ESPERANCE HOCKEY ASSOCIATION

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| Time: | 7.20 pm |
| Date: | 20th April 2023 |
| Location: | Greater Sports Grounds Pavilion & Online |
| Chair: | Ian O’Dea |
| Attendees: | Angela Hill, Rachel Norwood, Ian O’Dea, Sam Stubna, Niccole Cooper, Tom Edwards, Terri Herbert (online) |
| Apologies: | Henry Johnston, Matt Ryan, Jenna Gow |
| Minute taker: | Terri Herbert |

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|  | Item | Recommendations | Summary of discussion | | Actions | |
| 7.20pm | Minutes from previous meeting | Any business arising? | * Shire Christmas party – Cannery possibly, won’t need to obtain the licence, that will be up to the venue or the Shire, looking into if we need an onsite manager. We will need to stock and supply all alcohol. * Liquor Investigation - INV82726 - Licensing amended licenced plan, Restricted Licence current copy obtained, Incident Report Forms – All scanned, Printed, laminated where necessary ready for displaying. | | * Terri to liaise with shire | |
|  | *Minutes of the previous meeting were read by all in attendance. They were accepted as a true and accurate record.* | | | Moved: Niccole Cooper | | Second: Angela Hill |
|  | President’s Report  (Ian O’Dea) |  | * NIL | |  | |
|  | Correspondence | As below |  | |  | |
|  | Treasurers Report  (Sara Harcourt-Smith) |  | * NIL | |  | |
|  | Women’s Report  (Sam S & Jenna G) |  | * Haven’t heard from any teams needing members * Umpires may be of concern | |  | |
|  | Men’s Report  (Henry J & Tom E) |  | * Men slow on registering, Tom to push out to delegates again * General census is numbers should be good. * Cascade may be struggling | |  | |
|  | Umpire Report |  | * Bacchus, Condy have no one nominated, Emus also only have 1 senior umpire - need to nominate some people to train and start mentoring them * Captains to push back onto these teams * Fixture book update to umpire blub. | | * Niccole to organize advertising excess | |
|  | Registrar Report  (Angela Hill) |  | * Currently 270 Members * Many Seniors still to register- Men’s & Women’s captains please communicate this to senior teams * Website is up to date with all current season information including the live fixtures * The fixture book to be uploaded when passed tonight * Registered people can view team information or statistics on the website but they have to login to do this   Kidsport   * I have taken over the Kidsport responsibility * HA does not recognise the Kidsport voucher system & therefore it does not cover the HA levies even though the voucher can cover it and we are paid the full amount from Kidsport * I have asked the parents to register their children and cover the HA levy amount & EHA will reimburse them * EHA will not be out of pocket as we are paid the full registration amount from Kidsport   WWCC   * A reminder that I require the WWCC from coaches, managers & senior captains if they have minors 16 years & under in their team that are not their children | | * Jenna, Sam, Tom, Henry get on to teams to register. | |
|  | Junior Report  (Niccole Cooper) |  | * J2/3 – 26 registered players. Aiming for 7 per team, currently at 6.5 per team. * J4/5 – 35 registered players including 10 x 2/3s playing up, 3 x teams of 9, 1 x team of 8. * J6/7/8 – 51 registered players. 3 x teams of 8, 3 x teams of 9. * U17 – 69 registered players. 3 x teams of 12, 3 x teams of 11. Some late registrations have come through that I haven’t allocated to teams yet. The changes to the 6/7/8 comp have had some mixed reactions. As it is the first year of the change – we gave the Yr 8 boys the choice to nominate solely for U17 or to stay in the 6/7/8 and occasionally play up if needed in U17.About half decided to move up to U17, half decided to stay in 6/7/8. * Goldstix – Still to lock in coordinator. 9 registered, possible some U17 may be willing to help? Concern over having goldstix at 8.45am when AusKick is 9am possibly lowering rego numbers – consider next year * Teams have been emailed out to coaches and managers – some have commenced training, others to start next week. * Need to purchase more balls ASAP. * Thanks Terri for compiling all the fixtures. * Umpiring for juniors has been changed this season. U17 teams are rostered to umpire the J4/5. Mentors required for this – Nic to compile group of volunteers. * J6/7/8 to be umpired by willing volunteers each week with the Junior Committee to organise. Again, Nic to compile list for this. * U17 umpiring duties all allocated to Senior Teams. * The aim is to also get some parents involved with umpiring in the 6/7/8 age group, by approaching for volunteers keen to learn and pairing them with an experienced mentor. * Baine Maree & stove in storage shed. Hold onto it. * Advertise excess chairs and stove to members if they want to purchase first before wider community | | * Niccole to look into vouchers * Niccole to advertise surplus equipment | |
|  | **GENERAL BUSINESS** |  | | | | |
|  | Internet for Clubrooms | David Green Email  Mobile - 0411283144 | * WiFi WA which is owned by EC is currently providing internet via WiFi links from our tower on Wireless Hill to people/businesses who cannot get NBN around town. * To install we would put an antenna on the roof and a WiFi access point inside (I think in the bar, where the alarm panel is). * The cost would be **$338.50 for the first month**, this is for installing and equipment, then **$39.50 per month** after, note it is a **12 month contract**. **($773 for 12 months)**   The current benefits for the EHA would be:   1. Always internet in the clubhouse 2. One of the old EHA laptops could be left there for "on the day regos" (On the phone it is painful) 3. Ladders could be updated after the game (player records take some time and could be done then or done later as they are now) 4. Steaming videos for umpire and coaching sessions would work! 5. The squires can have tablets connected to the WiFi so no more using personal phones or paying for an internet dongle  * Also once internet is on the EHA could have a monitored alarm system and monitored security cameras, this will lower insurance costs * Kitchen currently try to use hotspot from phone to get canteen sales. | | * All in favor, Terri to follow up, ASAP so canteen & bar can go first round! Definitely by Hockey WA umpire day. | |
