



Darwin Table Tennis Association Inc

Minutes of Meeting

Meeting 4 - Monday 3 April 2023 @ DTTA Marrara Multi-Purpose Hall

Distribution: Attendees/Apologies + Notice-board

Present	Apology	Name	Initials
1		Michael Yaxley	MY
2		Christine Marshall	CM
3	On phone	Robert Ho	RH
4		Patti Brown	PB
5		Graham Symons	GS
6		Ann Webb	AW
7	Geni O'Brien		GO

- 1) Meeting opened 7.42pm - Chair: MY
- 2) Attendance / Apologies: See above.
- 3) Previous Minutes (6 March 2023) Accepted: By GS, seconded by CM.
- 4) Business arising from previous minutes: to be discussed within agenda items
- 5) FINANCIAL

Treasurer's Monthly Report

AW

Transactions from the NAB bank account continue to be entered into the Excel Spreadsheet.

Action: still awaiting signed authority for Debit card and 2 TD accounts

Money in the bank as of 2 April \$24,701.20

Credits: \$5402; Debits: \$1656

Bank statement 1 to 31 Mar presented to meeting.

Upcoming major expenditure: we have paid 2 x \$5000 to TTNT to cover parts 1 and 2 of 3 annual invoices for power/water/cleaning. 1 more \$5000 to pay by 30 June which brings club up-to-date.

Budget tracking

GS

We should track expenditure/income against DTTA budget that was established at start of 2023.

Action: GS, MY and AW to meet in May to do first budget tracking for 2023.

2021 Return

2021 financial statement has been audited and will be presented at SGM 13 April to members for acceptance and then submission to NT Licensing by MY. This will allow DTTA to apply for grants again including August Seniors Month.

2022

2022 Return on track to be audited and presented to 2023 AGM on 25 May.

Action: complete 2022 financial statement audit

2023

AW reported 2023 financial spreadsheet is working well.

6) COACHING

Junior coaching enrolment forms created and being used.

Action: AW to create new flier for Junior coaching. MY to provide words or find old version.

Elfrida and Nick provided table of Term 1 Junior coaching. AW to check names against payments. **Action:** AW to enter juniors into Gmail contacts with label "Monday Juniors". They are not being entered onto RevSports database because they are not members. **Action:** check junior fee payments against bank payment by EK; **Action:** pay Elfrida invoice for term 1 coaching.

Junior program

Junior program being re-structured by GS, MY, NP and EK. **Action:** Coaches to be asked to put together a Coaching Plan.

NT Junior Squad coached by Jono Tong 11.30 to 1pm Saturdays, paid by TTNT. Juniors attend by invitation. **Action:** DTTA to invoice TTNT for NT Junior squad Saturday table fees.

Spinneroos

Program to start Wed 26 April, 5.30pm to 6.30pm. For beginners, to feed into Monday Juniors Program or other programs and then into NT Junior squad. TTNT will organise; Nick to run coaching; TTNT will pay DTTA for use of facilities. **Action:** Spinneroos flier to be produced (standard TTA flier?).

Private Junior Coaching Saturday

Jono coaches private session 10am to 11am. **Action:** DTTA to invoice Jono Tong for use of one table per Saturday.

Other junior coaching activity: Two SEDA sessions held at Club. Fee for venue and fee for DTTA or TTNT convenor.

Coaching fees

SEDA sessions: venue fee \$40; convenor \$50 paid by SEDA to DTTA

Monday Juniors - Elfrida – 2h @\$30/h, and Nick- 1.5h for fee of \$45
\$40/h to Jono (NT Squad coach)

Jono Tong, Elfrida Kalich, Nick Pastrokos are Level 1 coaches

Monday Juniors Term 1 income = \$960; made up of cash, EFT and vouchers

Term 2: EK and Jono Tong to do 1.5h coaching 5.30-7pm

Suggestion for Mondays that EK divides up 1.5h into mini-competitions, fun routines, free hitting beginning 17/4/23.

Where do Monday Juniors progress to next? To C grade or to NT Junior Squad (by invitation). 4 juniors are playing in C grade. Encourage them to get private coaching. To good or old for Monday Juniors but not good enough for NT Junior Squad.

TOPS Course

AW and Gavin Bedford attended TOPS course run by GS, plus PE teachers from Darwin High and Essington Junior. GS will follow up with the teachers who attended the TOPS course.

Coaching Equipment

Action: MY dealing with damaged practice net. Arrived with damaged and missing parts.

7) REGISTRATION and membership

AW

AW reported we have 91 registered members, with 23% being female.

