  | *Minutes of the previous meeting were read by all in attendance. They were accepted as a true and accurate record.* | *Moved: Matt Ryan* | *Seconded: Rachel Norwood* |
|  | President’s Report(Angela Hill) |  | * Thanks to the committee for all the behind the scenes work in getting the upcoming season ready, including fixturing, duty allocations and umpiring
* Thanks also to the Kitchen crew for organising the alterations to the kitchen to bring it up to food preparation standard
* The season for all divisions commences on the 20th April
* The Busy Bee is on the 13th April. Please ensure that all senior teams have 2 representatives attending
* The Lightning Carnival is in the afternoon of the 13th April, it would be great to have a healthy turnout of players and umpires
* **Senior Team fees are $2000 this year**. Half payment to be paid by the 3rd playing fixture with the remainder on the 6th fixture date. If any teams are having issues with payments please get in touch to organise an alternative payment plan.
 |  |
|  | Correspondence(Terri Herbert) | As below |  |  |
|  | Treasurers Report(Sara Harcourt-Smith) |  | * $6,800 profit from turf fundraising
* Turf sponsorship invoices have been sent out a few come back
* Goal Post sponsorship invoices have been sent
* Rego fees staring to come in.
* Shire fee has been paid $12k
* Outsourcing BAS lodgments 1/4ly.
 |  |
|  | *Treasurers’ reports were presented to all in attendance. They were accepted as a true and accurate record.* | *Moved:*  | Seconded: |
| *All in Favor: Passed unanimously* |
|  | Women’s Report(Sam Stubna) |  | * Tentatively booked accommodation for women’s countryweek
* Double check with Sara costs.
* Fixtures, Tash has looked over them. Looking good.
* U17 umpire duties needs to be allocated
* Looking at 12 for Legs atm
* Teams need to get their umpires in to umpire coordinator
* Training nights, Thursdays are really busy. Trying to encourage Emus to go back to Wednesday
 |  |
|  | Men’s Report(T Edwards & R Bratten) |  | * NIL
 |  |
|  | Umpire Report |  | * Hockey WA have confirmed our umpiring weekend, Angela Edwards will be coming to Esperance on May 3rd and 4th to run a briefing session and umpire coaching. These events have already been set up online for registration, and a flyer provided by Hockey WA. We have had a bit of run of time-sensitive things to advertise, so will get it up on Facebook in the next week or so.
* I have received umpiring lists from all but one women’s team, and have asked Tom and Moose to follow up with the men. I have dropped these into a spreadsheet, to which I intend to add who has completed any accreditations, and when they were signed off so we have these on file.
* Over the next few weeks, I will be sharing information on the accreditations available through Hockey Ed and encouraging members to complete them. Ideally, anyone wanting to complete the Foundation Lead Accreditation should do so before Angela’s visit, so they can be assessed in person.
* It’s also been brought to my attention that our umpiring shirts in the clubroom may need replacing - I will source a quote for these and present for consideration.
 |  |
|  | Registrar Report(Nia Stevens) |  | * 179 Registrations in so far
* 142 Juniors more coming in up to 4.30pm tonight
* Hook in2Hckey x 18
* 2/3 x 16
* 4/5 x 22
* 6/7/8 x 36
* U17 x 50
* Mens x 6
* Ladies x 24
* 3 x Social Members
 |  |
|  | Turf Report(Ange Hill) |  | * We currently have $164,529.77 in the EHA Redevelopment Acc
* Still a few 1st round payments to come through
* Still waiting on the Esperance Bay Rotary Club to finalise their commitment.
* I have reapplied to Horizon Power for $10,000
* I will apply to Galaxy Lithium Australia, Southern Ports & Elders shortly
* We are still waiting to hear back about the CSRFF, it should be very soon
* We need to continue with our Sponsorship Drive & have reallocated businesses to ask