|  | Registering for GST | Sara Harcourt-Smith | * Input credits claimable vs paying GST on the sale * Will need to be registered for GST if turf goes ahead. | | * Sit on this for now. | |
|  | Pier Bar Cards |  | * Ready for collection each Thursday * Someone to volunteer to collect? Contact Rhys Bratten * 33 Degrees were interested in getting into a weekly offering with us | | * Terri to contact Rhys to see if he is happy to do this * Terri to contact 33 Degree and follow up | |
|  | Westpac Contact Details |  | * Contact details are currently Justine McDonald, Dave Green & Blake Halford?? * Can this be changed online or in store? | | * Sara to follow up with Kelly Starcevich | |
|  | Containers for Change | Opportunity to raise more funds | * Making it a fundraising effort * Dedicated Bins / IBC containers with signage * Dedicated committee member to deliver and cash in? No one really keen atm * Webinar 27th April 6.30pm | | * Terri to attend webinar * Follow up with C4C if they will collect and pay 7c instead of 10c | |
|  | Training Lights | Justine McDonald Email 5/4 | * Globes in the storeroom at the Shire depot – Not LED * Scott said he could possibly grab some out of the storeroom for us (possibly at no charge) and then we would just need to get them fitted? * Wanting lights fully working for this season. * Ian to talk to Josh Starcevich and will lock him in. * Light towers are covered by our insurance. * Southern Ports Grant – Lights holding on to. * Lock for light tower | | * Ian to take control of this and get them all working. * Look into insurance claim * Lock in electrician * Matt/Nicc? to organize lock for light tower - combination | |
|  | Busy Bee | 22nd April 9am  2 people per team required. | * Anything extra to add to list? * Do we have enough cleaning supplies on hand? * Print list of Jobs, current stocktake and attendance sheet | | * Ange to follow up with Jill Reynold regarding tap outside being left on. * And what we can do with dogs during training off leash running around while we are trying to training. * Nicc to purchase pest bait while getting padlock | |
|  | Umpires 2023 |  | * Bacchus, Condy Men have none * Clinic see below – 2-3 weeks in * Do we have an umpire briefing to start the season 12pm Saturday 6th May. * Circulate resources for the 29th April regarding rules and umpiring * Umpire panel consists of | | * Terri to follow up with Angela Hockey WA if they have resources for a briefing, rule updates. | |
|  | Umpire Clinic | Angela Edwards – Hockey WA  **Officiating Development & Education Coordinator** | * Friday 19th – Sunday 21st May * Bar open & pizzas to be ordered for Friday * Sam to do flyer, add to fixture * Sort accommodation ASAP, drive or fly. | | * Terri to reply * Sam to do flyer | |
|  |  |  | * Invite Em Hegney to exec meetings in future | |  | |
|  | Training on Ground 1 |  | * Committee would like to have no one training on ground 1 , training fields are allocated. | |  | |
|  | Match Cards |  | * Order some more * Some tweets needed | | * Sam to email to Express Yourself Printing | |
|  | Mouth Guard Clinic |  | * Hasn’t had many the last couple of years, will be in Ravy but could possibly come to Esperance | |  | |
|  | Fundraisers after games |  | * Still happy for teams to go ahead * Committee needs to be notified so Kitchen ladies know * Tom has something in the works… | |  | |
|  | Country Week Accommodation |  | * Accommodation needing to be booked asap | | * Sam to follow-up | |
|  | Fixture Book 2023 |  | * Approval to distribute? * Add umpire clinic into it. * Remove sponsors as we don’t have any current sponsors | | * Terri to delegates * Ange finalise website | |
|  | Club noticeboard reminder |  | * If your club has notices you’d like shared with the wider hockey community, please send them through to [media@hockeywa.org.au](mailto:media@hockeywa.org.au) and we will add them to the [Club noticeboard](https://www.hockeywa.org.au/aboutus/club-noticeboard/) on our website | |  | |
|  | National Volunteer Week (15-21 May 2023) |  | * To mark National Volunteer Week this year, we would love to feature some volunteers from across the hockey community on our social media pages and website. If you have a special volunteer at your club/association who would be happy to be featured, please email their name, contact details, and short description of their volunteer history to [media@hockeywa.org.au](mailto:media@hockeywa.org.au) | | * Terri to pull something together with Rach & Nicc | |
|  | Sharing stories across the hockey community |  | * If you have any exciting news or human-interest stories in your club, we’d love to hear it! We are always on the hunt for inspiring, quirky, interesting stories that we can share across our own channels as well as pitch to journalists in radio/TV/newspaper to promote the great things happening in our sport to the wider community. If there is something interesting or news worthy happening at your club, let us know by emailing [media@hockeywa.org.au](mailto:media@hockeywa.org.au) | |  | |