Jono/Oscar access arrangement

Draft letter setting out access arrangements for Jono and Oscar was tabled. **Action:** MY to find out if Oscar has a current Key Card. Meeting agreed only 1 Key Card would be issued and just to Jono as he also needed it for coaching access. **Action:** GS to make final edits to this letter and return to MY for approval and sending out to Jono/Oscar.

8) COMP REPORTS

A Grade – short of permanent players. Most players are up to date with match fees. New junior Antara 13y to be put in A Grade. MY will decide which team. MY

B Grade – going OK RH

C Grade – going OK CM

Subs and match fees

Regarding using SUBS, Captains can find subs but must check with Convenor if suitable standard.

Suggested that players subbing up from C to B and from B to A would pay half match fee ie \$5.

Players subbing in C grade would also pay \$5 match fee. **Action:** advise players about this change of rule.

No resolution was reached on (1) whether a Sub has to be a member; (2) whether a Sub has to be registered as a Comp player and not just Senior or Social, and (3) whether a Sub has to upgrade registration to Comp if playing 3+ times. **Action:** to revisit this issue in future meeting

Newsletter

RH reports all well with this. Suggested that newsletter could be smaller in size so it uses up less storage space on website. RH advised he would replace cover page with simpler page to reduce file size for DTTA website when sending out to AW.

9) OTHER COMPETITION AND PRACTICE SESSIONS

DARWIN CLOSED Championships: GS, John Pudney and Dennis Evans to form working group to organise for 17 June 2023.

SUNDAY SOCIAL

Fees agreed. Flier to be printed at various MLA Offices and the membership be asked to distribute and promote eg letterbox drop. **Action:** Flier to be printed or photocopied. **Action:** Publicise Sunday Social to membership and ask them to promote it. PB to approach Channel 9 for promotion. **Action:** AW to send word doc to PB to select words for Channel 9. **Action:** AW to send PDF to MY for electronic distribution.

EXTRA PLAYING TIMES FOR MEMBERS – not discussed.

10) TTA/TTNT – not discussed.

11) SENIORS

CM suggested that DTTA advertise to hold a second day in the week, possibly Tuesdays.

CM asked if there is a way to help a player who cannot afford registration fees?

Action: CM will look into COTA Expo details for 27 May 2023. CM advised DTTA needs to be a member and will apply for membership for the COTA Expo.

12) WEBSITE – not discussed.

13) FACEBOOK – not discussed.

14) SECURITY

Key cards

John Withers requested our new PINs in an excel spreadsheet.

Action: MY to email current holders of Key Cards (and other members who are listed on our Key Card policy) to ask them to nominate a PIN which must be between 4 and 6 digits.

Key Card Policy has been updated and is ready to be sent to holders. Key Card Register form is ready for completion. There is a form that Key Card holders must sign.

Security Camera

PB suggested that a camera be placed inside the hall. **Action:** MY to approach John WITHERS.

15) SOCIAL EVENTS

A mid year dry season BBQ for members to be arranged.

End of year Gala Dinner – MY has emailed Karawa Restaurant to request booking – 3 dates supplied.

16) GRANTS

CM to apply for **Seniors Month Grant** by 23 April. Possibly 2 days in week, coaches, power/water/cleaning expenses. Hoping for \$1000 to \$1200.

CDU money – not resolved yet.

Community Benefit Fund grants – MY keen to apply for funds to promotional materials DTTA can apply for a community Benefit Fund of \$15000 to help promote the club. This money can be used to print shirts, produce a sign above Top Table, plus a temporary panel above the door outside, a long flag and possibly an A Frame. **Action:** MY to explore CBF grants

17) Honouring TY Lee - commemoration details to be advised and to be included in Karawa Restaurant dinner.

18) Club Shirts - MY suggested club shirts be printed. These can be worn for advertising and external appointments when representing DTTA. To be on wash and return basis. **Action:** MY to progress

- 19) **First Aid kit** - PB advised current First Aid kit is out of date. **Action:** PB to buy a new one from St John and be reimbursed the cost.
- 20) **Cleaning** - PB to do cleaning over this period. To ask Elfrida for instructions.
- 21) **Drinks machine** – needs restocking? **Action:** review what stock is required
- 22) **Fliers re-stock** – **Action:** AW to print more copies of “Come and play”, Seniors, Sunday Social and Junior Enrolment to go on wall holders.
- 23) **Next Meeting: 08/05/23 @ 7:30pm.**
- 24) **Meeting closed at 10.20pm**