* Stew MacKenzie has rung & WA State Country Association is going to donate- waiting to hear amount
 |  |
|  | Junior Report(Niccole Cooper) |  | * U17 shirts are worn out so looking at new designs
* $750 per team
* Quotes from SportsPower to renew
* Sponsorship letters sent to past sponsors asking if they want to continue to sponsor
* Different material and bigger sizes
 |  |
|  | EDRA Report(Tash Woodhouse) |  | * Paying for upskill of coaches and umpires will be on next meeting agenda.
* Email from Bunbury carnival coordinator, asking Nia to add option on rego if kids are interested.
 | * Nia add carnival interest option on rego form
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|  | Bar Report (Fraser O’Brien) |  | * NIL
 |  |
|  | Canteen Report (Jan Clawson) |  | * Letter drafted for Bunnings asking for sink
* Once that is in menu can be updated
* Blake Stubna doing some handy work to put sink in.
 |  |
|  | **GENERAL BUSINESS** |  |
|  | Mouthguard Clinic |  | * Need around 40 Kids/Adults to be viable to come out.
* So far 18 registered interest
 | * Sam to contact Soccer
* Ange to follow up with Footy
* Terri to ask for it to be published in school newsletters
 |
|  | Pavilion Hire | Clarke & Stokes | * Tuesday 26th of March 2024 - 1pm – 6:30pm
* Client update day. Update on things happening in agriculture and results from trials.
* We have catering booked for the event, so kitchen won’t be required. We may just need to put some of the food in the fridge.
* Expecting a maximum of 30 people.
* Waiting on reply from cricket
 | * YES Terri to reply.
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|  | U17 Uniforms | Attachment 1 | * Seeking approval to purchase now approx $5k and seek sponsorship to reimburse the club
* Timmins & Timmins to be approached as they have offered already.
 |  |
|  | Sharks Women – Bye Request | Fixtures have been allocated accordingly | * Request for the 27th April to be our Bye.
* The EHSH Ball is on that Saturday and we are having at least a handful of Players attending the Ball and therefore won’t be able to play.
 |  |
|  | Busy Bee Repairs / Jobs List | 13th April Attachment 2Skip bin to be dropped here Tuesday before this. | * Busy Bee Repairs
* Clubhouse Stairs
* Verandah Post – Tim Greene to look at on this day
* Do we need pest bait? Who purchase?
* Clipson goals to be added
* Cleaning products stocktake
* Old goalpost sponsors to be removed whom are not renewing.
 | * Terri to update lists
* Sara to organise skipbin
 |
|  | Lightening Carnival Schedule |  | * Thoughts on start times? 1pm arrive for 1.30pm start
* Other formats? Round Robin
* Mixed? NO Women and Men’s day.
* Men might struggle with number, a side, smaller field
* Turn up everyone mixed in together
* Bar & Kitchen open
* Line Marking to be carried out before then
* Field to be put in front of clubrooms
* Everyone bring a light and dak shirt & socks
 | * Sam & Tash to do a flyer
* Rach at rego table to put names in draw
* Fraser to stock bar Rach to inform Fraser
* Fiona to orangise kitchen open – Matt to let her know.
* Ian & Matt to mark fields
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|  | Kitchen Meeting Feedback |  | * Quotes have been obtained to progress forward
* Looking at second sink to be able to prepare food onsite.
 |  |
|  | Fixtures |  | * Almost ready just needing a few small adjustments then final approval
 | * Terri to finalise and run past Ange.
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|  | Club Merchandise |  | * Feedback from Grag @ SportsPower
* Quotes obtained
* Looking at a small committee to get together and decide on designs
 |  |
|  | Defib |  | * Old one has been removed
* New one fits in same location and holes but some screw are broken off so needs to be removed.
 | * Ian to complete
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**Correspondence:**