**Correspondence:**

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| **DATE** | **FROM** | **INFORMATION** | **ACTION** |
| 20/04/2023 | Malcolm Heasman | RE: Hockey Tribunal | Read & Filed - ACCEPTED |
| 20/04/2023 | Eventbrite | Order Confirmation for A webinar presenting two ways to access funds for your sports club! | Read & Filed |
| 20/04/2023 | Ian O’Dea | Tribunal Member Letter of Offer – Liesa Blackman | Cc’d in for Filing |
| 20/04/2023 | Angela Edwards – Hockey WA | RE: Esperance HWA Visit - Umpire Clinic | Read, replied & Filed. Added to agenda. |
| 20/04/2023 | Karl from Clubs WA | Is your club compliant? Learn all about compliance. ✅ | Forwarded to Exec Committee |
| 19/04/2023 | Tash Woodhouse | Carnivals - Bunbury and Narrogin and Great Southern | Read, Replied & Filed |
| 19/04/2023 | Pippa Gauden <Pippa.Gauden@warrrl.com.au> | Fundraising Webinar: Containers for Change & Healthy Sports Clubs program | Forwarded to Exec Committee & Registered myself. (Terri) |
| 19/04/2023 | Dave Rigney | RE: Hockey Tribunal | Read & Filed - ACCEPTED |
| 19/04/2023 | Shane Tobin | RE: Hockey Tribunal | Read & Filed - ACCEPTED |
| 19/04/2023 | Tania Wright | FW: GST query hockey | Forwarded to Exec Committee |
| 19/04/2023 | Westpac | Limited access granted for Fiona Ryan on credit card account access. | Read & Filed |
| 19/04/2023 | Westpac | User added as requested – Sara Harcourt-Smith | Read & Filed |
| 19/04/2023 | Westpac | Credit Card – Fiona Ryan | Passed on to Ange to handover to Ian @ committee meeting |
| 19/04/2023 | Westpac | Credit Card – Sara Harcourt-Smith | Passed on to Ange to handover to Ian @ committee meeting |
| 19/04/2023 | Westpac | Credit Card – Ian O’Dea | Passed on to Ange to handover to Ian @ committee meeting |
| 18/04/2023 | Natasha McCarthy | Fwd: Printing Quote - Esperance Hockey Associatin | Read & Filed |
| 18/04/2023 | Natasha McCarthy | Match Cards | Read & Filed |
| 18/04/2023 | Ian O’Dea | Chasing Liesa Blackmans Email | Read & Filed, put notice on Whats App group for committee members |
| 18/04/2023 | Ian O’Dea | Tribunal Member Letter of Offer – Shane Tobin | Cc’d in for Filing |
| 18/04/2023 | Ian O’Dea | Tribunal Member Letter of Offer – Kevin Hall | Cc’d in for Filing |
| 18/04/2023 | Ian O’Dea | Tribunal Member Letter of Offer – Terri Tholstrup | Cc’d in for Filing |
| 18/04/2023 | Ian O’Dea | Tribunal Member Letter of Offer –David Rigney | Cc’d in for Filing |
| 18/04/2023 | Ian O’Dea | Tribunal Member Letter of Offer – Mark Bratten | Cc’d in for Filing |
| 18/04/2023 | Ian O’Dea | Tribunal Member Letter of Offer – Malcolm Heasman | Cc’d in for Filing |
| 18/04/2023 | Ian O’Dea | Tribunal Member Letter of Offer – Geoff Poole | Cc’d in for Filing |
| 18/04/2023 | Main Bar | Re: Pier Cards | Read & Filed added to agenda for collection organisation |
| 18/04/2023 | Main Bar | Re: Pier Cards | Replied with start date and web address for fixtures |
| 17/04/2023 | David Green | Rejected?? | Forwarded on to Registrar (Ange) to sort registration problem out. |
| 17/04/2023 | Claire Rymer – EIB Insurance | Payment Reminder: Business General Renewal - 2023 / 2024 | Replied that this had been paid on 15th April 2023 |
