**Darwin Table Tennis Association Inc.**

**Minutes of Meeting**

## Meeting 1 - Monday 3 February 2020 D.T.T.A. Marrara Multi-Purpose Hall

Distribution: Attendees/Apologies + Notice-board

|  |  |  |  |
| --- | --- | --- | --- |
| Present | Apology | Name | Initials |
| 1 |  | Natasha Linaker | NL |
| 2 |  | Michael Yaxley | MY |
| 3 |  | Christine Marshall | CM |
| 4 |  | Simon Li | SL |
| 5 |  | Brodrick On | BO |
| 6 |  | Robert Ho | RH |
| 7 | Khalid Khan |  | KK |

1. **Meeting opened 7:30pm**
2. **Attendance / Apologies**
3. **Previous Minutes Accepted:** 2 December 2019

Moved: RH, Seconded: MY.

1. **Other Business**
	1. **NL** Swipe keys have been returned to the club, except for KK, John Langdon, Gavin Bedford (Need to locate these).
2. **Outstanding Actions**

Nil

1. **Claims for Reimbursement**

 Nil

1. **Treasurer’s Report**

NL to purchase books and receipt books for each grade.

Had a discussion regarding keeping a paper trail for money received as match fees, etc. stay with current method for now.

1. **Grade Match Report**

 RH has provided a rundown on the A Grade roster and teams. To be finalised before the end of the week.

 MY to phone call/email players from B Grade to help build up the roster for B Grade.

 CM has a few players short of having 6 teams in C Grade.

1. **Drink Machine Takings**

 Deferred till next meeting.

1. **Other Business**
	* 1. Salvation Army Sunrise. Maybe fortnightly or monthly. 1:30 – 3 pm on Wednesdays. NL will take on supervisor role.
2. **[Added after meeting]** **Status of NAB Bank Authorised Users:**

 To be removed:

 Gavin Bedford (former committee member), Robert D’Arcy (outgoing Treasurer)

 To be added:

 NL (new Treasurer)

 Present users:

 RH, MY

1. **Next Meeting: Monday 2 March 2020.**
2. **Close.**