

# ESPERANCE HOCKEY ASSOCIATION

## Meeting of the Executive Committee

**Time:** 6.00pm

**Date:** 15<sup>th</sup> July 2021

**Location:** Greater Sports Grounds Pavilion

**Chair:** Ian O'Dea

**Attendees:** Justine McDonald, Rachel McDonald, Rachel Norwood, Will Lewis, Tash McCarthy, Ian O'Dea, Niccole Cooper (via phone), Angela Hill (via phone)

**Apologies:** Jen Williams

**Minute taker:** Justine McDonald

Item	Recommendations	Summary of discussion	Actions
6pm	Minutes from previous meeting	Any business arising? <ul style="list-style-type: none"> <li>Safety strip on stairs - Price from Farm &amp; General for grip tape \$3/m. Not sure how long it will last on the timber steps. Do we want to trial it? Or look at painting with paving paint?</li> <li>President credit card</li> <li>Zoom RSA</li> <li>Containers for Change - So far Justine has been to the depo 3 times earning donations of \$23.60 \$26.50, \$12.00. We need to try and educate everyone to use the correct bins</li> </ul>	<ul style="list-style-type: none"> <li>It was decided that we would trial the tape, purchase liquid nails to be applied as well. Niccole to organise</li> <li>Credit card – paper work sits with Nic. Just need to return to bank</li> <li>Well responded, with 24 responses, now just waiting on Clubs WA to set a date</li> <li>Rachel Norwood will print, laminate and stick some signs on the sides and back of bins to help identify what can be put in the bins. We will attach a small bucket to the bin to encourage water bottle lids to go into it before putting the container in the bin. A container for change bin to be put out with a normal bin to encourage good disposal habits</li> </ul>
	President's Report	<ul style="list-style-type: none"> <li>Niccole has been focusing on getting Narrogin planned. The carnival is being held this weekend. Esperance are sending 6 teams (78 players)</li> </ul>	<ul style="list-style-type: none"> <li>No further action required</li> </ul>
	Correspondence	Listed in detail below, please read before the meeting and highlight anything you would like discussed <ul style="list-style-type: none"> <li>Justine read through some late correspondence</li> </ul>	<ul style="list-style-type: none"> <li>No further action required</li> </ul>

	Treasurers Report		<ul style="list-style-type: none"> <li>Reconciliation report and bank statement provided</li> <li>Rachel is meeting with the Shire tomorrow for a final kitchen inspection as all work has been carried out to Shire standards. Hopefully the approval to cook hot chips will be given</li> </ul>	<ul style="list-style-type: none"> <li>Goal signage sponsorship money still to be transferred to the reserve account as per last minutes</li> <li>It was agreed that we will not look into installing a 3<sup>rd</sup> sink to prep food at this stage as we want to have the kitchen completely functional for the remainder of the season. We may look at installing the sink during the off season ready for next year</li> </ul>
	Women's Report		<ul style="list-style-type: none"> <li>Countryweek - Masters div 2 team made the GF but were beaten 1-0. The div 3 team finished 6<sup>th</sup> Fun was had by all who attended</li> <li>At the end of round 1 the ladder sat as Furies, Emus, Condingup, Bacchus, Sharks, Mallee and Legs</li> <li>Positive reviews that games are being played with good spirit and although some scores don't reflect most matches have been very even</li> <li>Its also great to report that there have been no missed duties</li> </ul>	<ul style="list-style-type: none"> <li>No further action required</li> </ul>
	Men's Report		<ul style="list-style-type: none"> <li>There was an incident during one of the matches at the last round, but no report has been filed</li> <li>Great Southern was played at Bruce Rock. Esperance finished 9<sup>th</sup> out of 16 mens teams. Esperance is not in line to host GS. Next year it is being held in Katanning and will be in Mount Barker in 2023</li> </ul>	<ul style="list-style-type: none"> <li>No further action required</li> <li>Rachel to send through bank details to Bruce Rock organisers so a refund can be issued for the team deposit</li> </ul>
	Umpire Report	Still no takers for the role of coordinator	<ul style="list-style-type: none"> <li>No report received</li> </ul>	<ul style="list-style-type: none"> <li>It was decided that Will, Tash and Rachel would form an umpire board for the remainder of the season. Sam Guest and Jacqui Tonkin will be approached to also join the board</li> </ul>
	Registrar Report		<ul style="list-style-type: none"> <li>18 girls filling in for Men's games- I feel the Bylaw definitely needs attention in this area. I am not sure how we control it??? I don't agree that girls should be allowed to play with the senior men. This is mainly due to safety reasons. I feel that if we could open ourselves up to a minefield of issues should anyone get hurt in this circumstance.</li> </ul>	<ul style="list-style-type: none"> <li>To discuss further when we draft the amended by laws</li> </ul>