| 17/04/2023 | Sara Harcourt-Smith | Re: Exec Meeting April 20th 7pm - Agenda | Read & added item to agenda |
| 17/04/2023 | Main Bar | Pier Cards | Read & Replied with senior team names |
| 17/04/2023 | Ian O’Dea | Re: Tribunal Letter | Read & replied with contact details for letters to be sent, except one. |
| 17/04/2023 | Tamsen Kirby – Esperance Shire | RE: Payment received $282.41 03/04/23 | Forwarded to Treasurer (Sara) |
| 16/04/2023 | Sophie Hoey – Mallee | Umpiring list | Read & Filed |
| 14/04/2023 | Shire of Esperance | All things Sporty! 🏀⚽⚾⛳🚴🎾🏁 | Forwarded to Exec Committee & Team Delegates for distribution |
| 14/04/2023 | Rebekah Yeow – Hockey WA | Register now for the 2023 YMCC Junior Carnival! | Forwarded to President (Ian) & Junior Coordinator (Nicc) |
| 14/04/2023 | Kristen Jerkovich – Hockey WA | State Under 18s Nominations - Now Open | Forwarded to President (Ian) |
| 13/04/2023 | Heath McDonald – Condy M | RE: 2023 Umpire Lists Please | Read & Filed |
| 13/04/2023 | Clubs WA | ANZAC Day Trading Hours and Pay Rates, Special Offers from our Sponsors, Road Safety Messaging in the Regions and much more.... | Read & Filed |
| 13/04/2023 | David Green | Internet for the clubroom | Forwarded to Exec Committee. Added to agenda next meeting. |
| 13/04/2023 | Erin Stevens - Emus | Re: 2023 Umpire Lists Please | Read & Filed |
| 13/04/2023 | Jill Reynolds – Esperance Shire | FW: Mother's Day Classic Esperance | Forwarded to Exec Committee & Team Delegates for distribution |
| 13/04/2023 | Rachel McDonald – Bacchus | Re: 2023 Umpire Lists Please | Read & Filed |
| 13/04/2023 | Geoff Poole - ETDP Coordinator | FW: Rock Solid Resilience - Ian Crawford - Wednesday 19 April 6.00-7.00pm | Read & Filed. RASP Rep (Tash Woodhouse) also received. |
| 13/04/2023 | Niccole Cooper | Re: Kitchen Duties | Read & Filed |
| 13/04/2023 | Niccole Cooper | Re: FIXTURE BOOK | Read, made adjustments to fixture book & Filed. |
| 12/04/2023 | Kayla McDonald – Furies | Re: 2023 Umpire Lists Please | Read & Filed, Replied. |
| 12/04/2023 | Angela Hill | RE: 2023 Fixtures - Please look and get back to me asap so I can finalise the fixtures and get them out to keep everyone happy! | Read & Filed, amendments made as per email. |
| 12/04/2023 | Angela Hill | RE: 2023 First Experience Hockey Programs Registry and Promotion | Read & Filed |
| 12/04/2023 | Sam Stubna | Re: 2023 Fixtures - Please look and get back to me asap so I can finalise the fixtures and get them out to keep everyone happy! | Read & Filed |
| 06/04/2023 | Chris Crosby | RE: 2023 First Experience Hockey Programs Registry and Promotion | Forwarded to Junior Coordinator (Nicc) & Registrara (Ange).Replied to Chris Crosby with Rego REVO info. |
| 11/04/2023 | Sophie Hawke | Shire Chritmas Function -Bar Fundraiser | Forwarded to Exec Committee |
| 11/04/2023 | Sophie Hawke | Trainers Cert 1 Course | Forwarded to Exec Committee & Team Delegates for distribution |
| 06/04/2023 | Game Day | GameDay Newsletter: April 2023 | Read & Filed |
| 06/04/2023 | Sara Harcourt-Smith | Re: Sports Insurance - Esperance Hockey Association | Read & Filed |
| 06/04/2023 | Clubs WA | April Trading Hours and Pay Rates, Easter Wishes from Clubs WA, Travelmarvel, TABtouch and much more... | Read & Filed |
