

# NEW SOUTH WALES HISTORIC MOTORING ASSOCIATION

## Classic Vehicle Registration

NSW Historic Motoring Association has become an Approved Organisation and will commence processing CVS registrations both new and renewals on Monday 20<sup>th</sup> September 2021

### Classic Vehicle Scheme Registration Guidelines

PLEASE READ THIS GUIDE CAREFULLY BEFORE APPLYING FOR THE CVS. **Any vehicle that by-passes this process to gain CVS plates could be deemed neither registered nor insured.**

- To register a vehicle on the Classic Vehicle Scheme (CVS) two TfNSW and one NSWHMA forms have to be completed. Classic Vehicle Declaration (form 1835) and Application for Conditional Registration (form 1246)  
The Checklist for the Requirements of the CVS form

Both require that in the first box the **Owner** (referred to as the "Applicant" or "Customer" or "Registered Operator") provides either a NSW driver's licence number or customer number.

- The vehicle to be registered on CVS must be garaged in NSW and be over 30 years old.
- The owner must be a financial member of a club which is affiliated with NSW Historic Motoring Association. That club is referred to as the **Primary Club**.
- The **Primary Club** must be financial with NSW Historic Motoring Association.

**Classic Vehicle Declaration Form 1835 must be provided at first registration and at renewals.**

1. **Applicant Details.** The owner's personal details are required as well the name of the primary club. You can also list any secondary clubs that you belong to. Be aware, however, that a log book entry is required to attend a secondary club event in a CVS vehicle.
2. **Vehicle Details.** The Owner must enter the details of the vehicle in this section. If the Gross Vehicle Mass is known it should be entered in the GVM box. If the GVM is not known the box can be left empty. If the vehicle is likely to exceed the 3.5 tonne limit for CVS registration, search old registration forms, the plates on the vehicle and the specifications in the handbook or on-line to find the GVM.
3. **Vehicle Eligibility.** The form must be stamped by the **Primary Club** in the box so marked at the **bottom** of the page. By stamping this form the club is attesting that the owner described in Section 1 is a financial member of the primary club and that the vehicle described in Section 2 is eligible for registration under the Transport for NSW (TfNSW) CVS rules.

**No other parts of section 3 are to be completed by the applicant (owner) or the Club Registrar.** The remainder of the form will be filled out by the NSW Historic Motoring Association.

## Required documents to be sent to NSWHMA

### At first registration:

- The original completed Declaration form 1835 together with
- The original "Checklist for the requirements of the CVS" form and:-
- A copy of a Blue Slip (Authorised Unregistered Vehicle Inspection Report). **The Blue Slip must include a completed identification report.** Blue slips are valid for 42 days only.
- A copy of the last **NSW registration** certificate (if any).
- A copy of the Engineering Certificate if one has been necessary.
- A note giving the return address (if different from the address in section 1), the owner's phone number and the bank transfer reference for the \$25.00 fee payment.

Post to NSWHMA, PO Box 2011,  
Tarrawanna, NSW 2518.

Do not send by registered mail. Ordinary post or express post is OK

### At renewals:

1. The original Declaration form 1835 together with
2. The original "Checklist for the requirements of the CVS" form and:-
3. A copy of a Pink Slip (Safety Inspection Report). Pink slips are valid for 6 months.
4. A copy of the current CVS registration certificate.
5. A copy of any engineering update if further modifications have been done.
6. A copy of any engineers report is required for all renewals up until 20th September 2022
7. A note giving the return address (if different from the address in section 1), the owner's phone number and the bank transfer reference for the \$25.00 fee payment.


Post to NSWHMA, PO Box 2011,  
Tarrawanna, NSW 2518.

Do not send by registered mail. Ordinary post or express post is OK

### Fee Payment

- Payment of the \$25.00 fee which includes return by trackable post should be made by EFT to **NSWHMA, National Australia Bank, Ulladulla Branch, BSB: 082 855 A/C No: 282162998**
- Please ensure that the EFT payment is easily identified. The reference for the transfer should include the Owner's surname and the initials of the Primary club. (Eg. Jones SBCC)
- Do not include cash with the documents. It is against the law.
- If EFT is not possible a cheque made out to **NSWHMA** can be included with the documents but this will delay processing while the cheque is being cleared.
- Credit card payment can be made also by using the form below.

