

# DARWIN TABLE TENNIS ASSOCIATION INC.

## MINUTES OF ANNUAL GENERAL MEETING

HELD: Marrara Indoor Stadium 24 May 2017 at 7:15 pm

Attended: Thong Teck Lee, Mario Marafioti, Jonathon Tong, Chris Depasquale, Toong Yeen Lee, Elfrida Kalich, Anhtai Lee, Gavin Gerschwitz, Darrell Elivera, Mazhar Khan, Shino Joy, Parg Edmondson, Sie Chieng, Christine Marshall, Mukesh Jain, Dae Gerschwitz, Stewart Cobb, Sulaiman Umarsarif, Lindsay Barnes, Brandon Porter, Kassim Wright, Ken Chapman, Phurba Phurba, Bo Remenyi, Michael Ndukwe.

1. Minutes of 2016 AGM accepted without amendment.
2. President's Report (T Y Lee)  
The President's report is attached. There were no questions.
3. Treasurer's Report (Elfrida Kalich)

The Audited special purpose financial report (attached) was formally presented. Acceptance of the report was proposed by Jonathan Tong and seconded by Anhtai Lee. There were no questions and the report was accepted unanimously.

4. Amendment to Constitution. Chris Depasquale read the proposed amendment to the Constitution to allow for Honorary Life Members. The amendment to the Constitution was accepted unanimously.

### 5. Election of Office Bearers

The chair was taken by Gavin Gerschwitz for the election of office bearers and read the nominations. T Y Lee was elected unopposed as President. Chris Depasquale was elected unopposed as Vice President. Elfrida Kalich was elected unopposed as Treasurer. Robert Ho was elected unopposed as Secretary. Navnit Maudgil, Khalid Khan, Mazhar Khan, Christine Marshall and Jonathan Tong were elected as general members of the committee. From the floor: Shino Joy was nominated as a general member of the committee and was elected unopposed.

The meeting closed at 7:27 pm.

## **Darwin Table Tennis Association**

### **President Report 2016/2017**

Thank you to our out-going hard working committee members, Vice President: Alex Kortrancz, Secretary: Robert Ho, Treasurer: Elfrida Kalich, Grade Convenors: Anhtai Lee, Chris Depasquale and Christine Marshall, Committee: Jonathan Tong, Khalid Khan, Muzhar Khan and Navnit Maudgil. We have held regular monthly meetings throughout the year to improve and increase the profile of table tennis in Darwin. We are currently open 5 nights a week and I encourage more members to take this opportunity to come for practice to improve their table tennis.

Throughout the past year some of our successful accomplishments have included:

1. Securing continued sponsorship from Cazalys Palmerston Club and Palmerston Golf Club
2. Darwin Table Tennis Australia Day BBQ on 26 January 2017
3. We sent the following players to compete in National Competitions: Mitchell Bedford in the National Juniors and Elfrida Kalich, John Pudney, Rodney Hee, Pedro Lay, Anhtai Lee and T Y Lee to the Australian Veteran in Sydney.
4. I attended the ITTF sponsored Hope Challenge for coaches boy and girls under 12 in Melbourne.
5. Supported Elfrida Kalich participation in the Trans Tasman Test in Auckland where the Australian team won by a few matches.
6. DTTA (University Table Tennis Club) is now an affiliated club with CDU Sports Association and receiving a small grant to promote table tennis to its students.
7. Thanks to Alex Kortrancz for his contribution to DTTA committee and designer of table tennis webpages. Wishing him a happy retirement in Queensland.
8. Thanks to Robert we are receiving regular newsletters and results which are published in the NT News.
9. Conduct coaching in Alawa, Jingili Primary Schools and Palmerston Christian School.
10. Thank you to Christine, we are open on Thursday 9 to 11 am for Veteran practice.

We hope to continue our commitment to increase table tennis profile in the NT and maintain our current fee structures for 2017/2018. In the coming weeks we will have a new flooring in place and with the installing of new big fans, players will the centre much cooler in the coming wet season. The committee is happy to receive comments from members and we encourage members to attend monthly meeting to voice any issues which might benefit its members and enjoyment of playing table tennis. I will not be running for position of President in the next AGM as I will be retiring and doing some long awaited travels.

T. Y. Lee

President

# **Special Purpose Financial Report**

for

*Darwin Table Tennis Association Inc.*

for the year ended

*31 December 2016*

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## Independent Audit Report

To the members of Darwin Table Tennis Association

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### Scope of Audit

I Iain MacPherson have audited the attached special purpose financial report of the Darwin Table Tennis Association for the year ended 31 December 2016 as set out on pages six to eight.

The Management Committee is responsible for the preparation and presentation of the financial report and the information it contains and has determined that the accounting policies used and described in note 1 to the financial statements which form part of the financial report are appropriate to meet the requirements of the *Associations Act* and are appropriate to meet the needs of the members.

I have also conducted an independent audit of the financial report in order to express an opinion to the members of the association on their preparation and presentation. No opinion is expressed as to whether the accounting policies used, and described in note 1, is appropriate to the needs of the members.

