



## Darwin Table Tennis Association Inc.

### Minutes of Committee Meeting

Meeting 9 – Monday 11 Sept 2023 @ DTTA Marrara Multi-Purpose Hall, 7.00pm

Distribution: Attendees/Apologies + Notice-board

Present	Apology	Name	Role	Initials
1		Rodney Hee	President	RH
2	Ann Webb		Treasurer	AW
3		Deepesh Panchal	Secretary	DP
4	Michael Yaxley		General Committee	MY
5		Graham Symons	General Committee	GS
6	Robert Ho		General Committee	RHO
7		Christine Marshall	General Committee	CM
8	Patti Brown		General Committee	PB
9		Geni O'Brien	General Committee	GB

1. Meeting opened 7.06 pm - Chair: RH

2. Attendance / Apologies: See above.

3. Previous Minutes (7 Aug 2023) Accepted: By GS, seconded by CM

4. BUSINESS ARISING FROM PREVIOUS MINUTES

Working with children clearance – covered under item 14

Tap & Go Payment device (RH)

- Findings from the trial (POC) – Pending - RH

5. FINANCIAL

Treasurer's Monthly Report - AW

- Main Business Account # 50-816-2377 – 1 Aug 2023 to 31 Aug 2023  
Credits \$4800; Debits \$1435; Closing balance Cr \$21,124
- Major expenditure: Seniors Month refreshments & coaching by Elfrida
- Notable Income: Season 2 Match fees; Interschool venue hire fee \$1200, Gymnastics Club venue hire \$405
- Debit card account # 085-928 Account number 928518886  
Opening balance \$1054; Closing balance \$1054.
- Term Deposit #3908, BSB: 085-949 Account: 944423908  
\$29,480.78 rolled over into new 3-month term at 3%. Expiry 18 September.
- Term Deposit #4802, BSB: 085-949 Account: 740934802  
\$10,989.37, Maturity date 27 August 3%pa. We agreed to roll it over for another 3-month term.

Upcoming major expenditure:

- Upcoming Expenditure: Trophies for Season 2 (\$700 to \$800) – RHO to place order for this
- Term 3 payment to coaches for junior coaching
- Seniors month expenditure (coaching, refreshments, lights/cleaning, etc.)

Budget tracking – GS

- Budget tracking/forecast – Action: AW and GS to schedule in meeting for this in October/November

6. COACHING

Junior coaching

- Template needs to be developed for monthly update on the Monday Juniors coaching program to include a week-on-week summary.

**Action:** Discuss reporting and development of suitable template with coaches EK and NP – GS to provide a template

#### **Monday Juniors**

- Movement of juniors to C grade – **EK** can do the progress tracking on this. Action: Committee to ask EK – **didn't discuss**

#### **Spinneroos**

- Movement/progress of Spinneroos – **NP** can do the progress tracking on this. Action: Committee to ask NP – **didn't discuss**

#### **NT Junior Squad program**

- **Action:** **GS** to design/develop a simple Junior Developmental Plan for the NT Junior squad
- **World Youth Contender**
  - Renee to attend the training camp from 22<sup>nd</sup> September
  - Sebastian and Renee to participate in the U-15 category

#### **Coaches profiles**

- Profile of DTTA coaches to be produced and made available on Club Board and website/Facebook. **Action:** **RH** to come up with a design/format of coach profiles

### **7. REGISTRATION AND MEMBERSHIP - AW**

123 paid up members – latest members are Pearl Gartside (from Sundays) and Michael Walkley and Lihua Sun from Seniors month.

#### **Reimbursements/refunds**

- Credit for juniors for match fees from Season 1 – AW keeping account of this. Note: Martin Feng and Sebastian Lai not paid any Season 2 match fees yet. Martin has \$32 credit and Sebastian has \$42. Both are eligible to apply for Semester 2 2023 sport voucher.
- Refund or credit for A Grade Season 2 advance match fees. Because there are 5 teams instead of 6, the advance fee was \$110 and not \$140.
- Shino Joy requested refund and has supplied bank details; others who paid \$140: Elfrida, TT Lee, Tom Randle; Nick Pastrikos. We cannot pay any new payees like Shino while Ann is away because OTP goes to Ann's mobile which is in Darwin. Robert cannot do it either.

### **8. COMP REPORTS (RHO, CM)**

- **RHO** has published a revised comp schedule for Grade A & B for 3 weeks due to few players being away due to school break and also the upcoming Veterans Championships
- Match fees: There are 2 A grade player who have not paid any match fees yet – John Pudney and Julian Payares - **RH** to follow-up on this
- **RH** to remind Sebastian and Martin that they need to start paying their match fees from now on as they have used up their credit. If they both get a sport voucher they can submit that for whole of Season 2 and retain their credit for 2024. Up to them but they need to do one or the other please.
- C Grade: I know who has paid in advance for C grade but there are a few players who pay each week and some of them by EFT but they have not paid since I have been away. E.g. Sujata and Simon Koefoed who has subbed twice. Other players who did not pay in advance like Plato and Kim Sin I assume are paying cash as they have not paid EFT?

