



Darwin Table Tennis Association Inc

Minutes of Meeting

Meeting 1 - Monday 16 January 2023 @ DTTA Marrara Multi-Purpose Hall

Distribution: Attendees/Apologies + Notice-board

Present	Apology	Name	Initials
1		Michael Yaxley	MY
2		Christine Marshall	CM
3	Robert Ho		RH
4		Patti Brown	PB
5		Graham Symons	GS
6		Ann Webb	AW
7	Geni O'Brien		GO
Non attendee		Luan Pham	LP

1) **Meeting opened [7:42pm]**

2) **Attendance / Apologies:** See above.

3) **Previous Minutes Accepted:** By GS, seconded by AW.

4) **Other business:**

- All: AW accepted as a signatory for NAB account. This is important as MY will be absent 22/23 Feb to 6-9 March 2023 - no contact available during last week or so while at sea. MY to put 2022 accounts in order, and handover 2023 account to AW.
- Audit for 2021 to be audited and submitted to Licencing when MY returns. 2022 Accounts being worked on by MY for auditing for auditing and presenation to members at May 2023 AGM
- MY: Nick Petrakis is on board with providing coaching from early Feb 2023.
- MY to email out a notice to ask members to indicate if they wish to play competition. "Call out to Members" doc.

5) **Outstanding Actions:**

Coaches on Noticeboards: AW suggested that qualified coaches should have profile (and photo) on the club noticeboard. This will aid those who wish to improve their table tennis skills. **Coaching** should be a standing item on meeting agendas with a coaching rep to provide a summary/progress report.

- Coaching to become a standing item on the agenda.
- Special General Meeting to be called to ratify 2021 audited financial statements (MY)
- MY to arrange to put DTTA account in order before AW to accept to take over as Treasurer. AW to take over 2023 account.
- PB accepted to be Secretary
- MY to take on role of Public Officer from John Pudney
- Coaching to become a standing item on future meeting agendas.



- Elfrida Kalich (EK) to convene A Grade competition
- Andrew Barton (EB) or Rick Gibson (RG) to convene B Grade competition
- Chris Marshall (CM) to convene C Grade with Geni O'Brien (GB) to take over at some point. MY to draft message to all past/present members re start date of competition

C Grade 14/02/23

A Grade 15/02/23

B Grade 16/2/23

AW suggested that in the 2023 competition year that Captains be responsible for organising substitutes, with teams needing to be proactive.

GS to give 'pep' talk at the start of the first night of each grade competition

C Grade to pay \$7/match. All members to be encouraged to EFTPOS match fees

- GS to prepare information on coaches for the noticeboard
- MY to email out a notice to ask members to indicate if they wish to play competition
- **Seniors** – flyers to be distributed to encourage more players. If it increases in attendance, then perhaps Seniors can be held twice a week.
- COTA Expo – HOT 100 will be present/or advertise for May/Jun 2023 for 1 table to be used.
- Cherry CAI in June (?) to be overseen by GS

6) Treasurer's Report: MY 12/12/22 to 16/01/23

Opening balance - \$26,470.11, end Balance 26,562.56 December income and expenditure, current balance as of December 2022. Payments made in December 2022. Forecast expenditure for 1st Quarter 2023 (Patti – Michael has a 1-pager with this on. Pls ask him to forward you his word doc.

7) Budget 2023: A meeting to help formulate the budget was held on 14/12/22 attended by MY, GS, CM and AW. A draft budget was presented. Some refinement still needed by GS and MY.

8) 2021 Annual Return: MY reported that final 2021 accounts would be completed when Auditor Tarun returns from leave (end of January). This would then be presented to the DTTA membership at a Special General Meeting for approval. MY is working on the 2022 Accounts. When sorted these need to be audited and presented to the DTTA membership at the next AGM to be held May 2023. We are waiting for RH to complete the minutes of the AGM that was held in Nov 2022.

9) Registration 2023. Registration categories and fees (and match fees for comp) have been agreed via email to committee members since last meeting. AW has updated the Registration and Fees Document for 2023, and updated the Paper Registration Form accordingly. Ann will monitor the online registrations on **RevSport** database (our DTTA website) and enter members who have completed the paper form and paid cash or EFTPOS into DTTA bank account.

10) Seniors. CM. Senior sessions have started in 2023 with good attendance. Senior registration fee has increased from \$40pa to \$60pa. A new flier for Seniors Table Tennis has been produced. Attendance has been really good. Seniors reopened on 12/1/23.

11) COTA Seniors Voice: CM asked if the club continued to advertise or wait until the Seniors Expo

12) Club re-opened for training New Year:

6/01/23

13) Club Open Day on Saturday 18 Feb in association with HOT 100FM's **FIT FEB**. Come and try time. MY will be away. AW suggested a separate meeting to organise the Open Day consisting of MY, GS, PB and AW. Required: flier; distribution of flier by digital and paper means, volunteers to



assist on the day with BBQ. Hot 100 to email details to DTTA Gmail. PB suggested approaching Channel 9 to advertise on Noticeboard on TV

- 14) **2023 Club Competition and other club competitions:** Events and their start dates be entered onto DTTA website (and Facebook). AW to do website. RH to do FB.
- 15) **Honouring TY Lee:** John Pudney is finalising a collage of photos in a picture frame.
- 16) **Palmerston:** Possible Expansion of DTTA into Palmerston. Not much to report. Issue remains storage of tables and barriers. For further discussion on MY's return.
- 17) **Key register and access.** MY has ordered more key cards. Need GP to return his.
- 18) **President's Welcome Letter for 2023:** MY has written letter and it has been emailed to full DTTA Gmail account contacts list which includes past players. Includes a thank you to those who participated in the spring cleaning.
- 19) **Next Meeting: 06/02/23 @ 7:30pm.**
- 20) **Meeting closed at 9.39pm**