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| **DATE** | **FROM** | **INFORMATION** | **ACTION** |
| 14/03/2024 | ATO | GST Registration | Read & Filed. |
| 14/03/2024 | ANZ  | Statements x 4 | Read & Filed. |
| 14/03/2024 | Aust Post  | PO Box Renewal | Read & Filed. |
| 13/03/2024 | Leila Brenssell | Mouthguard clinic | Read, Replied & Filed. |
| 13/03/2024 | Tash Woodhouse | RE: General Meeting Agenda & Previous Minutes | Read, Replied & Filed. |
| 13/03/2024 | Department of Local Government, Sport and Cultural Industries | Good Friday trading | Forwarded to President (Ange) & Bar Manager (Fraser) |
| 13/03/2024 | Yvonne Gordon | Mouthguard | Read, Replied & Filed. |
| 13/03/2024 | Tom Palmer | Expression of interest for mouth guard fitting | Read, Replied & Filed. |
| 13/03/2024 | Dale Caton | Mouth guard clinic | Read, Replied & Filed. |
| 13/03/2024 | ST Rolland | Mouth Guards | Read, Replied & Filed. |
| 13/03/2024 | Tyler Piggott | Mouthguards | Read, Replied & Filed. |
| 12/03/2024 | Natalie Beevis – Hockey WA | NOTICE | 2024 Annual General Meeting & Elected Director Nominations | Forwarded to President (Ange) |
| 12/03/2024 | Esp Junior Cricket (Brendon) | Re: EHA Pavilion Hire 26th March | Read, Replied & Filed. |
| 12/03/2024 | President (Ange) | Fwd: South West Junior Hockey Carnival 2024 - Information | Read & Filed. Included Tash Woodhouse. |
| 12/03/2024 | Fiona Ryan | Mouthguards | Read, Replied & Filed. |
| 12/03/2024 | Clubs WA | We'd love your feedback | Forwarded to President (Ange) |
| 12/03/2024 | Carley Laden – Hockey WA | 2024 Hockey WA Hookin2Hockey Participation Campaign Video | Forwarded to President (Ange) & Tash McCarthy |
| 12/03/2024 | Junior Coordinator (Niccole) | RE: Start dates and teams – REPLY to Makayla Bell | Read & Filed. |
| 11/03/2024 | Jill Reynolds – Esperance Shire  | Winter Wonderland Community Call Out | Read & Filed. |
| 11/03/2024 | Junior Coordinator (Niccole) | Fwd: Polo | Forwarded to Management Committee |
| 10/03/2024 | Tania Wright | 2 x junior mouthguards - Wright boys | Read, Replied & Filed. |
| 08/03/2024 | Angela Edwards – Hockey WA | RE: Hockey WA Umpire Education Visit | Forwarded to Management Committee & Team Delegates |
| 08/03/2024 | Shire of Esperance | All things Sporty! 🏀⚽⚾⛳🚴🎾🏁 | Forwarded to Management Committee & Team Delegates |
| 08/03/2024 | Sian Welton | Mouth guard clinic | Read, Replied & Filed. |
| 08/03/2024 | Junior Coordinator (Niccole) | FW: Junior Hockey exemption for Celia Rollond | Read & Filed. |
| 07/03/2024 | Christin Burns - Sharks | Bye 27th April | Forwarded to Management Committee |
| 07/03/2024 | Clubs WA | Non-compostable coffee cups to be banned, Nominate a Volunteer or Safety Hero for awards and, find that Holiday Feeling in Busselton | Forwarded to President (Ange) |
| 07/03/2024 | Terri Parker – Esperance Shire | Shire of Esperance Invoice – Indoor Hockey Court Hire | Forwarded to Treasurer (Sara) |
| 06/03/2024 | Makayla Bell | Start dates and teams | Replied & CC’s Junior Coordinator (Nicc) in. |
| 06/03/2024 | Gen & Elaine | Mouthguard clinic | Read, Replied & Filed. |
| 06/03/2024 | Jayde Barber – Clarke & Stokes | Hiring of Esperance Hockey Facility | Forwarded to Management Committee |
| 06/03/2024 | Justine McDonald | Photos of stairs | Read & Filed. |
| 06/03/2024 | Justine McDonald | Busy Bee | Read, Replied & Filed. Forwarded to Management Committee |
| 06/03/2024 | Nick & Karina Ruddenklau | Mouthguard Clinic | Read, Replied & Filed. |
| 06/03/2024 | Volunteering WA | The results are in! Western Australia's State of Volunteering | Read & Filed. |
| 06/03/2024 | Kristen Perks | Mouthguards | Read, Replied & Filed. |
| 06/03/2024 | Good Sports | Get inspired by the Good Sports Awards winners | Read & Filed. |
| 05/03/2024 | Ian Healey – Hockey WA | DLGSC - Webinar 6th March 2024 - Dwayne Nestor SiSu Life - How to maximise your coaching sessions | Read, Replied & Filed. |
| 05/03/2024 | Stephen Miller – Safeguard Mouth Guards | Re: Mouthguard Clinic Esperance 2024 | Read, Replied & Filed. |
| 05/03/2024 | Volunteering WA | Living in Harmony | Read & Filed. |
| 05/03/2024 | Rhonda Wohling – Esperance Christian School | Re: Booking Club rooms | Read & Filed. |
| 05/03/2024 | Zack Lewis – Hockey WA | Re: 2024 Hookin2Hockey Campaign Video | Read, Replied & Filed. |
| 03/03/2024 | Tash McCarthy (Umpire Coordinator) | Rules Briefings 2024 | Read & Filed. |
| 01/03/2024 | Graham Pilcher – Hockey WA | J 5/6 Club Championships Expression of Interest | Forwarded to President (Ange) & Junior Coordinator (Nicc) |
| 01/03/2024 | Ange Hill (President) | Businesses to contact | Read & Filed. |
| 01/03/2024 | Ange Hill (President) | RE: Response to proposal – TO N CRANE | Read & Filed. |
| 01/03/2024 | Ange Hill (President) | RE: Polo – TO SPORTSPOWER | Read & Filed. |
| 01/03/2024 | Ange Hill (President) | Merchandise Quotes | Read & Filed. |
| 01/03/2024 | Ange Hill (President) | Reports | Read & Filed. |
| 01/03/2024 | GameDay | 🗞️ The GameDay Wrap: February 2024 | Read & Filed. |
| 29/02/2024 | Tom Edwards (Men’s Captain) | Re: Proposed Junior Fixtures 2024 | Read & Filed. |
| 2/9/02/2024 | Clubs WA | WARRRL joins Clubs WA, Mates in March '24 and the latest edition of the Clubs WA Service Bulletin is now available! | Forwarded to President (Ange) |
| 28/02/2024 | Tash McCarthy (Umpire Coordinator) | RSA / Clubs WA | Read, Replied & Filed. |
| 28/02/2024 | Tash McCarthy (Umpire Coordinator) | Re: Thursday 29th Feb Management Meeting AGENDA | Read & Filed. |
| 28/02/2024 | Des – The Bev Co | Exclusive CLUBS WA deals | Read & Filed. |
| 28/02/2024 | Corrina Worth | Re: EHA Goal Post Signage Sponsorship | Read, Replied & Filed. CC’d Treasurer (Sara) & President (Ange) |
| 28/02/2024 | Containers for Change WA | Verify your Containers for Change account | Read & Filed. |