### **9. OTHER COMPETITION AND PRACTICE SESSIONS**

#### **Sunday Social**

- Geni updated that the Sunday social was going along fine:
- Sunday sessions are very successful, a good 5 tables always in use. Rodney & Elfrida have been terrific having hits with people & having TT ball machine set up, very popular.
- More volunteers still needed

#### **Extra playing times for members**

- Thursday 5pm-6.30pm sessions convened by Luigi are fabulous, about 3 tables at present. For now, we are not meant to be paying anything extra for this time (i.e. members)

### **10. TTA/TTNT (GS)**

- Youth Contender Darwin tournament taking place at Marrara Indoor Stadium from 28<sup>th</sup> September to 01<sup>st</sup> October 2023 with singles for <11; <13; <15; <17; & 19 years and

mixed doubles for <15 & <19 yrs. International Camp to be held from 22<sup>nd</sup> to 26<sup>th</sup> September.

- **GS** updated that around 100 players are participating from various countries. Players will start arriving from the 26<sup>th</sup>/27<sup>th</sup> Sept.
- **GS** updated further on the volunteering details. SEDA to help with light activities

#### 11. SENIORS (CM)

##### Seniors month (Aug 2023)

- Senior Month sessions – went very well. Started Tue 8 August and Thursday 10 August for 4 weeks – free to attendees. Ann convened first 2 Tuesdays. Christine convened all 4 Thursdays. Geni and Elfrida took care of 3<sup>rd</sup> and 4<sup>th</sup> Tuesdays. Elfrida's coaching very much appreciated by Seniors. Some great photos.
- Seniors still continue to turn up even after August Seniors Month.
- Very good numbers on Thursdays (letter from one interstate Senior visitor thanking us for welcome and enjoyable playing)
- All seniors have to pay \$5 Tuesday and Thursday now. Cash to be given to CM or they can to use the Zeller machine or pay EFT on their phone.
- Seniors Grant acquittal to be completed by end of October - CM

#### 12. Website, Gmail and other Digital Communication (AW)

- SPAM issues with the DTTA mailbox – a lot of spam emails are being sent on the DTTA mailbox. Needs to be secured – **RH** to come up with some solution on this

#### 13. FACEBOOK (RHO)

In the last 28 days:

Followers: 282

Post reach: 321

Impressions: 264

Post engagement (Number of people liking, commenting, etc.): 10

Majority of engagement was from the Seniors Month & World Youth Contender 2023 posts.

#### 14. MAINTENANCE & SECURITY (PB)

- Everyone has signed document and individual PIN codes. John Withers has told us that there is no immediate change to using individual PIN codes. John has mentioned that there are still ways to go before the current entry system can be coded for individual PINs.
- Once he has the go-ahead for this to be done, PB shall pass on the signed forms by all the card holders.
- PB updated that we are trying to have a CCTV camera put above the office window or door so we can see monitor who comes and goes from the hall. We've had the office door left open a few times.
- **Working with children clearance** – Register is updated and most of the details are now available with a few still pending (**DP**)

#### 15. SOCIAL EVENTS & OUTREACH

SEPTEMBER	
Fri 1 Sept, 11.30-12.30	Essington School Booking – 11.30 to 12.30 (Oscar supervising)
Mon 11 Sept, 7pm	DTTA Committee Meeting 7pm
Wed 20 Fri 22 Sep 23	Interschool Table Tennis Championships, 8am to 2pm each day (Elfrida)
Tue 19 Sep, 11 to 3pm	Katherine School of the Air booking – Elfrida convening
17/09/23, Sunday	Tables 5 & 6 used by Judo, 8am to 11am
17/09/23, Sunday	Venue Hire Gymnastics, 10am to 3pm (both Karens working together on this)
28/9 to 1/10 2023	World Youth Contender Championships – Marrara Indoor Stadium

#### 16. GRANTS & SPONSORSHIP

- **NT Grassroots Active Participation Grant** – **RH** mentioned that we can apply for this grant. This grant will cover things like software, laptops, microphone/audio equipment for the club.
  - **2023 Volunteer Grant** – **RH** will try and check on this
  - **Northern Transportables proposal** – Cover email and proposal sent by **MY**
  - **Sponsorship Strategy** – Update the pdf slide shared by **MY** & share it with the committee.
- Action: **DP**

**17. OTHER BUSINESS**

**End of year dinner:**

- **GS** suggested Meraki in Stuart Park, will check and update
- Finalise dates – suggested 12 or 19 Nov

Drinks and Ice Cream stocked in the office fridge - **RH**

**18. DATE OF NEXT MEETING: Monday 16<sup>th</sup> October 2023 @ 7pm**

**19. MEETING CLOSED at 7:40 pm**