| 06/04/2023 | Jill Reynolds – Esperance Shire | Brazier St gates closed over Easter Long Weekend | Read & Filed |
| 06/04/2023 | Jill Reynolds – Esperance Shire | Overflow Camping Easter Weekend GSG Access | Forwarded to Exec Committee, Delegates etc. |
| 06/04/2023 | Containers for Change | Nominations open for the WasteSorted Awards | Read & Filed. Forwarded to Exec Committee questioning future fundraising opportunity. |
| 06/04/2023 | Niccole & Tom x 2 | Re: Shire Christmas Function – Bar Fundraiser | Read & Filed. Sent follow up email to Sophie from shire regarding more info on location, stocking bar, Licenses, Manager, RSA’s. |
| 06/04/2023 | Tamsen Kirby – Esperance Shire | RE: Payment received $282.41 03/04/23 | Read & Filed. Confirming extra funds allocated to outstanding invoice. |
| 06/04/2023 | Good Sports | How to kick off your season | Forward to Exec committee |
| 05/04/2023 | Geoff Poole - ETDP Coordinator | FW: How to Be a Supportive Parent of an Emerging Athlete n- Recording | Forward to President, Junior Coordinator |
| 05/04/2023 | Angela Hill | FW: [SE\_11519] Survey - Esperance Hockey Assoc - Revised quotation for Feature & Contour Survey. | Read & Filed |
| 05/04/2023 | Justine McDonald | Training lights | Forwarded to Exec Committee for comments on how to reply |
| 05/04/2023 | Jordan Moro – Hockey WA | Hockey WA Marketing & Comms update | Forwarded to President & added to April Agenda |
| 05/04/2023 | Niccole Cooper | Junior Fixtures | Read & Filed for action |
| 04/04/2023 | Ian O’Dea | Fwd: Sports Insurance - Esperance Hockey Association | Replied with info I knew and could find. |
| 04/04/2023 | Shayley McGurk Davy – Hockey WA | WELLBEING PARTNER - Hockey WA X Outside The Locker Room | Forwarded to Exec Committee |
| 04/04/2023 | Tamsen Kirby – Shire of Esperance | Payment received $282.41 03/04/23 | Forwarded to Treasurer and replied. |
| 03/04/2023 | Chris Crosby – Hockey WA | RE: 2023 First Experience Hockey Programs Registry and Promotion | Forwarded to President & Junior Coordinator |
| 03/04/2023 | Geoff Poole - ETDP Coordinator | FW: How To Be An Effective, Supportive Parent Of An Emerging Athlete - PARENT WEBINAR | Read late & Filed |
| 02/04/2023 | Treasurer EHA | Trophy Kings Invoice | Forwarded to Ange & Ian for checking and authorizing payment. |
| 01/04/2023 | Geoff Poole - ETDP Coordinator | FW: How To Be An Effective, Supportive Parent Of An Emerging Athlete - PARENT WEBINAR | Read late & Filed |
| 01/04/2023 | Niccole Cooper | Re: Fixtures | Replied |
| 31/03/2023 | Shire of Esperance | Road Notification - Merivale Road | Read & Filed |
| 31/03/2023 | Kainaz Corda <Kainaz@volunteeringwa.org.au> | Re: Expired Insurances | Replied letting Kay know we arein the process of renewing our insurances and will send her a copy of the certificates once we have them. |
| 30/03/2023 | Terri Herbert | Express Yourself Printing Receipt | Forwarded on to Treasurer for reimbursement |
| 30/03/2023 | Clubs WA | April Public Holiday Trading Hours and Pay Rates, New Food Safety Standard, What are Internal Controls? and a special offer from Metro Hotels. | Read & Filed |
| 29/03/2023 | Mary Leske – EIB Insurance | Business General Renewal - 2023 / 2024 | Forwarded to Exec Committee |