The financial report has been prepared for distribution to members and to satisfy the reporting requirements of the *Associations Act*. I disclaim any assumption of responsibility for reliance on this audit report or the financial report to which it relates to any person other than the members, or for any purpose other than that for which it was prepared.

*[Tier 2 incorporated associations and Tier 3 incorporated associations only:]*

The audit has been conducted in accordance with Australian Auditing Standards. The procedures included examination on a test basis, of evidence supporting the amounts and other disclosures in the financial report and the evaluation of significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material respects, the financial report is presented fairly in accordance with the accounting policies described in note 1 so as to present a view consistent with my/our understanding of the financial position and performance of Darwin Table Tennis Association as represented by the results of its operations and its cash flows.

The audit opinion expressed in this report has been formed on the above basis.

## Audit Opinion

### Basis for Qualified Auditor's Opinion

The Association does not maintain an effective system of internal control over cash receipts until their initial entry in the accounting records. Accordingly my audit in relation to cash receipts was limited to the amounts recorded.

### Audit Opinion

In my opinion, except for the effect of such adjustments, if any, as might have been determined to be necessary had the limitation discussed in the qualification paragraph not existed, the financial report presents fairly the financial position of the Darwin Table Tennis Association and the results of its operations at 31 December 2016 in accordance with Australian Accounting Standards.

Signed



Dated

18/4/17

Darwin Table Tennis Association Inc.

## Statement by the Management Committee

for the year ended 31 December 2016

In our opinion:

- (a) the accompanying financial report as set out on pages six to eight, being a special purpose financial statement, is drawn up so as to present fairly the state of affairs of the Association as at 31 December 2016 and the results of the Association for the year ended on that date;
- (b) the accounts of the Association have been properly prepared and are in accordance with the books of account of the Association; and
- (c) there are reasonable grounds to believe that the Association will be able to pay its debts as and when they fall due.

We confirm as follows:

- (a) The name of each committee member of the association during the relevant financial year were:

Toong Yeen Lee, Chris Depasquale, Elfrida Kalich, Robert Ho, Alex Kotrancz, Mazhar Khan, Khalid Khan, Christine Marshall, Jonathan Tong, Anhtai Lee

- (b) The principal activities of the association during the relevant financial were:

Table Tennis Club – organise and develop table tennis in Darwin

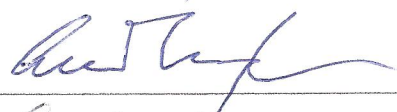
- (c) The net profit of the association for the relevant financial year was:

\$2,503.96

Signed at Marrara Multi-purpose hall, Marrara Sporting Complex, Darwin

On (Date) 1 May 2017

President



Treasurer



This report is to be read in conjunction with the attached audit report.]



Darwin Table Tennis Association Inc.

**Profit and Loss Statement**

for the year ended 31 December 2016

	Notes	2016	2015
<b>Income</b>			
Membership fees (Adult)		\$4,490	\$3,960
Fundraising/Sponsorship		\$5,000	\$4,000
Sale of assets			
Other sales (Drinks)		\$778	\$3,661
Interest received		\$605.61	\$604.39
Coaching and hire out (incl Casual players)		\$5,065	\$6,137.73
Grants		\$6,525	\$21,714
Junior registration and training		\$260	\$1,710
Match fees – tier 1		\$4,853	\$2,695
Match fees – tier 2		\$7,685.30	\$6,372
Other (T-shirt sales, NT Open, miscellaneous)		\$357	
<b>Total Income</b>		<b>\$35,618.91</b>	<b>\$50,854.12</b>
<b>Expenditure</b>			
Advertising and promotion		\$604	\$414.41
Bank charges			
Depreciation			
Electricity (included in Rent Venue)			
Equipment		\$2,441.20	\$1,878.97
Insurance (included in Affiliation fees)			
Permits, licences, affiliation and lodgement fees		\$2,577	\$1,440
Postage, printing and stationery (incl PO Box rent)		\$121	\$115
Telephone		\$590.54	\$630.37
Rent Venue (includes electricity)		\$10,885	\$10,300
Junior coaching/training		\$1,500	\$5,938.27
Coaching (non-juniors)		\$4,902.34	\$6,703
NT Open and other tournament subsidies		\$5,269	\$3,469.95
Uniforms			\$1,731.40
Trophies		\$1,674.05	\$1,080.20
Food & drink – finals presentation		\$876.80	\$1,471
Webpage/Other		\$1,674.02	\$3,476.16
<b>Total Expenses</b>		<b>\$33,114.95</b>	<b>\$38,648.73</b>
<b>Surplus/(Loss) For The Year</b>		<b>\$2,503.96</b>	<b>\$12,205.39</b>

[The accompanying notes form part of the financial report.  
This report is to be read in conjunction with the attached audit report.]



Darwin Table Tennis Association Inc.

