

Darwin Table Tennis Association Inc.

Minutes of Meeting



Meeting 3 (1903)- Monday 1 April 2019 D.T.T.A. Marrara Multi-Purpose Hall

Distribution: Attendees/Apologies + Notice-board

Present	Apology	Name	Initials
1		Robert Ho	RH
2		Robert D'Arcy	RD
3		Gavin Gerschwitz	GG
4		Chris Depasquale	CD
5		Christine Marshall	CM
6		Khalid Khan	KK
7		Gavin Bedford	GB
8	Mazhar Khan		MK
9	Andrew Barton		AB
10	Michael Yaxley		MY
11	TY Lee		TY

1) **Meeting opened 7:30pm**

2) **Attendance / Apologies**

3) **Previous Minutes Accepted:** Meeting 2 - 4 March 2019

Moved: Rob D, Seconded: CD

4) **Other Business**

CD advised of other claims (receipts and background provided to Treasurer prior to meeting. To be addressed at item 10.

5) **Outstanding Actions**

A181002 **GG** to finalise remuneration register and place copy on Noticeboard.(pg12)
Awaiting development of a Volunteer Poster/Register to accompany it -
ONGOING.

A181104 **CD** to order name plates (and Grade name plate – 'B Grade' & 'C Grade' for
perpetual trophies - **ONGOING.**

A190203 **CD** to confirm with Elfrida Convenor for Mondays and Fridays and clarify role of
Convenor with regard to cash/banking. **CLOSED** (Elfrida confirmed she is
Convening (opening) for Monday and Fridays (although she will regularly arrange
others to secure building) and is banking cash from takings.

6) **First Aid Courses** – CD. Discussion around requiring First Aid Certificate for select club members. It was a requirement to facilitate the Healthy Darwin Senior's Program (Darwin Council). CD paid (\$99) and organised Jonathan Tong to undertake course due to program commencing at the beginning of April. The Committee considered its duty of care obligations and **decided** that the following people, if they do not already possess a current first aid certificate will be funded by DTTA to undertake the *initial* first aid course (and that individuals will be financially responsible for renewing thereafter):
Jonathan Tong, Elfrida Kalich, Michael Yaxley, Oscar van Cuylenberg, Mitchell Bedford, TY Lee
CD to advise. **D190301.**

- 7) **Grade Teams / Competition** – General updates from CD and CM on A, B and C Grade team composition and numbers. CM working to secure another 2 players to make up a 6 team C Grade.
- 8) **Junior Program Update** – MY absent – update deferred. MY will be absent for following 3 weeks. Discussion on finding a replacement for Junior Coordinator duties for the following 3 Tuesdays. **Decided** that role should initially be offered to Jonathan Tong (owing to smaller/manageable numbers of juniors on Tuesdays). If JT unable to, offer to Elfrida. CD to arrange.
- 9) **NT Open date** – Discussion around the NT Open date being held in Darwin on 9 June 2019 and Junior Squad selections only occurring after that date and it leaving insufficient time to arrange logistics for travelling juniors. **Decided** – GG to request Graham Symons / TTNT to consider confirming selections prior to NT Open (by Friday 12 April) and, owing to Alice Springs request – reconsider NT Open dates for later in the year to be held in Alice Springs (where originally scheduled for).
- 10) **Claims for Reimbursement**
- a. **CD** – First Aid Course (\$99) – receipt and email provided (see also agenda item 6) **APPROVED**
 - b. **GG** – Black printer ink cartridge (\$88.18) – receipts provided **APPROVED**
 - c. **CD** – NT News advertisement (\$600) **APPROVED**
 - d. **CD** – Gold membership badges \$387.60 **APPROVED**
- 11) **Treasurer's Report**
- a. Treasurer's report distributed prior to meeting. No issues / exceptions raised.
 - b. RD to discuss Term Deposit options at following meeting.
 - c. CD advised that the Auditor report should be finalised in the coming week. Upon receipt the AGM must be held before the end of May. **DECIDED** that DTTA host a social event on Sunday 19 May with AGM and BBQ to follow. RH to notify via newsletter and newspaper. Will also try and coordinate Junior selection announcements, Junior uniforms and pre-season trophies. It was further resolved to propose a special resolution to the Constitution to enable a Joining Fee to be charged. This would affect members who do not renew their membership within 3 months of the commencement of the calendar year and would help administratively to arrange teams/admin.
- 12) **Other**
- CM advised that COTA (Council on the Ageing) have an event scheduled in Palmerston toward the end of May. Discussion ensued around requirement to have a Table Tennis table transported to the event. Decided the full sized table not necessary, however a small table and a presence is recommended. CM attending.
- 13) **Drink Machine Takings**
- MY absent - deferred.
- 14) **Next Meeting: Monday 6 May 2019**
- 15) **Close.**