| 29/03/2023 | Fabian Ross – Hockey WA | 2023 Hockey WA AGM and Hockey Australia National Championships 2023 | Forwarded to Exec Committee |
| 29/03/2023 | Karl from Clubs WA | 🚀 Experience the Power of Transformation - Real Stories of Success with ClubsHR | Read & Filed |
| 28/03/2023 | Shire of Esperance | Road Notification - Bitumen works Cascades Road | Read & Filed |
| 28/03/2023 | Sarah Harp – Esperance Shire | RE: Approved - Application for Seasonal Hire - Multisport Grounds | Carnival Dates for fixtures read & filed. |
| 28/03/2023 | Johnny Whyte - DLGSC | Liquor Licensing amended licensed plan attached - Investigation - INV82726 | Forwarded on to Bar Managers John & Fraser. Read & Filed. |
| 28/03/2023 | Jenna Mather | Revised Fixtures | Read & Filed |
| 28/03/2023 | Express Yourself Printing | A3 Scanned copy of Liquor Licensed Area | Read & Filed |
| 28/03/2023 | Niccole Cooper | Re: Note to Esperance Hockey Association | Reply to Fiona regarding Junior Teams – Read & Filed |
| 28/03/2023 | Ryan Rawlings – WA Police | Re: Liquor accord meeting 30/03/2023 | Read & Filed |
| 27/03/2023 | Graham Hall – Hockey WA | AGM - Hockey WA | Forwarded on to President |
| 27/03/2023 | Fiona | Re: Note to Esperance Hockey Association | Forwarded to Junior Coordinator for reply regarding junior teams. |
| 24/03/2023 | Fiona | Note to Esperance Hockey Association | Replied with association season start date. |
| 24/03/2023 | Sophie Hawke – Esperance Shire | RE: CM Saved: Enquiry - Use of Hockey Club | Exec voted against useof hockey grounds but offered us to run the bar and keep profits. Forwarded on to Exec Committee |
| 23/03/2023 | Clubs WA | Clubs WA's Commitment to Road Safety, A New Cyber Security Roadshow Touring WA and A Message from Barons Beverage Services. | Read & Filed |
| 23/03/2023 | Ian O’Dea | Re: Approved - Application for Seasonal Hire - Multisport Grounds | Forwarded on to Sarah Harp from Esperance Shire to chase down carnival dates for ground booking in July. |
| 23/03/2023 | Tania Wright | Re: Esperance Hockey Association Keys | Receipt for keys forwarded to Esperance Locksmith |
| 22/03/2023 | Geoff Mobers – Esperance Locksmith | Keys are done, Invoice attached | Forwarded on to Treasurer – Tania & Sara |
| 22/03/2023 | Ange Hill | Reports from last night | Read & Added to minutes |
| 22/03/2023 | Karl from Clubs WA | What's new? March 2023 Newsletter 🎉 | Read & Filed |
| 22/03/2023 | Natasha Woodhouse | EDRA INFO | Read & Added to minutes |
| 21/03/2023 | Clubs WA | Announcing the STRIVE 2.0 Program - Clubs WA's Commitment to Road Safety | Read & Filed |
| 21/03/2023 | Jenna Mather | Revised Fixtures | Read & Filed for compiling into book |
| 21/03/2023 | Jill Reynolds – Esperance Shire | Kidsport | Read, Replied (cc’d Ange) with Ange gaining access as our representative to be able to access Kidsport and update the registration fees |
| 21/03/2023 | Jenna Mather | Draft Fixtures 2023 | Read & Filed |
| 20/03/2023 | Tash McCarthy | Mallee Delegates | List updated, Forwarded on to Women’s Captains |
| 20/03/2023 | Hanna Klein | Space Hire | Forwarded to Executive Committee – Discussed at general meeting. |