**Balance Sheet**

for the year ended 31 December 2016

	Notes	2016	2015
<b>Current Assets</b>			
Cash on hand			
Cash at bank		\$8,293.96	\$ 17,276.29
Term deposits		\$32,117.06	\$ 21,387.09
Debit Card		\$760.68	\$-
Accounts receivable		\$-	\$-
<b>Non Current Assets</b>			
Land (if prescribed property show at nil value)		\$-	\$-
Plant and equipment		\$7,615.01	\$ 7,719.37
<b>Total Assets</b>		<b>\$48,786.71</b>	<b>\$ 46,282.75</b>
<b>Current Liabilities</b>			
Creditors			
<b>Non Current Liabilities</b>			
Loans			
<b>Net Assets</b>			<b>\$ 46,282.75</b>
<b>Members Funds</b>			
Balance at the beginning of the year		\$ 46,282.75	\$ 34,077.26
Surplus for the year		\$2,503.96	\$ 12,205.49
<b>Accumulated Funds</b>		<b>\$48,786.71</b>	<b>\$ 46,282.75</b>

[The accompanying notes form part of the financial report.

This report is to be read in conjunction with the attached audit report.]

## **Notes to the Financial Statements**

for the year ended 31 December 2016

### **1. Summary of Accounting Policies**

The accounting policies adopted by the Association are stated in order to assist in a general understanding of the financial statements. These policies have been consistently applied except as otherwise indicated.

#### **Reporting entity**

The association is not a reporting entity because in the committee's opinion there are unlikely to exist users who are unable to command the preparation of reports tailored so as to satisfy all of their information needs, and these accounts are therefore "special purpose accounts" that have been prepared solely to meet the requirements of the Constitution and the *Associations Act*.

#### **Accounting policies**

The financial report has been prepared under the historical cost conventions and does not take into account changing money values except to the extent that they are reflected in the revaluation of certain assets.

In order for the financial report to present fairly the state of affairs of the Association and the results of the Association for the year, Australian Accounting Standards have been adopted to the extent disclosed in this note.

#### **Income tax**

The Association is of the opinion that it is not subject to income tax.

### **2. Land**

The Association owns no land

### **3. Other Notes**

In the year ended 31 December 2016 DTTA had 127 registered members (including 95 full members and 32 junior/associate members). In 2015 we reported 73 full and 41 Junior/Associate members.

The primary activities of the DTTA in 2016 were:

- Run grade competitions Feb-May and another Aug-Nov (participants pay match fees)
- Provide coaching and training for members, junior members and schools (some paid, some unpaid and some covered by grants received)

[The accompanying notes form part of the financial report.

This report is to be read in conjunction with the attached audit report.]

# NOTICE TO ALL MEMBERS OF THE DARWIN TABLE TENNIS ASSOCIATION

## PROPOSED CHANGE TO THE CONSTITUTION

Notice is hereby given that it is intended to propose the following resolution as a Special Resolution at the Annual General Meeting of the DTTA on Wednesday 24 May.

The Special Resolution is to amend the Constitution of the DTTA to insert at the beginning of Division 1 of Section 3 immediately prior to Clause 9 the following words:

### “LIFE MEMBERS

The Association may appoint Honorary Life Members, only on recommendation of the Committee, from those who have rendered distinguished service to the Association. Such Life Members may attend and vote at any meeting of the Association and are not required to pay membership fees.”

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### Reasons for this change to the Constitution

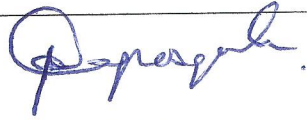


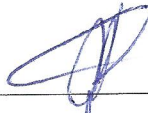
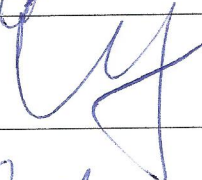


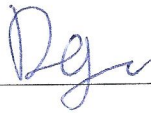

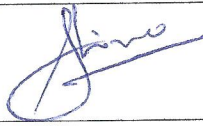


1. The previous constitution of the DTTA, which was compiled in 1963 allowed for the appointment of Life Members in terms described above;
2. When that constitution ceased to meet the requirements of the NT Government we adopted the Model Constitution for Incorporated Associations provided by the NT Government to ensure that we would meet NT Government requirements and so be able to access NT Government grants and support;
3. The Model Constitution includes nothing about Honorary Life Members;
4. The DTTA Committee believes that the Committee may wish to acknowledge contributions from members by appointing Honorary Life Members from time to time.
5. It is expected that such appointments would be made only after the appointee had ceased active participation in the activities of the DTTA.

Should you wish to discuss this prior to the AGM contact Chris Depasquale on 0487 404 983 or at [agechess@ozemail.com.au](mailto:agechess@ozemail.com.au)

Dated: 6 February 2017



DTTA ANNUAL GENERAL MEETING ATTENDANCE SHEET 24 MAY 2017

NAME	SIGNATURE
Chris Depasquale	
Jonathan Tong	
Parg Edmondson	
Cheng	
G. H. Kaung	
C. Marshall	
MUKESH JAIN	
Dae Gerschwitz	
Stewart Cobb	
Sulaiman Umarsarif	
Lindsay Barnes	
Shino Joy	
Brandon Porter	
Kassim Wright	



## DTTA ANNUAL GENERAL MEETING ATTENDANCE SHEET 24 MAY 2017

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