# 2024 Committee of Management

The Bendigo Senjuns Hockey Club Committee's main role is to ensure that the Club operations run smoothly, members enjoy participation and involvement and that the Club grows in coming years. In order to fulfil this function, the Committee will undertake various functions including governance, finance and promotion of the Club. Additionally, the Committee will support functions such as the day-to-day running of the teams including coordination of Coaches, Managers and Umpires.

Apart from Committee Executive positions (President, Vice President, Secretary and Treasurer) the following roles may be filled by Club Members outside the Committee of Management (COM).

The participation in the success of the club by the wider membership, is encouraged.

# **Executive:**



#### President – Rob Murdoch

The role of President is to be figurehead for the Club and assist with publicity and growth of Bendigo Senjuns Hockey Club (the Club). This includes representation on external Hockey Central Victoria committees, participation and chairing of Bendigo Senjuns Committee meetings and liaising with other Clubs in the Hockey Central Victoria (HCV) competition.



#### <u>Vice President – Kerri Boyd</u>

The role of the Vice President is to shadow and support the President in providing leadership to the Club.



## <u>Treasurer – Mark Albrecht</u>

The role of the Treasurer is to oversee the financial position of the Club including invoicing members, purchase of Club equipment or receipt of sponsorship funds. The Treasurer is responsible for regularly reporting the Club's financial position to the Committee.



#### Secretary - Kelly Harris (aka Harry)

The role of the Secretary is to facilitate information sharing between the Committee and the broader Club membership. This includes monitoring the Club correspondence, responding to requests for information from Club members and members of the public and being the primary point of contact for the Club.

#### General committee members

Mel Alexander, Matthew Ahearn, Suzanne Hartney, Jemma Rainbow, Vipul Patel

# Non-executive:



#### Membership Officer – Vacant

The role of Membership Officer is to focus on Club experience for members and develop ways to increase Club participation and membership. The Membership Officer has a strong role in Club communications, liaising with the Secretary and Publicity Officers as required. This role has a focus on Club culture and works to actively improve the experience of those involved in Bendigo Senjuns Hockey Club, including offering Exit Interviews with exiting members. This is not a big role but a fun one! If you are interested, please email the club.



## Fundraising Officer – Mel Alexander & Matt Ahearn

The role of Fundraising Officer is to coordinate Club fundraising events and to liaise with the Treasurer and other Committee members to ensure opportunities for additional fundraising are sought frequently.



#### <u>Grants Officer – Suzanne Hartney</u>

The role of Grants Officer is to submit applications for additional Club funding and to liaise with the Treasurer and other Committee members to ensure opportunities for additional funding are sought frequently.



#### Publicity / Social Media Officer – Jemma Rainbow

The role of Publicity/ Social Media Officer is to ensure that the club is promoted on all social media outlets (Facebook, Instagram and TikTok) by regularly creating inviting and up to date posts for both current and future players.



#### <u>Umpiring and Competition Officer – Kerri Boyd</u>

The role of the Umpiring and Competition Officer is to coordinate any umpiring requirements for the Club, liaise with the HCV Umpiring Coordinator and act as the Club's representative at required forums.



#### <u>Strategy Officer – Vacant</u>

The role of the Strategy Officer is to work with the Committee and other Club members to develop long-term vision for Bendigo Senjuns Hockey Club. This includes liaison with relevant bodies, an understanding of strategic development and planning as well as good relationship building capacity. It is important for this role to maintain connection with other Portfolio roles to ensure that the overall Club Strategy includes facets of development financially, culturally and from a governance perspective.



# <u>Property Officer – Hayley Pepperell, (with help from Mel Alexander and Jemma Rainbow)</u>

The Property Officer will be responsible for the physical property of the Club, managing assets and equipment as required. This includes the selection, ordering and selling of club merchandise.

Thanks to the above people for their assistance in the above areas!

\*\* Committee meetings are held monthly. All members are welcome