Junior Report	No report provided	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li>No further action required</li> </ul>
Constitution	1 <sup>st</sup> draft has been emailed to exec, we now need to review and reply to Clubs WA	<ul style="list-style-type: none"> <li>Committee members would like more time to review the constitution</li> </ul>	<ul style="list-style-type: none"> <li>A meeting to be held next Thursday 22<sup>nd</sup> July to discuss</li> </ul>
U18 girls filling in during Men's Games	2 x Sharks Womens players – both under 18 filled in for Cascade when they only had 6 players at start of the game.	<ul style="list-style-type: none"> <li>Parental permission?</li> <li>Captain / Umpires consent</li> <li>Bylaws need to cover this</li> <li>As they are minors – EHA duty of care?</li> </ul>	<ul style="list-style-type: none"> <li>A by law to be included to ensure player safety. Parent permission will be required</li> </ul>
End of year prizes	Email: its Jess from Birdseye images, I also play for furies, I was just wondering if you would like to purchase one of my prints for an end of year prize? Please let me know. I do a range from \$15 right through to \$800. But I also do gift vouchers.	<ul style="list-style-type: none"> <li>I am not sure about purchasing a Birdseye image for end of year gifts unless it is instead of a trophy. Normally these are donated to the club.</li> </ul>	<ul style="list-style-type: none"> <li>Secretary to reply to Jess with thanks for her offer and we will definitely keep it in mind</li> </ul>
By Law amendments	Exec are asked to review the current by laws and note any changes so we can draft a new set to present to members	<ul style="list-style-type: none"> <li>Committee members would like more time to review the constitution</li> </ul>	<ul style="list-style-type: none"> <li>A meeting to be held next Thursday 22<sup>nd</sup> July to discuss</li> </ul>
Vice President Role	I have approached Rams, Castletown, Emus and Furies with no luck as it would have been good to have a representative from a team not already on the exec. However, with no takers I will open to all financial members	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li>Secretary to send all team delegates an email to see if we can find a vice president</li> </ul>
Grounds	I spoke to the Shire regarding a mowing roster. They mow once a week, usually on a Thursday unless it's the mowers RDO and then its usually done on Friday. Gardeners have their RDO every 20 days so it depends on who is mowing and when the RDO falls.	<ul style="list-style-type: none"> <li>Do we schedule to move the goals every Saturday afternoon or roster the teams that train on a Wednesday and ask if they can shift them when they go for their warmup run?</li> <li>Field 1 is very rough in the D near the sheep shed. Will would prefer if this field was not used for a number of weeks so it can repair</li> </ul>	<ul style="list-style-type: none"> <li>Teams will be asked to move the goals after the 3pm game on Saturdays when we take the nets off so it doesn't just fall to a few people every week. NOTE: Last week I drove past after work Wednesday and they were mowing then</li> <li>NO training at all in any D, light warm up on game day only in the D. NO hitting.</li> <li>Field 1 will not be used – this included no training</li> <li>Team captains will be asked to check the card before setting up to play as allocations may change to what the fixtures say depending on ground conditions</li> </ul>

Challenge Cup	<p>Proposed date is 31<sup>st</sup> July</p> <p>Bomber wanted to let us know the SPF (Wood Chipping Crew) will quite possibly be able to supply lights for the Challenge Cup free of charge. He said to go through him to organise.</p> <p>Ladies captains provided an email on the day of the meeting with concerns regarding the women's game</p>	<ul style="list-style-type: none"> <li>Are the men's team happy with this?</li> <li>The 2 ladies teams have said they will be short, do we leave the date or change it?</li> <li>Lights can be donated, who wants to be in charge?</li> <li>Are casual players allowed to play since it's counted as a fixtured game or do we follow Challenge Cup rules?</li> </ul>	<ul style="list-style-type: none"> <li>Ladies will not participate in the Challenge Cup this season</li> <li>The men will play an exhibition match on the proposed date of 31<sup>st</sup> July. Will to organize the lights and set the start time for the match</li> <li>Sharks may run a meal / night fundraising event</li> <li>NO casual players are permitted to play and all players must have played 2 games and be fully financial to be eligible to play</li> </ul>
Lighting Grants	Does anyone want to take this on?	•	• Justine to review the grants, Niccole to help
Match card checklist		•	• To be placed in all folders for umpires, captains etc. to review
Windup	Form a windup up committee to run the evening	<ul style="list-style-type: none"> <li>Plan early, to be more organized and hopefully better attended</li> <li>Make the price of the ticket more expensive but have 3 drinks available for all ticket purchases</li> </ul>	<ul style="list-style-type: none"> <li>Look at offering an incentive to teams not in finals – eg. Drinks card at finals?</li> <li>Provide a ticket draw with prizes on offer</li> <li>Have a DJ for all finals – play music during breaks, between matches etc.</li> </ul>

