

Minutes of Meeting

Meeting 3 - Monday 6 March 2023 @ DTTA Marrara Multi-Purpose Hall

Distribution: Attendees/Apologies + Notice-board

Present	Apology	Name	Initials
1		Michael Yaxley	MY
2		Christine Marshall	CM
3	(phone)	Robert Ho	RH
4	Patti Brown		PB
5		Graham Symons	GS
6		Ann Webb	AW
7		Geni O'Brien	GO
Non attendees			

1. Meeting Open 7.48pm (chair MY)
2. Attendance/Apologies – apology Patti Brown
3. Minutes of Previous Meeting (6 February 2023) accepted AW, seconded MY – no changes
4. Business arising from previous minutes to be discussed within agenda items
5. FINANCIAL

Treasurer's Monthly Report

AW

Transactions from the NAB bank account continue to be entered into the Excel Spreadsheet. **Action:** AW has requested to be a signatory on the debit card and the two Term Deposits along with MY and RH.

Money in the bank as of 5 March \$23,260

Bank statement 1 to 28 Feb presented to meeting. Paid off the new tables.

Upcoming major expenditure:

- **Action:** TTNT invoice for manually entered registrations to 28 Feb \$996
- Auditor invoice \$550
- Facility fee: 2 x \$5000, to be paid to TTNT by 30 June 2023

Budget tracking

GS

To be tracked every quarter. **Action:** GS and AW to prepare.

2021 Annual Return

MY

Action: To be finalised by Auditor and submitted to Licencing. Present 2021 AR to Special General Meeting of members mid April. We cannot apply for any grants until this is completed.

2022 Annual Return

Action: 2022 Annual Return (accounts) to be finalised and submitted to Auditor.

Date for 2023 AGM – Thursday 25 May, 7.15pm (during B Grade)

MY

2023 accounts

AW

Transactions in main business account being entered in Excel spreadsheet, working well.

6. COACHING

GS

Junior Coaching

Mondays, 5 to 7pm – EK to take beginners 5pm to 6pm; NP to take intermediate 6pm to 7pm. Enrolment form updated by AW – available on website (Forms)

Saturdays: Jono coaching Cadets 10am to 11am; Jono coaching NT Junior Squad 11.30am to 1pm

Discussion with Nick Pastrikos, GS and MY re coaching structure and goals.

Action: Develop a coaching strategic plan and report on progress next meeting.

Action: Register the juniors on our membership database. Get details from EK/NP.

Action: Elfrida and Joe will be away April – need to cover their absence.

Involvement with schools

Info from GS

Coaches Profiles

GS

Not yet. To be progressed. **Action:** Examples to be presented to next meeting.

Private coaching

Only EK and JT doing private coaching. AW noted no coaching income or fees have been paid into DTTA bank account in 2023. DTTA needs a coaching policy setting out what coaches can and should do re booking tables, paying table fees. DTTA needs to invoice private coaches for table fees. **Action:** MY to write to EK and JT requesting details of when they are coaching, and based on their responses, invoice both of them for fees.

Spinneroos

GS

Action: To be run in Term 2, starting Wed 26 April. 8 weeks, 1h/week 5.30pm to 6.30pm, 9+ beginners, GS to organise.

Courses for potential coaches

GS running TOPs course Sat 11 March, 9 to 11.30am, 6 people registered (some teachers)

Equipment

We have purchased 1 x practice net on wheels & 2 table nets, 20 beginner bats donated by TTNT (thanks Graham). No other equipment required at present.

Action: Table 6 net to be replaced – old and ragged.

7. REGISTRATION AND MEMBERSHIP

AW

No. of members 83; 20% female

Our invoices to members now show all 3 elements of the payment: TTA, TTNT and DTTA. An example was provided of Full Adult Comp Reg of \$120: TTA \$47, TTNT \$12, DTTA \$61, merchant fee \$1.88 if registered online (PIN payment).

RevSports provided AW with explanation of transaction charges (for money going in and coming out to our bank account). TTA, TTNT and DTTA can opt to absorb their portion of the fees thereby not passing on charges to members. GS proposed this should be explained to members, maybe at the AGM.

Other types of membership

Oscar and Jono have requested special arrangements \$250pp for year's use of table based on 3 visits/week. There was discussion but not resolution on whether similar arrangement should be available for others.

Action: MY to draft letter of arrangement to Oscar and Jono asking them to list the days

in week and times of day and hours they wish to play. New key card to be issued with indiv PIN to Jono only, not Oscar. The arrangement to be reviewed at end of each year.