**Before sending the completed declaration, check that all details are provided and the engine and Vin numbers are accurate. Errors or omissions will stall processing.**

| PAYMENT OF MONIES TO: NSW Historic Motoring Association Inc. |  |  |                |
|--|--|---|----------------|
| <i>Please note that we do not charge you a merchant fee.</i> |  |   |                |
| Amount:  | \$ 25.00   |   |                |
| Reason for payment:  | <input type="checkbox"/> CVS Application <u>or</u><br><input type="checkbox"/> CVS Renewal |   |                |
| Cardholders' Name:   | Mobile:  |   |                |
| Card Number:   |  |   |                |
| Expiry Date:   | CVC:   |   |                |
| Card Type: (circle type)                                     | Bankcard   | Mastercard  | Visa (no Amex) |
| Signature:   |  |   |                |

Please email to: [cvs@historicismotoring.com.au](mailto:cvs@historicismotoring.com.au), or enquiries call 0434918359  
-www.historicismotoring.com.au – Po Box 2011, Tarrawanna. NSW. 2518.

### The Completed Forms

NSWHMA will return the completed Declaration form 1835 by **Trackable Post** to the address on the form unless advised otherwise.

**Do not send a stamped self-addressed envelope for this purpose.**

## Registration

- **TfNSW Application for Conditional Registration** (form 1246) is required for the initial registration. The first two pages must be completed by the owner and the Vehicle Identification at the top of page 3 must be completed by the Blue Slip Inspector.
- The completed Declaration form 1835 can then be taken to Service NSW with the original blue or pink slip as well as a copy of any engineering certificate.
- The previous NSW registration must be cancelled (TfNSW form 1038) and the plates returned or if this is a new registration for the vehicle in NSW proof of ownership by receipt or Bill of Sale will be required.
- The 60-day log book is automatically available when registering the vehicle.
- **After first Registration is completed:**
  - The owner should advise the number plate given to the vehicle to the **Primary Club registrar**
  - and to **NSWHMA** by email to [cvs@historicismotoring.com.au](mailto:cvs@historicismotoring.com.au) or by text to 0411 534 564.
- Similarly, if the vehicle is disposed of or the registration is cancelled for any other reason the owner should advise NSW HMA by email or text.

**Special Notes:**

- **Never send the original blue slip, pink slip or Engineering Certificate to NSWVMA.**
- Remove any receipt or test report that obscures any part of pink or blue slips when copying.
- It is important to use up-to-date forms from TfNSW. Some forms supplied by post and at Service NSW offices are out of date and are sometimes refused if presented.

The forms used for CVS registrations are available on-line and can be edited and saved as **editable PDF** documents. Using the on-line forms has many advantages, particularly in this time of COVID-related restrictions:

- The owner can be sure that the form used is up-to-date.
- The owner can access the forms on-line instead of having to go to SNSW office.
- The saved completed form can be used at next renewal.
- There is a reduced risk of making errors in the VIN and Engine numbers etc.
- The form 1835 can be emailed to the Club Registrar to be printed off and stamped.
- Other documents required to accompany the 1835 form can be scanned and also emailed.
  - Registrars could forward the documents to NSWVMA directly rather than return them to the owner. If TfNSW agree, this might eventually be possible by email rather than post as required at present.

**Links to the TfNSW forms required are below. They can also be accessed directly from links on the NSWHMA website:-**

<https://historicmotoring.com.au/cvs/>

CVS Declaration Form 1835

<https://www.nsw.gov.au/sites/default/files/2021-02/rms-form-45072029-classic-vehicle-declaration.pdf>

Conditional Registration Application Form 1246

<https://www.nsw.gov.au/sites/default/files/2021-02/rms-form-45070939-conditional-reg.pdf>

Cancellation of Registration Form 1038

<https://www.nsw.gov.au/sites/default/files/2021-02/rms-form-45070387-num-plates-and-or-cancellation-of-reg.pdf>

Similarly there is an editable up-to-date version of the HVS Declaration form 1259 available at: <https://www.nsw.gov.au/sites/default/files/2021-02/rms-form-45070967-historic-vehicle-declaration.pdf>