#### Correspondance:

DATE	FROM	INFORMATION	ACTION
20/5/21	Lisa Williamson – Hockey WA	Mens CW grade information	Forwarded to Mens captain
21/5/21	Ange Hill	Narrogin Junior Carnival info	Ange forwarded to Junior coordinator
26/5/21	Linda Soerianto – Clubs WA	1 <sup>st</sup> draft of new constitution	Forwarded to executive committee
27/5, 3/6, 10/6, 17/6, 24/6, 1/7, 8/7	Clubs WA	Various information	Read
28/5/21	Ang Jeitz – Have a Go Day	No longer able to provide a sausage sizzle lunch	Forwarded to executive committee
28/5/21	Quest Hotel	Confirmation of booking cancellation if Covid impacts CW	Read
29/5/21	Sam Stubna	Ladies CW name and contact details list	Filed
31/5/21	Graham Pilcher – Mens CW fixtures	1 <sup>st</sup> draft	Forwarded to Mens captain
1/6/21	Paul Waters – Southern Ports	Sponsorship opportunity	Completed form, returned to Paul
1/6/21	Finance Hockey WA	Ladies CW invoice	Forwarded to treasurer

2/6/21	Shane Burge – CEO Esp Shire	Letter of support for Southern Ports grant	Forwarded to Paul Waters for application
3/6/21	Linda Soerianto – Clubs WA	Clarification that open general meeting minutes do not need to be ratified	Filed
3/6/21	Esperance Glass	Quote to replace kitchen window grate	Forwarded to executive committee for approval
3/6/21	Graham Pilcher	Ladies CW nomination list	Forwarded to CW organisers
4/6/21	Michelle Hall – Clubs WA	Opportunity to hold a bulk zoom RSA course	Forwarded to executive committee for approval to send to team delegates
4/6/21	Graham Pilcher – Hockey WA	Mens CW information	Forwarded to Mens coordinator
8/6/21	Daniel Lavery – Eastern Goldfields	Missing balls from mens CW	Forwarded to Mens coordinator
9/6/21	Niccole Cooper	Approval of Healthyway grant	Forwarded to executive committee
10/6/21	Michele Rowe	Credit application form for Southern Ports	Completed and returned
10/6/21	Jon Paul Adams	Decline the position of grounds man	Forward information to the president
11/6/21	Tash McCarthy	Match card checklist	To discuss at exec meeting
12/6/21	Ian O'Dea	Clubs Night Lights program	To discuss with exec
15/6/21	Wade Stokes	Resignation as vice-captain	Forwarded to exec
15/6/21	Graham Pilcher	Nomination and permit forms for Women CW	Forward to CW organisers
16/6/21	Dave Green	Request for ESHS CW girls team to use a goalie kit	Forward to president
17/6/21	Graham Pilcher	CW women fixtures	Forward to CW organisers
18/6/21	Jason Meredith – EIB Insurance	Acknowledgement of damage claim	Kept on file
18/6/21	Melissa Evans	Good Sports next step	To complete
20/6/21	Jess Wohling – Birdseye Images	Offer of end of year prizes	Forward to exec for discussion
21/6/21	Dinushi Dias	Radio interview	Forwarded to President and Ladies Captain
21/6/21	Paul Waters	Funding opportunity	Forward to exec for discussion
21/6/21	David Green	Returned agreement for goalie kit	Filed
21/6/21	David Green	FYI Narrogin Carnival no limitation on team nominations	No further action required
23/6/21	Shane Tobin	Sports Star of the Year	Do we have anyone to nominate?
24/6/21	Shayley McGurk Davy	Great Southern Carnival nomination forms	Forwarded to Mens and Ladies Coordinators
6/7/21	Associations Online	Newsletter	Read and Filed
6/7/21	Graham Pilcher	Countryweek survey	Forwarded to Will but perhaps we could complete as a committee
9/7/21	David Green	Narrogin Carnival information	Filed
12/7/21	Chris Burr	Quote to repair broken roller panel	Forwarded to insurance company
13/7/21	Mary Bidstrup	Shire lease additional information	Read and filed with lease documents
13/7/21	Clubs WA	Membership invoice	Forwarded to the treasurer
14/7/21	Sara Nolan – Mallee Hockey Club	Meal fundraiser request	Forwarded to executive for approval
14/7/21	Sportspower	Umpire shirt designs	Forwarded to president for discussion
15/7/21	David Green	Narrogin Carnival flyer	Posted on Facebook



- **Correspondence out:**
- Umpire briefing rules – to all team delegates
- Ladies CW accommodation invoices – Ange Hill
- All team information – to all team delegates
- Esperance Communications – letter of thanks for sponsorship
- Thorp Realty and Clark and Stokes – letter of offer to sponsor
- Opportunity to hold a bulk zoom RSA course through Clubs WA - to all team delegates
- EIB Insurance – photos of damage, contacted Chris Burr – waiting on a repair quote
- Shayley McGurk Davey – request Hockey WA game card
- Junior finals format clarification – sent to Dave Green, Nicc Cooper and Jen Williams
- South East Fire and Safety – request to service fire extinguishers

Meeting closed: 7.15pm