Sports Vouchers

8 vouchers have been redeemed. *(From website)*

July - applications open for the first voucher; January - applications open for the second voucher; 24 May* - applications close for both vouchers; 31 May* - expiry for both vouchers. * The following year.*

Renee owes 1 voucher for Season 1 comp. Sebastian owes \$40 for Season 1. Martin to apply for 2 vouchers.

8. COMP REPORT

Update for A Grade

MY

4 Teams but not got settled teams yet. Lot of subs. EK and JA will be away for April.

Action: ask John Pudney to be Convenor for A grade while EK away.

Update for B Grade

RH

Michael Ndukwe got the subs for first round and helped form 6 teams. Table set aside for try-outs for B grade.

Update for C Grade

CM

Going well. 2 subs at least each week, but full teams. New people in C grade.

Match fees

AW asked if all A and B graders paying match fees each week as no money paid in from EK or AB. Some have paid by EFTPOS in advance. March 9th cut-off for B grade discount.

Newsletter

RH

Going well. RH has changed format/look. Uploaded to website.

9. OTHER COMPETITIONS AND PRACTICE SESSIONS

Darwin Closed Championship – format/date/invitations

ALL

Action: advise membership of date - 1 day – Sat 17 June

Action: Decide on format of Champs

Sunday Social Table Tennis

ALL

See MY Paper. Aimed at non-members. Singles, couples, families, friends. Fliers, Facebook advert, radio, website. Meeting supported MY's proposal. Start TBA. Lead time to develop resources and volunteer rosters.

Action: Create flier

10. TTA AND TTNT REPORT

GS

National survey

Email about TTA National Survey sent to Gmail Contacts list. Committee urged to do survey. **Action:** Club to do "club" survey too. **Action:** RH to put survey info on Facebook.

11. SENIORS REPORT

CM

Going well. Numbers increased. **Action:** Survey seniors to find out if sufficient interest in a second session in week, possibly 9.30 or 10am start.

12. WEBSITE REPORT

AW

AW suspects members are not using the website. MY says website important for non-members, general public, finding out about DTTA. AW showed meeting a poster on Club

Board entitled “get to know our website” and asked committee to explore the links/pages.

13. FACEBOOK REPORT

RH

248 followers on DTTA FB page.

Action: link to TTA national survey

14. SECURITY

MY

Key cards to be changed to individual PIN access

Action: MY to follow-up with Dept Sport/Rec John Withers on letter to tenants of sports halls re key card access and individual PIN numbers.

Policy for key cards

Action: Who needs to hold a key card and why – develop policy & key holder list. (President; Convenors; TTNT (GS); Committee; Coaches; people who regularly help with external events and need access to equipment store; special arrangement people (Jono but not Oscar). Issue of new cards and updating of old cards to be authorised by President and/or delegated authority only (part of key card policy).

Email to membership about policy and who holds a key card and rules for use when policy and list of holders finalised, and individual PINs set. DTTA should have list of all PINs. **Action:** Ask Oscar if he has a card.

15. SOCIAL EVENTS

Saturday members & family day

Play and BBQ or bring a plate. Decide on format for the playing.

Date – Sat 1 April, 10am to 2pm

Action: MY to gauge interest with members

End of year dinner

First choice date – Friday 8 Dec.

Other poss dates: Fri 24 Nov and Fri 1 Dec.

Action: MY to check availability at Karrawa Restaurant at CDU

16. GRANTS

Healthy Lifestyles (not discussed)

GS/AW

PAWA cheaper power (not discussed)

PB

COTA Seniors Month (not discussed)

CM

CDU Money

MY

Discussion re money each year from CDU. A legacy from TY days. DTTA invited to take part in CDU Orientation Day. Essington Students are not part of any CDU agreement.

Action: Need to negotiate new agreement with CDU. Free memberships to be removed from any agreement. Ask Khalid Khan to pay his membership.

17. OTHER BUSINESS TO BE ACTIONED

- Facilitating table tennis for community and/or cultural organisations eg Nigerian & Nepalese Communities (not discussed) MY
- Participation with external organisations (not discussed) MY
- Club Shirts for volunteers participating in external organised events (not discussed) MY
- Italian Festival – 13 May (not discussed)
- COTA Seniors Expo – Sat 27 May – annual fee? (not discussed)
- Interschool TT Comp – 13 Sept (not discussed)
- World Youth Contender Champs – 28 Sept (not discussed)

- TY Lee commemoration (not discussed)
- Expansion into Palmerston and Katherine (not discussed)

18. DRINK MACHINE – INCOME AND EXPENDITURE

Patti has kindly offered to do the drinks machine. MY will pass on key.

19. ANY OTHER BUSINESS

20. DATE OF NEXT MEETING – Monday 3 April, 7.30pm

21. MEETING CLOSED 10.20PM