**Correspondence out:**

* 14/03/2024 – U17 Uniform Sponsorship letters sent to **SOS Welding**, Timmins & Timmins, Esp Coms, Esp SportsPower, ANZ Agri, Worth Kerbing.
* 11/03/2024 – Mouthguard Clinic Email sent to team delegates to register interest.
* 11/03/2024 - Email Cricket Association & Junior Cricket regarding pavilion hire 26th March – Clarke & Stokes
* 11/03/2024 - Email Cricket Association & Junior Cricket regarding General Meeting 14th March.

**Next meeting: 11th April - Management Committee Meeting**

With no further business, the meeting was declared closed

**Meeting Closed: 7.11pm**

Signed as a true and accurate record

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**Angela Hill**

**President**

**Attachment 1.**

**Subject:** **Polo**

﻿

﻿Morning Nicole,

I would go the perth based supplier. They are better quality. They are the same as all but one Snr team, assoc and Singapore sixes polos.

If we got onto it asap I’m sure we could have them in time.

Attached is our China based supplier. Would need a postage quote.

Both suppliers are 6 week delivery.

 Please see prices below for Perth based supplier.

Dyenamic Polos.

3-5 $50 inc GST

6-11 $49 inc GST

12-19 $48 inc GST

20-49 $47 inc GST

50-99 $46 inc GST

100-249 $42 inc GST

250+ $41 inc GST

Artwork $70 inc GST

Postage $27.50 inc GST

Cheers Greg

**Attachment 2:**

**Busy Bee Repairs / Jobs**

Clubhouse Stairs Verandah Post

 