**Correspondence out:**

* **13/04/2023 – Email Tania Wright asking for her findings after looking into registering for GST**
* **13/04/2023 – Email Ange & Niccole links to Hockey WA & Hockey Australia Coaching resources for GoldStix coaches.**
* **13/04/2023 – Email Exec Committee with Fixture book changes required for Umpire blurb, Canteen section, Junior Coordinators contacts, grade coordinators& sponsors along with draft fixtures for committee to check and confirm good for distribution.**
* **12/04/2023 – Email team delegates with Umpire list from 2022 for them to update and return for fixture book inclusion.**
* **06/04/2023 – Email Exec Committee regarding April Meeting**
* **05/04/2023 – Email Chris Crosby Hockey WA regarding EHA Goldstix Program for 2023 season.**
* **22/03/2023 – Email Esperance Locksmith – Geoff regarding confirmation of what keys we require to be cut.**
* **22/03/2023 – Email to Delegates regarding use of stick on hockey field and cricket grand final.**
* **22/03/2023 – Email to Hanna Klein regarding declining the use of the clubrooms on an ongoing basis for Pole Dancing/Fitness Classes**
* **22/03/2023 – Email to Sophie Hawke regarding shire Christmas party and approval to use facilities once exec team has signed off.**
* **20/03/2023 – Completed Shire of Esperance Sporting Reserve Application for Seasonal Hire Form and returned to Sarah Harp with Certificate of Currency.**
* **20/03/2023 – Email Sam Crawford regarding Liquor License Inspection and cleanliness of pavilion.**

**Meeting Closed: 8.52pm**

**Next meeting: Committee Meeting 25th May 7pm**

**Attachment 1:**

**Registering for GST Supplementary Info – T Wright**

Input credits claimable vs paying GST on the sale??

[A NEW TAX SYSTEM (GOODS AND SERVICES TAX) ACT 1999 - SCHEDULE 1 Food that is not GST-free (austlii.edu.au)](http://classic.austlii.edu.au/au/legis/cth/consol_act/antsasta1999402/sch1.html)

[A NEW TAX SYSTEM (GOODS AND SERVICES TAX) ACT 1999 - SECT 38.3 Food that is not GST-free (austlii.edu.au)](http://classic.austlii.edu.au/au/legis/cth/consol_act/antsasta1999402/s38.3.html)

*From Master Tax Guide*

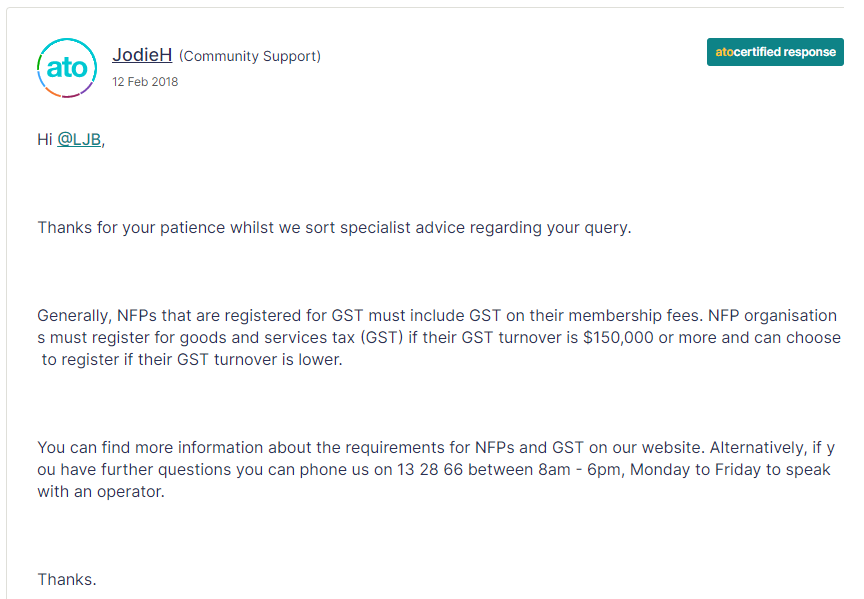
Most food for human consumption is GST-free (Subdiv 38-A).  However, GST applies to…

* Hot takeaways
* Prepared meals and other prepared food
* Confectionery, snacks, and
* Alcohol, most soft drinks and certain other drinks (ss 38-3; 38-4; Schedule 1; Schedule 2)

 So if the association registers for GST, it will need to remit GST on all Bar and Canteen sales.

 I also found the following on ATO Community Board, regarding GST and membership fees.

 I don’t believe the hockey association has to register, and I can’t see any benefit in registering.



**Attachment 2:**

**Busy Bee – Clubrooms Set up & Checklist**

OUTSIDE

* Goals set up on fields 1 – 4. Use ones that sponsors have paid first.
* Sweep and cobweb shed
* Sweep and cobweb verandahs if necessary

INSIDE

* Everything to be brought out of the ‘cage’
* Stocktake of cleaning supplies and equipment (hand towel, toilet paper, garbage bags, cleaning solution) and give to Secretary (Terri)
* Stocktake Match cards and give to Secretary (Terri)
* Nets to be taken out of the roof and be put in the shed outside
* Goalie bags to be put in the shed outside
* Ladders can have team sliders put in
* Make sure toilet paper and hand towels are stocked in both toilets ready for our first game
* Cage and storeroom to be swept out
* Cobweb inside
* Clean windows
* Clean toilets
* Vents in toilets to be taken down, cleaned and put back
* Racumin to be put in the roof
* Sweep main floor
* Wipe ledges
* Wipe bar tables
* Freezer to be taken onto the verandah and thawed
* TV to be removed and taken to the tip
* Clock to have new batteries put in it.

BAR

* John/Frasier organise the bar themselves

KITCHEN

* Wipe down all benches and surfaces